

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors including a joint work session with the Lancaster County School Board was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, June 14, 2018.

Members Present: William R. Lee, Chair
Jason D. Bellows, Vice Chair
Jack D. Larson, Board Member
Ernest W. Palin, Jr., Board Member
Robert S. Westbrook, Board Member

Staff Present: Don G. Gill, Assistant County Administrator and
Planning/Land Use Director

School Board Members Present:
Audrey Thomasson, Chair
Carolyn Young, Vice Chair
Joan Gravatt, Board Member
Katherine Keith, Board Member
Kenya Moody was absent

Mr. Lee called the meeting to order at 5:30 p.m.

Consideration of Resolution to Adopt Proposed FY 19 Operating Budget

Mr. Lee asked Mr. Gill to comment.

Mr. Gill stated that the Board of Supervisors held a public hearing on May 31st regarding the FY 19 Operating Budget, excluding the Capital Improvement Budget. He stated that the budget total was \$31,204,415. He stated that the Board had to wait at least seven days to act on the budget per statute. He stated that the Board decided at its work session on June 5th to adopt the budget at this meeting.

Mr. Lee stated that he wanted to make a request for the Board's consideration. He stated that, in the Board's efforts to balance the budget, they made some cuts. He stated that one of those cuts was to Bay Transit and it has had unintentional consequences. He

stated that because of the County's cut, there have also been cuts at the state and federal level. He stated that Bay Transit was losing money in three different ways. He requested that the \$9,949 that was cut, be restored to Bay Transit. He stated that change would bring the amount back to level funding at \$54,949. He stated that the people that need transportation the most would be the ones that would be hurt by these cuts. He stated that, in our area, they don't need to reduce transportation, they need to increase transportation. He stated that Bay Transit takes people to work and doctor's appointments among other places.

Mr. Palin made a motion to restore \$9,949 for level funding to Bay Transit and Adopt the revised FY 19 Operating Budget Resolution.

Mr. Larson stated that, as Mr. Lee had said, the Board worked hard to try to balance the budget and he had been approached with similar situations. He stated that, in his opinion, if the Board added the money back to Bay Transit, then it should be taken out somewhere else.

Dr. Westbrook asked if the fund balance would still be at seven percent if the money were restored to Bay Transit.

Mr. Gill replied yes. He stated that if the \$9,949 were added back, the fund balance percent would be 7.11 %.

Mr. Larson stated that the fund balance was seven percent now, but once we start executing the budget, it will be drawn down further because we still have expenditures in excess of projected revenues and that was his concern.

Mr. Lee stated that he understood Mr. Larson's concern, but he felt this was the right thing to do. He stated that there was a motion on the floor.

Mr. Larson stated that he would support the motion, but he hoped that everyone would continue to sharpen their pencils because there was still a lot of work to do.

Fiscal Year 2018-2019 Operating Budget Adoption

WHEREAS, the Lancaster County Board of Supervisors has prepared a budget for the Lancaster County Public Schools for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said budget on April 11, 2018 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, and has subsequently adopted and appropriated funds for said Public Schools Budget on April 23, 2018; and

WHEREAS, the Lancaster County Board of Supervisors has also prepared a General Fund Operating Budget for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for information and fiscal planning purposes only and has conducted a legally

advertised public hearing on said General Fund Operating Budget on May 31, 2018 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*.

NOW, THEREFORE BE IT RESOLVED, by the Lancaster County Board of Supervisors that the funds for the General Fund Operating Budget for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 are hereby approved for the purposes and in the amounts delineated below in conformance with the aforementioned Virginia Code section; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that no expenditures of funds that are approved for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 shall be made until the Board of Supervisors shall appropriate said funds for those purposes and in the amounts stipulated in a Resolution of Appropriation; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that all expenditures of funds that are approved for expenditure in the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 shall be in compliance with any and all terms and conditions stipulated in a Resolution of Appropriation.

BE IT FINALLY RESOLVED, that the Lancaster County Public Schools Budget, which was adopted on April 23, 2018 for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019, is included herein for information and fiscal planning purposes.

Operating Budget

Board of Supervisors	\$ 43,084
County Administration	442,150
County Attorney	75,000
Independent Auditor	45,000
Real Estate Assessor	106,000
Commissioner of the Revenue	263,457
Treasurer	310,534
Information Technology Services	113,409
Electoral Board	48,898
Registrar	104,272
Circuit Court	24,178
General District Court	3,400
Magistrate	200
Adult Drug Court	6,000
Juvenile and Domestic Relations Court	2,675
Clerk of the Circuit Court	327,778
Court Appointed Special Advocates	5,000
Victim/Witness Assistance Program	83,210
Commonwealth's Attorney	357,782
Sheriff (Law Enforcement)	2,057,705

School Resource Officer	121,254
Volunteer Fire Departments	319,239
Volunteer Rescue Squads	181,461
Paid Rescue Services (EMS)	1,073,322
Public Safety Radio	145,147
Department of Forestry	4,000
Local Emergency Services	34,500
Sheriff (Corrections)	1,025,405
Juvenile Detention and Probation Office	64,889
Building Inspections	176,573
Animal Control	143,547
Medical Examiner	200
Refuse Disposal	979,018
General Properties	308,208
Health Department	215,936
Free Health Clinic	100,477
Community Services Board	42,231
Bay Aging	64,949
The Haven Crisis Shelter	4,000
Comprehensive Services Act	600,000
Social Services	2,009,301
Boys and Girls Club of America	35,000
Rappahannock Community College	7,242
YMCA	50,000
Mary Ball Washington Museum	4,400
Historic Resources Commission	2,000
Community Library	112,995
Youth Club of Lancaster County	10,000
Northern Neck – Chesapeake Bay Region Partnership	4,500
Rappahannock River Basin Commission	1,000
Land Use Administration	259,759
Department of Housing	62,722
Indoor Plumbing Program (Housing)	16,250
Planning District Commission	22,000
Soil and Water Conservation District	10,000
Wetlands Board	10,002
Board of Zoning Appeals	2,169
Planning Commission	9,530
Cooperative Extension Service	34,100
River Realm Branding Program	25,000
Pamunkey Net Broadband	3,767
Landfill Closure Management	7,000
Enhanced Emergency (E-911) Telephone System	30,925
Debt Service	1,793,465
Lancaster Public Schools (Lump Sum)	16,667,149
Total Operating Budget	\$31,214,364

VOTE:	William R. Lee	Aye
	Jason D. Bellows	Aye
	Jack D. Larson	Aye
	Ernest W. Palin, Jr.	Aye
	Robert S. Westbrook	Aye

Consideration of Resolution to Appropriate FY 19 Operating Budget

Mr. Lee made a motion to Approve the Resolution to Appropriate the FY 19 Operating Budget.

Fiscal Year 2018-2019 Operating Budget Appropriation

WHEREAS, the Lancaster County Board of Supervisors has prepared a budget for the Lancaster County Public Schools for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said budget on April 11, 2018 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, and has subsequently adopted and appropriated funds for said Public Schools Budget on April 23, 2018; and

WHEREAS, the Lancaster County Board of Supervisors has also prepared a General Fund Operating Budget for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said General Fund Operating Budget on May 31, 2018 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*; and

WHEREAS, the Lancaster County Board of Supervisors has approved the General Fund Operating Budget for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for the purposes and in the amounts delineated in the Resolution of Budget Adoption on June 14, 2018; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures that are contained in the General Fund Operating Budget for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019.

NOW, THEREFORE BE IT RESOLVED, by the Lancaster County Board of Supervisors, that no expenditures of funds that are approved for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 shall be made until the Board of

Supervisors shall appropriate said funds for those purposes and in the amounts stipulated in the Resolution of Appropriation; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that all expenditures of funds that are approved for expenditure in the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 shall be in compliance with any and all terms and conditions stipulated in the Resolution of Appropriation; and

BE IT FINALLY RESOLVED, that the Lancaster County Public Schools Budget, which was appropriated on April 23, 2018 for the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019, is included herein for information and fiscal planning purposes.

Operating Budget

Board of Supervisors	\$ 43,084
County Administration	442,150
County Attorney	75,000
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Enhanced Emergency (E-911) Telephone System	30,925
Debt Service	1,793,465
Lancaster Public Schools (Lump Sum)	16,667,149
Total Operating Budget	\$ 31,214,364

TERMS AND CONDITIONS

1. In accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, except as noted herein, all appropriations, including those for the Lancaster County Public Schools and General Fund departments, agencies and organizations, are made on an annual (12-month) basis; specifically, for the period beginning on July 1, 2018 and ending on June 30, 2019. All payment requests for capital improvements expenditures

shall be directed to the Board of Supervisors by way of the County Administrator for approval and payment.

2. All appropriations are declared to be maximum, conditional and proportionate appropriations. This makes the appropriations payable in full in the amounts named herein, if the aggregate revenues collected and other resources available during the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 for which appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, said appropriations shall be deemed to be payable in such proportion as the sum of all realized revenue is to the total amount of the revenues estimated by the Board of Supervisors to be available for appropriation in the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019.

3. No department, agency, or individual receiving appropriations under the provisions of this resolution shall exceed the amount approved for that department, agency or individual by the Lancaster County Board of Supervisors.

4. The Board of Supervisors reserves the right to change at any time during the Fiscal Year beginning on July 1, 2018 and ending on June 30, 2019 compensation provided to any officer or employee and to abolish any office or position, except for such office or position as may be prohibited by law from abolishing.

5. The County Administrator is authorized to establish purchasing policies and procedures to assure that expenditures are made within the appropriations defined within this Resolution and to initiate emergency spending reductions to decrease expenditures in light of decreased actual revenues.

6. In accordance with Section 22.1-94 of the *Code of Virginia, 1950, as amended*, the amount appropriated to fund the contemplated expenditures for the Lancaster County Public Schools (School Board) is by lump sum total classification.

7. No expenditures shall exceed the appropriation established by the Lancaster County Board of Supervisors unless a supplemental appropriation is approved in advance of the expenditure.

8. Any request to increase the overall appropriation to any department, agency or organization as appropriated by this resolution must be made to the Board of Supervisors by written request.

9. The County Administrator may increase appropriations for the following items of non-budgeted revenue that may occur during the Fiscal Year:

- a. Insurance recoveries received for damage to County vehicles or other property for which County funds have been expended to make repairs.
- b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.

- c. Additional, unbudgeted grants received during the Fiscal Year for which there is sufficient revenues to defray expenditures.
10. All appropriations that are not encumbered or expended prior to June 30, 2019 will lapse and the balance shall become part of the General Operating Fund Balance.
 11. The County Administrator may increase or reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
 12. The County Administrator may appropriate both revenue and expenditures for donations by citizens or citizen groups in support of County programs. Any remaining unencumbered balance of a restricted donation at the end of the Fiscal Year will be re-appropriated into the subsequent Fiscal Year.
 13. The County Administrator may appropriate revenues and expenditures for funds received by the County from asset forfeitures for operating expenditures directly related to drug enforcement. The outstanding balance of these funds shall not lapse, but shall be carried forward into the subsequent Fiscal Year.

VOTE:	William R. Lee	Aye
	Jason D. Bellows	Aye
	Jack D. Larson	Aye
	Ernest W. Palin, Jr.	Aye
	Robert S. Westbrook	Aye

Consideration of Advertising a Public Hearing on a Proposed Resolution Creating a Lancaster County Broadband Authority

Mr. Gill stated that the Broadband Committee, that was appointed by the Board of Supervisors in April, had made some recommendations during the last Board of Supervisors’ meeting and one of those recommendations was that the Board advertise a resolution which would propose the creation of a Lancaster County Broadband Authority. He stated that part of the proposed resolution included the Articles of Incorporation as well as the initial five members of the Broadband Authority. He stated that the County Attorney had advised him that those five members would need to be included in the advertised resolution. He stated that it would have to be advertised for thirty days before the public hearing could be held. He stated that the Broadband Committee had a meeting earlier in the day and he had advised them of those requirements. He stated that the

Broadband Committee has recommended five people to be included as the five initial members of the Authority. He asked that the Board of Supervisors approve the advertisement of this resolution. He stated that he needed to advertise it in next week's paper in order for the thirty days to elapse, so they can conduct the public hearing at the regular meeting on July 26th.

Authorizing the Creation of a Broadband Authority for Lancaster County

WHEREAS, the Board of Supervisors of the County of Lancaster, Virginia (the "Board") finds that Lancaster County is unserved or underserved by qualifying communications services, and that this affects public safety and is an economic, educational, and social disadvantage to the citizens of Lancaster County, and

WHEREAS, the Board has determined that access to qualifying communications services, including but not limited to affordable and reliable broadband internet access, is essential to economic development in Lancaster County, and would offer a significant benefit to the public health, safety, education and welfare.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Lancaster County authorizes the creation of the Lancaster County Broadband Authority (the "Authority") pursuant to the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 *et seq.* of the *Code of Virginia, 1950, as amended.*) (the "Act"), and

BE IT FURTHER RESOLVED, that the Authority shall be a body corporate and politic with all the rights, powers and duties authorized by the Act, and

BE IT FINALLY RESOLVED, that a public hearing shall be held on July 26, 2018 to obtain public input and to approve and establish the Lancaster County Broadband Authority and to authorize the filing of its Articles of Incorporation, a copy of which appears below:

Lancaster County Broadband Authority Articles of Incorporation

1. Authority Name

The name of the authority shall be the "Lancaster County Broadband Authority" (the "Authority").

2. Locality Creating the Authority

The locality creating the Authority is the County of Lancaster, Virginia.

3. Principal Office

The principal office of the Authority shall be the Lancaster County Administration Building, located at 8311 Mary Ball Road, Lancaster, Virginia 22503.

4. Purpose of the Authority

The purpose of the Authority is to provide qualifying communications services, consistent with § 56-484.7:1, *et seq.* of the *Code of Virginia, 1950, as amended*, including but not limited to, affordable and reliable broadband internet access, to all citizens of Lancaster County.

5. Board of Directors

5.1. The Board of Directors of the Authority shall consist of 5 members appointed by the Lancaster County Board of Supervisors who shall be chosen for their knowledge, skills and demonstrated commitment to securing qualifying communications services, including but not limited to reliable and affordable broadband internet access for all citizens of Lancaster County.

5.2. Directors shall select a chair and vice-chair from among their number.

5.3. Directors shall serve a term of two-years, ending on December 31st of odd numbered years. The terms of the initial directors shall end on December 31st, 2021.

5.4. Directors may be reappointed and there shall be no limit on the number of terms they may serve.

5.5. The initial Directors of the Authority shall be:

David Pere
210 River Village Drive
Weems, VA 22576

Ocassa "Cassie" Thompson
2041 Laurel Point Road
Lancaster, VA 22503

Gary Silverman
372 Conley Road
Lancaster, VA 22503

Kevin Bean
28 Hudgins Avenue
Lancaster, VA 22503

Margaret Armen
275 Crossing Cove Way
White Stone, VA. 22578

6. Powers of the Authority

6.1. The Lancaster County Broadband Authority shall exercise all the rights, duties, powers set forth in the Virginia Wireless Service Authorities Act, § 15.2-5431.1, *et seq.* of the *Code of Virginia, 1950, as amended*.

6.2. The Authority shall in all respects conduct its business in full compliance with the laws of the Commonwealth of Virginia and of Lancaster County.

IN WITNESS WHEREOF, the Board of Supervisors of Lancaster County, having held the required public hearing, approves this Resolution and these Articles of Incorporation and directs their execution and filing by the Chair of the Authority.

Dr. Westbrook made a motion to Advertise the Public Hearing on a Proposed Resolution Creating the Lancaster County Broadband Authority.

VOTE:	William R. Lee	Aye
	Jason D. Bellows	Aye
	Jack D. Larson	Aye
	Ernest W. Palin, Jr.	Aye
	Robert S. Westbrook	Aye

Work Session – Proposed FY 19 School Capital Improvement Requests

Mr. Lee invited the School Board to join the Board of Supervisors for a joint work session.

Ms. Thomasson called the School Board meeting to order. She stated that they had a quorum.

Mr. Lee stated that the Board of Supervisors would like to hear from the School Board about the overall school requests. He stated that he would first like Mr. Gill to give a review.

Mr. Gill stated that the School Capital Improvement request for FY 19, which was funds for new school buildings’ design and land acquisition, was at an estimated cost of \$9.3 million dollars. He stated that their second priority was to renovate the old library building to be open for the 2019-2020 school year and that was estimated at a cost of \$350,000. He stated that their third priority was two school buses for a total of \$190,000. He stated that their fourth priority was the annual matching funds for the school security grant, which was a maximum of \$25,000. He stated that there were representatives at tonight’s meeting from the architectural firm, VMDO.

Steve Parker, Lancaster Public Schools Superintendent, stated that they were not planning on doing anything with the Annex building until they have an overall plan for their facilities.

Ms. Thomasson asked Bob Moje and Bryce Powell from VMDO to discuss the proposed new schools project.

Mr. Moje stated that he wanted to talk about what would be included in the scope of the capital request. He stated that they have had many meetings with the public and school personnel discussing the current conditions of the schools and what the best move forward would be. He stated that there were currently three schools and there could be savings in trying to integrate them instead of having them as three separate facilities. He discussed the square footage of the different structures and stated that, in the long range plan, they thought that approximately 217,000 square feet would accommodate everything. He stated that their first suggestion was to start with a lower school campus on the newly acquired site. He stated that the building would contain pre-kindergarten through the fifth grade and have 103,000 square feet and would be phase one. He stated that the middle school and high school would remain in place and continue to operate. He stated that, at some point in the future, phase two could be completed on the same site.

Mr. Moje stated that his firm never tries to tell its clients the least possible cost just because it sounds good. He stated that the school construction costs were largely driven by how many square feet would be built and how many students would be educated in that space. He stated that, on top of the raw costs, there were additional costs such as furniture and computers. He stated that figure also needs to be escalated up to the time that the structure will be built. He stated that the formula of the cost per square foot, the additional costs and the escalation rate will equal the total cost. He stated that, generally, land costs were not included in project costs.

Mr. Moje stated that they have calculated a square footage cost of the phase one building at \$260 per square foot with a base construction cost of \$26.78 million dollars. He stated that there has been a desire expressed for a net zero school and they estimate the additional cost for that to be \$1.07 million dollars. He stated that, because it is the first phase and a very large site, there were going to be costs for utilities and other on-site improvements. He stated that, with additional off-site improvements, the total construction costs come to \$33.18 million dollars. He stated that the total cost amount of \$46.154 million dollars was a figure that his firm suggested the County budget for, even though that might not be what was actually spent, because if there were ways to save money, then they would do that. He stated that they wanted to give the County the best value that they could, because so many generations of students would be affected.

Mr. Lee stated that he has heard from some people he has spoken with about some confusion on how a net zero school would work and if it was worth the extra money.

Mr. Moje stated that a net zero school costs a little bit more up front, but then they would not have to pay money every month. He stated that it would have a good long-term financial value to the County. He stated that it would be one of the things that would put the school system on the map.

Mr. Moje referred to the cash flow projection for fiscal years 2019 through 2021 and stated that there was \$6,879,274 projected for FY 19, \$20,703,694 for FY 20 and \$19,371,403 for FY 21.

Mr. Lee referred to the FY 19 amount of \$6,879,274 and asked what items or services were included in that figure.

Mr. Moje replied that what his firm was suggesting as a first step was that the County have master planning done for the entire site and programming for the entire school system to someday be located on that site. He stated that the County would also need to think about what else would be on the site, such as a park or some kind of water access, so that could be included in the master plan. He stated that for the figure listed in FY 19, the County would be getting all of the master planning, the schematic designs and they would also be anticipating that some of the utility work would be done then.

Mr. Moje stated that there were many price increases in construction currently. He stated that interest rates were also rising and time was not their friend. He stated that his firm would like to see the school built sooner because that would save money in the long run.

Ms. Thomasson asked if VMDO was going to include a pier in the plan.

Mr. Moje replied that would be up to the County and they were suggesting for the master plan, if the County has ideas for other areas on the site, that they be included. He stated that the site was a big parcel with lots of potential.

Mr. Lee stated that he wanted to know what they were getting for the \$6.8 million. He stated that he understood about the master plan and the designs, but was that portion \$2 million dollars or \$3 million dollars or another figure. He stated that he would like a breakdown of the total amount, including the utilities. He stated that he thought it was important to know.

Ms. Thomasson asked why it was important to have a breakdown of costs.

Dr. Parker stated that Mr. Moje and Mr. Powell had done a proposal for the visioning and goal setting, which they called the testing and programming concept design. He stated that this would help to develop the master plan. He stated that the cost of the testing and programming concept design was \$349,300 and needed to begin right away.

Mr. Bellows asked if the figure of \$349,300 would be a part of the \$6.8 million dollar estimate for FY 19.

Dr. Parker replied no because the one cent tax levy from the current year that was set aside for the schools and another \$135,000 that was left over from a previous bond issue should take care of the \$349,300 cost.

Mr. Moje stated that, of the \$6.8 million dollars, \$3.8 million of that would be for the utility construction work. He stated that the rest of it would get the surveying started,

geotechnical borings done, layout for the roads and connections and permits. He stated that the most important part of it would be the educational programming.

Dr. Westbrook asked if there was any consideration for broadband fiber when bringing in the utilities.

Mr. Moje replied that to have a good educational environment, the schools would need access to broadband. He stated that the best way to get it on this site would have to be part of this construction.

Mr. Bellows stated that, in his opinion, based on the condition of the current facilities, starting with the elementary school was a wise decision.

Ms. Thomasson agreed.

Dr. Parker stated that they would be moving pre-k through fifth grade into the new facility, which would mean that forty percent of the middle school would be vacated and some efficiency would be lost there because they would be paying for empty space. He stated that the school system would be moving in a direction that was more fluid and dynamic.

Mr. Moje stated that they have proposed less square footage than they normally propose for the number of students that the County has because of an integrated approach.

Mr. Palin stated that the Board needed to discuss financial options very soon.

Mr. Gill stated that Davenport and Company could make an analysis and suggest a path to follow concerning the financing for the proposed capital improvement items.

Mr. Larson referred to VMDO's proposal and stated that it mentions a firm fixed price for services. He stated that he would like more clarification for what the County would be legally obligated to pay if VMDO comes on board with this proposed project.

Mr. Moje replied that he thought Mr. Larson was looking at the original RFP, which VMDO was hired to do for the school study and that talks about two phases. He stated that the first phase was to study the entire school system and that had a fixed fee.

Mr. Larson stated that he was looking at the invitation for bid, dated May 22, 2017.

Mr. Moje stated that when they do the master plan in the first phase, they will have a fixed fee and the County was committed to that fixed fee, as long as it continues with the project. He stated that, at any time, if the County wants to stop VMDO services, they can pay what is owed to that date and the agreement will end. He stated that he thought some of the confusion may be coming from the fact that they have not had a

scope of work yet. He stated that they have proposed a scope of work at this meeting for front-end master planning for the pre-kindergarten through fifth grade building and if that is what the Board was endorsing and asking them to move forward on, then they can provide a detailed fee estimate and contract.

Mr. Larson asked if what Mr. Moje was saying was that VMDO's response to the invitation to bid, which came in sometime last fall and was based on different pieces of property, was no longer valid.

Mr. Powell stated that a fee was not quoted at that time. He stated that his firm was hired based on its qualifications and at that point things moved into the site assessment phase.

Mr. Larson asked if Mr. Powell was saying his firm was hired now.

Mr. Powell replied that they were hired to perform a study and that has been completed for some time.

Mr. Larson stated that, according to the financial records, there has been work done after the final report because there was a bill for \$85,000.

Dr. Parker stated that charge came from a request from the Board of Supervisors to assess and compare two tracts of land.

Mr. Lee stated that the Board asked for that comparison.

Ms. Thomasson stated that they have moved forward from the request for proposal that Mr. Larson referred to. She stated that VMDO was not under contract yet.

Mr. Larson stated that his concern was that the County not get into the same situation that it did with the proposed Emergency Services building where money was wasted.

Mr. Moje stated that once the scope of work was defined, they would be happy to give a detailed estimate of services.

Mr. Moje stated that, it seemed to him, there was a pretty good consensus that everyone wanted to move forward on this wonderful site and the first piece should be the pre-kindergarten through fifth grade building. He stated that if they were going to do that, then it makes sense to understand what the other pieces would be moving forward. He stated that he had heard no objections to this concept. He stated that he thought what they needed to do tonight was to all agree that was where they were headed. He stated that his firm could get started while the Board was having financing discussions. He stated that his firm has never had a situation like what happened with the proposed EMS building that Mr. Larson had referred to. He stated that if any of their clients had been unhappy with anything, they have made it right and invited anyone to check their references.

Mr. Larson asked at what point do they talk about the high school.

Mr. Moje replied that, once the master plan is completed, they would know the cost in today's dollars, so the County could decide when to take that step concerning the high school and middle school.

Mr. Gill referred to the survey work that was performed by the Timmons Group on the Beale property, as well as a phase one environmental assessment and stated that there were a lot of surveying costs mentioned in the planning phase. He asked how much more surveying would need to be done.

Mr. Powell stated that the Timmons Group had performed a flyover survey, which was not very precise.

Mr. Gill stated that he had seen "boots on the ground" at that time.

Mr. Powell stated that was during the wetlands' survey.

Dr. Parker referred to the \$350,000 agreement for testing and programming and stated that it was important for them to sign it now because they were about to lose their teachers for the summer, so he would be gathering contact information for anyone who is interested in serving on those panels and teams. He stated that he would like to extend the same information to the Board of Supervisors.

Dr. Westbrook suggested that staff also be involved because there are some knowledgeable people there who could participate.

Dr. Parker stated that he could forward everything to Mr. Gill and he could distribute it as he sees fit.

Mr. Lee asked if there was a consensus to move forward with the initial testing and programming presented by VMDO.

There was a consensus to move forward.

Mr. Lee stated that they would need to have Davenport and Company provide them with some financing options and scenarios.

Mr. Gill stated that he would have Davenport and Company make a presentation at an upcoming Board meeting. He referred to the \$350,000 agreement that would get VMDO started and stated that would provide time for the financing scenarios to be prepared.

Mr. Gill asked Mr. Moje if, after tonight's meeting, they would be able to prepare a detailed estimate and put forth a contract as Mr. Larson had requested.

Mr. Moje replied yes.

Dr. Westbrook asked about the time line for the Capital Improvement Budget items.

Mr. Gill replied that the public hearing for the Capital Improvement Budget could be held after the Board has heard from Davenport and Company. He stated that a Davenport and Company representative would be at the regular July Board of Supervisors' meeting.

Mrs. Gravatt asked if what had been discussed would hold up the process.

Mr. Gill replied that he did not think it would because that \$350,000 would take care of the first three months' worth of work by VMDO.

Mrs. Gravatt stated that she was not trying to rush it, but they have been discussing it for three years and people were beginning to ask about the status of the new schools.

Mr. Lee asked where the \$350,000 was.

Mr. Gill stated that \$136,000 was in SNAP accounts that were earmarked for school capital improvements only and the other \$250,000 was the one-cent that the previous Board of Supervisors had earmarked for the schools.

Mr. Bellows stated that there was also money left in the Capital Improvement Budget.

Mr. Larson asked if they were approving \$350,000 of Capital Improvement Budget funds by consensus.

Dr. Parker stated those funds were not in the Capital Improvement Budget, but in separate accounts earmarked for school capital projects.

Mr. Gill stated that there was just under \$500,000 in the Capital Improvement Budget from the previous borrowing, so if those accounts were not separate, there was enough in the Capital Improvement Budget to cover them.

Dr. Parker restated that the funds were in separate accounts and the Treasurer could verify that.

Mr. Larson suggested that it be verified or those funds would have to come out of the Capital Improvement Budget.

Adjournment

Mr. Lee adjourned the Board of Supervisors' meeting until Thursday, June 28, 2018 at 5:30 p.m.

Ms. Thomasson adjourned the School Board meeting.