

VIRGINIA:

A FY 14 Budget Work Session of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Tuesday, June 4, 2013.

Members Present: F. W. Jenkins, Jr., Chair
Jason D. Bellows, Vice Chair
Ernest W. Palin, Jr., Board Member
William R. Lee, Board Member
B. Wally Beauchamp, Board Member

Staff Present: Frank A. Pleva, County Administrator
Crystal Whay, Building/Land Use Secretary
Don Gill, Planning and Land Use Director

Mr. Bellows called the meeting to order at 4:30 p.m. Mr. Bellows stated that Mr. Jenkins had another appointment and would be joining them within the hour.

BUDGET CONSIDERATION

Mr. Bellows asked Mr. Pleva to update the Board on the overall county budget.

Mr. Pleva referred to the budget summary sheet and stated that it had been updated. He stated that, for discussion purposes, the summary shows three percent raises. He stated that the capital contribution of approximately \$21,000 to Rappahannock Community College had been deleted. He stated that he had surveyed nine counties in the Northern Neck and Middle Peninsula that fall within the college's service area and eight of the nine did not budget any money for the capital expense. He stated that Middlesex County was the only county that did budget it for this year.

Mr. Pleva went over the other changes to the summary sheet that had been made from the last work session. He stated that it had been decided to have level funding for the Boys and Girls Club. He stated that the monies shown for land use were going to fund public access site engineered drawings. He stated that the Juvenile Center in James City County's projected expense was down by \$32,500. He stated that the Sheriff's Office expenses includes one dispatcher, instead of two, and one resource officer, as requested at the last work session.

Mr. Pleva referred to the detailed budget and stated that it shows the revenues as well as the expenditures. He stated that the biggest decrease is projected monies from the federal government. He stated that property taxes are increased by approximately \$50,000, other local funds increased by approximately \$25,000, and funds from the Commonwealth increased by approximately \$53,000.

Mr. Pleva stated that given the projected local revenues, he thought the budget was in balance, given the reductions made in spending requests and a possible three percent raise. He stated that there is still the request of \$420,001 on the school's side.

Mr. Jenkins referred to the other local revenues figure and asked about the \$15,000 increase in recordations.

Mr. Pleva replied that that figure was based on his meeting with the Treasurer and looking at receipts through April.

Mr. Pleva stated that Mr. Don Gill had prepared a revised Capital Improvement Budget summary sheet for the Board to review. He stated that the crime scene vehicle request had been reduced because the Sheriff's Department had found a used vehicle. He stated that another change is the estimated construction costs for a proposed public access site.

Mr. Jenkins asked Mr. Pleva if, in his examination, he had determined if there can be anything added to the surplus at the end of this fiscal year.

Mr. Pleva replied that the Treasurer thought for the current year, it would be in balance and that Mr. Larson thought there may be some unexpended local money.

Mr. Bellows asked Mr. Larson if he had anything to add on a possible surplus that could be carried over to next year.

Mr. Larson stated that the County would not be getting much more revenue through the rest of the fiscal year.

Mr. Beauchamp asked if the Commissioner of Revenue was satisfied with his projection of approximately a fifty-cent tax rate.

Mr. Pleva replied yes and possibly a one-percent growth.

Mr. Larson stated that there is no funding for capital improvements so those requests may have to come out of the operating budget. He stated that the County has the Poor House Tract monies, but that the Board has never used that to fund capital projects.

Mr. Jenkins asked about local funding for pay increases in the Social Services Department.

Mr. Pleva replied that, according to Mrs. Edna Davenport, the state is funding eighty-five percent of a three percent pay increase, with the locality funding fifteen percent.

Mr. Pleva stated that if the capital improvements were taken out, it would be a savings of \$618,865. He stated that he knew the Board would want to fund some things, but he wanted to give them something to think about.

Mr. Bellows asked about the Rappahannock River Basin expense.

Mr. Pleva replied that the member localities were billed a flat fee.

Mr. Palin asked what was presently included in the Capital Improvements Budget.

Mr. Jenkins referred him to the revised list.

Mr. Jenkins asked Mr. Gill what the total expenditures were for the Capital Improvements Budget.

Mr. Gill replied that the Planning Commission had forwarded the Capital Improvements Budget to the Board of Supervisors in the amount of \$618,865. He stated that the only changes that have been made to the budget, since the Commission forwarded it are the reduction in the crime scene vehicle from \$57,000 to \$10,000 and the addition of the cost of a public access site. He stated that the Capital Improvement Budget sheet shows a running total.

Mr. Lee asked for clarification on the crime scene vehicle.

Mr. Gill replied that the Sheriff's Department had found a suitable replacement and has purchased it. He stated that the vehicle needs to be equipped and that is where the \$10,000 request was coming from.

Mr. Jenkins stated that they could remove the old jail/clerk's office renovations for the upcoming year. He stated that the item has been on the request list for at least four years and although it needs to be repaired, it needs to be done in a certain way because it is a historic building.

Mr. Jenkins referred to the gym floor repair and stated that if it is kept in the Capital Improvement Budget, it could not be done without obtaining bids.

Mr. Bellows asked if there were any more details on the school's security upgrades.

Mr. Gill replied that there were details in the original packages that the school system had provided.

Mr. Jenkins asked about the advanced life support vehicle that is listed on the Capital Improvement Budget.

Mr. Pleva replied that the figure listed on the sheet would be the local share after an EMS grant from the state.

Mr. Jenkins asked about the recent purchase of an advanced life support vehicle.

Mr. Gill replied that was for the Suburban, but this request is to replace the Ford Explorer that Mrs. Hubbard drives.

Mr. Pleva suggested reducing the cardiac monitor request to one monitor.

Mr. Beauchamp stated that the EMS Department is using one monitor that is on loan from a company and they have requested it to come back. He stated that he felt confident that the EMS Department could get by on one monitor.

Mr. Lee asked about the school's capital expense.

Mr. Gill replied that the four school items on the Capital Improvement Budget total \$444,865.

Mr. Lee asked about the voice-over IP telecommunications system that the school was requesting.

Mr. Bellows replied that it is a replacement for the current telephone system and he thought a portion of the expense was to be covered by a grant.

Mr. Pleva asked Ms. Sue Salg, Director of Finance for Lancaster County Schools, if there were any grant funds for the voice-over IP system.

She replied that she was not aware of any.

Mr. Gill made available to the Board more information on the proposed security measures for the school system per Mr. Bellows' request.

Mr. Bellows asked why the staff would not enter through one door and cut down on the number of entry door card readers.

Ms. Salg replied that she would check with Mr. John Mann on the issue.

Mr. Lee asked about the reimbursable \$81,000 concerning the voice-over IP system.

Ms. Salg replied that e-rate is a discounted program and it would reduce the ongoing expense about seventy to eighty percent.

Mr. Lee asked about a savings of \$15,000 per year if the schools went with the new system.

Ms. Salg replied yes.

Mr. Bellows asked if there was any information on the energy savings contract for the schools.

Ms. Salg replied that there should be a report from Honeywell in July and they would come in front of the Board if asked.

Mr. Palin asked about limiting entrances in the school.

Ms. Salg replied that she would need to check with Mr. Mann.

Mr. Palin stated that the Board is dealing with the total budget and would like to know if there is a way to have staff entrances cut down to save money.

Mr. Palin stated that the Board needed more information on the fourth grade hall's fire doors.

Ms. Salg stated that she would get the information from Mr. Mann.

Mr. Lee asked Ms. Salg to find out how items were priced because there are different figures for each school.

Ms. Salg replied that she would let Mr. Mann know.

Mr. Bellows asked Ms. Salg if Mr. Mann would be available on Thursday for the next work session.

Ms. Salg replied that she would try to contact Mr. Mann.

Mr. Jenkins called a five-minute recess to try to contact Mr. John Mann.

Mr. Jenkins called Mr. Mann and left a message about attendance at Thursday's work session to answer some questions on the school's Capital Improvement Budget requests.

Mr. Jenkins reconvened the meeting.

Mr. Jenkins asked about the amount of revenue generated from the equalized tax rate given the real estate base.

Mr. Pleva replied, according to the Commissioner, it would be \$250,000 per penny.

BOARD REPORTS

Mr. Jenkins made a motion to reappoint Mr. Robert V. Smart to the Planning Commission.

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

ADJOURNMENT

Motion was made by Mr. Bellows to adjourn the meeting to Thursday, June 6, 2013 at 4:30 p.m.

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye