

VIRGINIA;

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, June 25, 2015.

Members Present: Jason D. Bellows, Chair
Ernest W. Palin, Jr., Vice Chair
F. W. Jenkins, Jr., Board Member
William R. Lee, Board Member
B. Wally Beauchamp, Board Member

Staff Present: Frank A. Pleva, County Administrator
Don G. Gill, Planning and Land Use Director
Crystal Whay, Building/Land Use Secretary

Mr. Bellows called the meeting to order at 7:00 p.m.

PUBLIC INPUT

Mr. George Bott, a District 1 resident, referred to the Radio Communications System and stated that the proposed air-conditioned work shelters that are to be located at four towers cost quite a bit of money and asked if they were really necessary.

Mr. Bott referred to the Norris Bridge Transmission Line Project and stated that the proposed towers may have to be lit at night as determined by the FAA and he hoped the residents of Irvington and White Stone know what is coming. He stated that he had asked the Dominion Virginia Power representative how much it would cost to have a submerged cable and was told the cost would be 100 million dollars. He stated that after some research, he thinks the 100 million dollar estimate may be too high. He referred to the resolution regarding the project on the consideration docket and stated that the Board might want to consider a caveat.

Mr. Bott stated that he was meeting with Treasurer Bonnie Haynie next Thursday to discuss the County's cash flow. He suggested twice a year billing for the tax bills to make sure there is ample cash flow all year.

Mr. Jenkins stated that the bi-annual billing was attempted in the 1990's and the public did not want it. He stated that he thought it was a good idea, but he thought it was a trust issue with the public thinking that the County may be billing more than it should.

Mr. Pleva referred to the resolution that Mr. Bott had mentioned and stated that it supports upgrading the service, but also supports submerged lines versus the proposed towers.

PRESENTATIONS

None.

VIRGINIA DEPARTMENT OF TRANSPORTATION

None.

PUBLIC HEARING

1. Amend Lancaster County Code of Ordinances Section 22-2 to Move the Polling Site Locations for Precincts 301, 302 and 401

Mr. Bellows asked Mr. Pleva to present the issue.

Mr. Pleva stated that the County Registrar, Susan Jett and the Secretary of the Electoral Board, Marilyn McGlamary were in attendance if the Board had any questions. He stated that it was a public hearing conducted in conformance with the Code of Virginia and would amend Section 22-2 of the Lancaster County Code that would enable the relocation of Precinct Polling Places 1 and 2 in the White Stone District and the relocation of the polling place in the Christ Church District.

Ms. McGlamary stated that the Electoral Board had recently completed a study of the polling sites and concluded that it was necessary to move some of the polling sites to locations that would better suit voters and election workers' needs. She stated that polling places need space for workers, equipment and voters as well as ample parking and safe entrances and exits. She stated that they also tried to avoid emergency services buildings to ensure everyone's safety.

Mr. Bellows opened the public hearing.

There was no public input.

Mr. Bellows closed the public hearing.

Mr. Lee made a motion to Amend the Lancaster County Code of Ordinances Section 22-2 to Move the Polling Site Locations for Precincts 301, 302 and 401.

AN ORDINANCE AMENDING § 22-2 OF THE COUNTY CODE OF LANCASTER COUNTY, AS TO CERTAIN ELECTION DISTRICT PRECINCT POLLING PLACES

WHEREAS, by Ordinance duly adopted and codified as Section 22-2 of the County Code, the County of Lancaster, Virginia designated certain polling places for voting in the White Stone District (Election District 3) Precinct 1 and Precinct 2 and in the Christ Church District (Election District 4); and,

WHEREAS, it appears from the Lancaster County Electoral Board that the designated polling places for those Election District Precincts are either unavailable or not satisfactory as a polling place in those Precincts and that the Electoral Board recommended changes of such polling places.

NOW THEREFORE, BE IT ORDAINED, that § 22-2 of the County Code of Lancaster County, Virginia is **HEREBY AMENDED** to change the polling places for the White Stone District (Election District 3) Precinct 1 and Precinct 2 and in the Christ Church District (Election District 4) as follows:

White Stone District (Election District 3) Precinct 1 polling place is hereby relocated from the White Stone Volunteer Fire Department to the White Stone Baptist Church, 517 Chesapeake Drive, White Stone, Virginia 22578;

White Stone District (Election District 3) Precinct 2 polling place is hereby relocated from Grace Episcopal Church to the Kilmarnock Baptist Church, 65 East Church Street, Kilmarnock, Virginia 22482; and,

Christ Church District (Election District 4) polling place is hereby relocated from the Kilmarnock-Lancaster Volunteer Rescue Squad building to Grace Episcopal Church, 303 South Main Street, Kilmarnock, VA 22482.

The General Registrar for the County of Lancaster, Virginia is hereby authorized to take all measures necessary to comply with the laws of the United States of America and the Commonwealth of Virginia and all regulations thereof regarding the change in the polling places for each Precinct as provided herein and for notification to the voters of the affected Precincts of the change of polling locations.

This Ordinance shall take effect immediately for the next elections occurring in those Precincts.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

2. Application for Special Exception – Stephen and Julie Perkins

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that the issue is an application for special exception by Stephen and Julie Perkins to expand/enlarge an existing authorized non-conforming residential structure on a 0.484-acre parcel described as Tax Map #32-18. He stated that the property is zoned R-1, Residential General and is located at 514 Wharton Grove Lane in District 5.

Mr. Gill stated that the residential structure on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance of June 1, 1975, and therefore is an authorized non-conforming structure. He stated that Article 12-4-1 allows for the expansion/enlargement of existing authorized non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated that the existing authorized non-conforming structure encroaches in the southern sideyard, 5.9 feet instead of the required 25 feet and the Chesapeake Bay Resource Protection Area Buffer, 82 feet instead of the required 100 feet. He stated that last month, the Board of Supervisors approved a small addition on the southeast corner of the structure as it was located outside the 100 foot RPA and did not encroach further in the southern sideyard, thus requiring no variance from the Board of Zoning Appeals, and met all other setback requirements of the R-1, Residential General zoning district.

Mr. Gill stated that the applicants intended to do other renovations within the footprint of the existing structure, but after consultation with their builder, have learned that it is most practical to simply add on to the home and have submitted the proposed addition for approval. He stated that the proposed addition is also located outside the 100 foot RPA and meets all other setback requirements of the R-1, Residential General zoning district. He stated that since the proposed addition is attached to the existing authorized non-conforming main structure, it is expanding/enlarging that main structure's footprint and therefore requires this special exception. He stated that many similar sized authorized non-conforming lots and structures exist in this neighborhood.

Mr. Gill stated that the parcel's existing well and septic system will accommodate the proposed addition to the home.

Mr. Gill stated that adjoining property owners have been notified and advertising conducted as required by law and to date, there has been no response from the public. He stated that Mrs. Perkins was present to answer any questions that the Board might have.

Mr. Bellows opened the public hearing.

There was no public input.

Mr. Bellows closed the public hearing.

Mr. Beauchamp made a motion to Approve the Application for Special Exception for Stephen and Julie Perkins.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye

3. Application for Special Exception – Donald W. Smith

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was an application for special exception by Donald W. Smith to expand/enlarge an existing authorized non-conforming residential structure on a 0.3-acre parcel described as Tax Map #32-13. He stated that the property is zoned R-1, Residential General and is located at 500 Wharton Grove Lane in District 5.

Mr. Gill stated that the residential structure on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance of June 1, 1975, and therefore is an authorized non-conforming structure. He stated that Article 12-4-1 allows for the expansion/enlargement of existing authorized non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated that the existing authorized non-conforming structure encroaches in the northern sideyard, 17 feet instead of the required 25 feet and the southern sideyard, 12 feet instead of the required 25 feet. He stated that the proposed additions will not encroach further in either sideyard, but will encroach 24 feet further into the frontyard resulting in only a 38 feet frontyard setback instead of the required 60 feet from the 30 feet right-of-way, Wharton Grove Lane, and therefore required a variance from the Board of Zoning Appeals. He stated that the Board of Zoning Appeals granted the variance on June 4, 2015. He stated that the proposed additions are located outside the Chesapeake Bay Resource Protection Area Buffer and meet all other setback requirements of the R-1, Residential General zoning district.

Mr. Gill stated that the applicant, who is represented by his agent and contract purchaser Gary Mason, has prepared a narrative and sketches describing the proposal. He stated that one of the sketches clearly shows the proposed additions and their distances from adjoining property lines and Wharton Grove Lane, as well as the small entry porch to be permanently removed which will increase the southern sideyard setback to 17 feet. He stated that since the proposed additions are attached to the existing authorized non-conforming main structure, it is expanding/enlarging that main structure's footprint and therefore requires the special exception. He stated that many similar sized authorized non-conforming lots and structures exist in this neighborhood.

Mr. Gill stated that the parcel's existing well and septic system will accommodate the proposed addition to the home.

Mr. Gill stated that adjoining property owners have been notified and advertising conducted as required by law and to date, there has been no response from the public.

Mr. Bellows opened the public hearing.

There was no public input.

Mr. Bellows closed the public hearing.

Mr. Beauchamp made a motion to Approve the Application for Special Exception for Donald W. Smith.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

4. Application for Special Exception – Elizabeth Jane Baugh

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was an application for special exception by Elizabeth Jane Baugh to expand/enlarge an existing authorized non-conforming residential structure on a 0.17-acre parcel described as Tax Map #35A-1-7. He stated that the property is zoned R-1, Residential General and is located at 63 Carlee Road off Bald Eagle Road in District 3.

Mr. Gill stated that the residential structure on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance of June 1, 1975, and therefore is an authorized non-conforming structure. He stated that Article 12-4-1 allows for the expansion/enlargement of existing authorized non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated that the existing authorized non-conforming structure with dimensions of 12 feet by 60 feet encroaches in the southern sideyard, 17 feet instead of the required 25 feet and the northern sideyard, 21 feet instead of the required 25 feet. He stated that the larger replacement single-wide with dimensions of 16 feet by 56 feet will not encroach further in the northern sideyard, but will encroach 4 feet further into the southern sideyard and therefore required a variance from the Board of Zoning Appeals. He stated that the Board of Zoning Appeals granted the variance on June 4, 2015. He stated that the replacement single-wide is located outside the Chesapeake Bay Resource Protection Area Buffer and meets all other setback requirements of the R-1, Residential General zoning district.

Mr. Gill stated that the sketch included in the Board packages depicts the existing and replacement single-wides and their distances from adjoining property lines and Carlee Road. He stated that since the replacement single-wide is 176 square feet larger than the existing single-wide, it is expanding/enlarging that main structure's footprint, and therefore requires this special exception. He stated that many similar sized authorized non-conforming lots and structures exist in this neighborhood.

Mr. Gill stated that the parcel's existing well and septic system will accommodate the replacement single-wide.

Mr. Gill stated that adjoining property owners have been notified and advertising conducted as required by law and to date, there has been no response from the public.

Mr. Gill stated that it was important to note that the existing single-wide was damaged beyond repair when a tree trimming crane fell on it in late April. He stated that replacing the single wide with a similar size is not practical as the industry no longer has similar narrow widths readily available.

Mr. Bellows opened the public hearing.

There was no public input.

Mr. Bellows closed the public hearing.

Mr. Bellows made a motion to Approve the Application for Special Exception for Elizabeth Jane Baugh.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

CONSENSUS DOCKET

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

1. Minutes for May 18th and May 28th Budget Work Sessions and May 28th Regular Meeting

Recommendation: Approve minutes as submitted

2. School Request to Roll Over FY 15 Capital Improvement Funds for the LHS Athletic Facility to FY 16

Recommendation: Approve request as submitted

The School Superintendent, Steve Parker, has requested that the unused FY 15 Capital Improvement Project funds for the Lancaster High School Athletic Facility Project be rolled over to FY 16 CIP funding due to delays in engineered drawing and delays in delivery of HVAC, plumbing and electrical equipment. He stated that the total completion of the project is expected to be July 24, 2015.

The expected work to be completed according to Hammond Builders is:

1. General Conditions	\$5,000
2. Sitework	\$5,000
3. Painting	\$1,730
4. Vinyl Base	\$ 173
5. HVAC	\$3,480
6. Electrical	\$6,000
7. Plumbing	\$4,000
Total	\$41,203

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

1. Approval of June 2015 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for June 2015 in the amount of \$248,334.77 and invoice listings for June 2015 in the amount of \$536,978.31*.

- *Capital Improvements - \$104,089.44
- *Greentown/Gaskins Project - \$22,766.27

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye

William R. Lee Aye
B. Wally Beauchamp Aye

2. FY 2016 Lancaster County Operating and Capital Improvement Budgets

Mr. Bellows asked Mr. Pleva to present the issue.

Mr. Pleva stated that there was a resolution in their packets that was based on the budget that went to public hearing last week. He stated that they must wait seven days after the conclusion of the public hearing before they can act on the budget and tax levies and that waiting period ends tonight. He stated that the budget and levies have to be adopted by June 30th. He stated that the format for the resolution is the same as it has been in the past.

**FISCAL YEAR 2015 - 2016 GENERAL FUND BUDGET
RESOLUTION OF ADOPTION**

WHEREAS, the Lancaster County Board of Supervisors has heretofore prepared a budget for the Lancaster County Public Schools for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said budget on April 14, 2015 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, and has subsequently adopted and appropriated funds for said public schools budget on April 21, 2015; and

WHEREAS, the Lancaster County Board of Supervisors has also heretofore prepared a General Fund Budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said general fund budget on June 18, 2015 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*.

NOW, THEREFORE BE IT RESOLVED, by the Lancaster County Board of Supervisors that the funds for General Fund Budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 are hereby approved for the purposes and in the amounts delineated below in conformance with the aforementioned Virginia Code section; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that no expenditures of funds that are approved for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 shall be made until the Board of Supervisors shall appropriate said funds for those purposes and in the amounts stipulated in the resolution of appropriation; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that all expenditures of funds that are approved for expenditure in the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 shall be in compliance with any and all terms and conditions stipulated in the resolution of appropriation.

BE IT FINALLY RESOLVED, that the Lancaster County Public Schools Budget, which was adopted on April 21, 2015 for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016, is included herein for information and fiscal planning purposes.

PROPOSED OPERATING BUDGET

	<u>FY15</u>	<u>FY16</u>	<u>Increase / (Decrease)</u>
Fund Balance Beginning of Fiscal Year	\$4,405,474	\$3,848,476	(\$556,998)
Revenues			
General Property Taxes	\$14,971,000	\$15,668,000	\$697,000
Other Lancaster County Taxes	2,770,700	2,793,100	
22,400			
Commonwealth of Virginia Funds	3,967,408	4,146,957	179,549
Federal Government Funds	588,060	745,044	
156,984			
School Operating Revenues	4,481,312	4,590,543	109,231
School Cafeteria Revenues	616,600	578,945	(37,655)
Capital Project Fund	5,000	38,000	33,000
Total Revenues	\$27,400,080	\$28,560,589	\$1,160,509
Total Revenues & Funds All Sources	\$31,805,554	\$32,409,065	\$603,511
Expenditures			
General Government	\$1,323,026	\$1,381,541	\$58,515
Courts	712,497	729,504	17,007
Public Safety	4,562,157	4,666,744	104,587
Public Works	1,159,364	1,191,970	
32,606			
Health & Welfare	2,537,916	2,786,764	248,848
Education (Non-Public Schools)	6,817	13,700	6,883
Recreation & Cultural Activities	182,595	192,595	10,000
Community Development	476,696	477,296	600
Non-Departmental	66,925	37,925	
(29,000)			
School Operations	15,187,728	15,296,959	109,231
School Cafeteria	616,600	578,945	(37,655)
Debt Service	1,124,757	1,922,178	797,421
Total Expenditures by Function	\$27,957,078	\$29,276,120	\$1,319,042
Fund Balance End of Fiscal Year	\$3,848,476	\$3,132,945	(\$715,531)
Capital Improvements			

Funded by Lease Revenue Bonds (Expended in Debt Service)	\$2,704,260	\$4,574,675	\$1,870,416
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Done this 25th day of June, 2015

Mr. Palin made a motion to Adopt the FY 2016 Lancaster County Operating and Capital Improvement Budget Resolution.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

3. FY 2016 Appropriation Resolution

Mr. Bellows asked Mr. Pleva to present the issue.

Mr. Pleva stated that the budget is a guide, but the spending authority is the actual appropriation. He stated that the appropriation resolution has the same numbers in it as the adoption resolution and there is additional language in relation to terms and conditions.

**FISCAL YEAR 2015 - 2016 BUDGET
RESOLUTION OF APPROPRIATION**

WHEREAS, the Lancaster County Board of Supervisors has heretofore prepared a budget for the Lancaster County Public Schools for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said budget on April 14, 2015 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, and has subsequently adopted and appropriated funds for said public schools budget on April 21, 2015; and

WHEREAS, the Lancaster County Board of Supervisors has also heretofore prepared a General Fund Budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said general fund budget on June 18, 2015 in accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*; and

WHEREAS, the Lancaster County Board of Supervisors has approved a budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 for the purposes and in the amounts delineated in the resolution of budget adoption on June 25, 2015; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures that are contained in the budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that no expenditures of funds that are approved for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 shall be made until the Board of Supervisors shall appropriate said funds for those purposes and in the amounts stipulated in the resolution of appropriation; and

BE IT FURTHER RESOLVED, by the Lancaster County Board of Supervisors that all expenditures of funds that are approved for expenditure in the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 shall be in compliance with any and all terms and conditions stipulated in the resolution of appropriation; and

BE IT FINALLY RESOLVED, that the Lancaster County Public Schools Budget, which was appropriated on April 21, 2015 for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016, is included herein for information and fiscal planning purposes.

Operating Budget

Board of Supervisors	\$44,694
County Administration	395,923
County Attorney	40,000
Independent Auditor	34,200
Commissioner of the Revenue	300,452
Treasurer	297,116
Information Technology Services	119,442
Electoral Board	49,355
Registrar	100,359
Circuit Court	13,127
General District Court	3,400
Magistrate	600
Juvenile and Domestic Relations Court	2,625
Clerk of the Circuit Court	313,500
Court Appointed Special Advocates	5,000
Victim/Witness Assistance Program	27,674
Commonwealth's Attorney	363,577
Sheriff (Law Enforcement)	1,756,319
School Resource Officer	116,341
Volunteer Fire Departments	292,390
Volunteer Rescue Squads (EMS)	208,837
Paid Rescue Services (EMS)	951,512
Forest Fire Service	4,000
Local Emergency Services	30,000

Sheriff (Corrections)	975,739
Juvenile Detention and Probation Office	50,450
Building Inspections	147,621
Animal Control	133,335
Medical Examiner	200
Refuse Disposal	904,622
General Properties	287,347
Health Department	201,352
Free Health Clinic	100,477
Community Services Board	37,846
Bay Aging	70,549
Rappahannock Legal Services	5,600
The Haven Crisis Shelter	4,000
Comprehensive Services Act	600,000
Social Services	1,701,440
Virginia Quality Life	10,000
Boys and Girls Club of America	55,000
Lancaster Chamber of Commerce	500
Rappahannock Community College	13,700
YMCA	75,000
Mary Ball Washington Museum	\$4,400
Historic Resources Commission	200
Community Library	102,995
Youth Club of Lancaster County	10,000
Northern Neck – Chesapeake Bay Region Partnership	6,000
Rappahannock River Basin Commission	1,000
Land Use Administration	273,876
Department of Housing	57,785
Planning District Commission	22,000
Soil and Water Conservation District	10,000
Wetlands Board	10,000
Board of Zoning Appeals	2,165
Planning Commission	8,323
Cooperative Extension Service	61,147
Regional Branding Initiative	25,000
Landfill Closure Management	7,000
Enhanced Emergency (E-911) Telephone System	30,925
Lancaster Public Schools	15,875,904
Instruction	10,991,881
Attendance and Health	310,623
Administration	527,077
Pupil Transportation	1,174,428
Operations and Maintenance	1,508,874
Technology	596,681
Debt Service	87,395
Textbook Fund	100,000

School Cafeteria (Food Service) Fund	578,945
Debt Service	1,922,178
Total Operating Budget	\$29,276,119

Capital Projects \$4,574,675
(Funded by Lease Revenue Bonds and
Expended in Debt Service Above)

TERMS AND CONDITIONS

1. In accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, except as noted herein, all appropriations, including those for the Lancaster County Public Schools and General Fund departments, agencies and organizations, are made on an annual (12-month) basis; specifically, for the period beginning on July 1, 2015 and ending on June 30, 2016.

All payment requests for capital improvements expenditures shall be directed to the Board of Supervisors by way of the County Administrator for approval and payment.

2. All appropriations are declared to be maximum, conditional and proportionate appropriations. This makes the appropriations payable in full in the amounts named herein, if the aggregate revenues collected and other resources available during the fiscal year beginning on July 1, 2015 and ending on June 30, 2016 for which appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, said appropriations shall be deemed to be payable in such proportion as the sum of all realized revenue is to the total amount of the revenues estimated by the Board of Supervisors to be available for appropriation in the fiscal year beginning on July 1, 2015 and ending on June 30, 2016.

3. No department, agency, or individual receiving appropriations under the provisions of this resolution shall exceed the amount approved for that department, agency or individual by the Lancaster County Board of Supervisors.

4. The Board of Supervisors reserves the right to change at any time during the fiscal year beginning on July 1, 2015 and ending on June 30, 2016 compensation provided to any officer or employee and to abolish any office or position, except for such office or position as may be prohibited by law from abolishing.

5. The County Administrator is authorized to establish purchasing policies and procedures to assure that expenditures are made within the appropriations defined within this Resolution and to initiate emergency spending reductions to decrease expenditures in light of decreased actual revenues.

6. In accordance with Section 22.1-94 of the *Code of Virginia, 1950, as amended*, the amounts appropriated to fund the contemplated expenditures for the Lancaster County Public Schools (School Board) are by the major expenditure categories or classifications that are delineated in this resolution. The School Board shall not transfer any funds between said categories without first obtaining the prior approval of the Board of Supervisors.

7. No expenditures shall exceed the appropriation established by the Lancaster County Board of Supervisors unless a supplemental appropriation is approved in advance of the expenditure.
8. Any request to increase the overall appropriation to any department, agency or organization as appropriated by this resolution must be made to the Board of Supervisors by written request.
9. The County Administrator may increase appropriations for the following items of non-budgeted revenue that may occur during the fiscal year:
 - a. Insurance recoveries received for damage to County vehicles or other property for which County funds have been expended to make repairs.
 - b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.
 - c. Additional, unbudgeted grants received during the fiscal year for which there is sufficient revenues to defray expenditures.
10. All appropriations that are not encumbered or expended prior to June 30, 2016 will lapse and the balance shall become part of the General Operating Fund Balance.
11. The County Administrator may increase or reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
12. The County Administrator may appropriate both revenue and expenditures for donations by citizens or citizen groups in support of County programs. Any remaining unencumbered balance of a restricted donation at the end of the fiscal year will be reappropriated into the subsequent fiscal year.
13. The County Administrator may appropriate revenues and expenditures for funds received by the County from asset forfeitures for operating expenditures directly related to drug enforcement. The outstanding balance of these funds shall not lapse, but shall be carried forward into the subsequent fiscal year.

Adopted this 25th day of June, 2015.

Mr. Lee made a motion to Approve the FY 2016 Appropriation Resolution.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

4. CY 2015 Lancaster County Tax Rate Ordinance Adoption

Mr. Bellows asked Mr. Pleva to present the issue.

Mr. Pleva stated that there was a draft ordinance for the tax levies advertised and subject to last week's public hearing. He stated that the rates can be lower than advertised, but not go higher. He stated that the proposed major changes were from fifty-four to fifty-eight cents on the real estate levy and the "so-called" boat tax would remain the same at \$1.52. He stated that the levies can be broken out if the Board deems it necessary.

Mr. Pleva stated that per Mr. Jenkins' request he had gathered some figures concerning the fund balance and revenues. He stated that the audited fund balance as of June 30, 2014 was \$4,405,474. He stated that the fund balance on April 30, 2015 per the Treasurer's monthly accountability fund balance sheet was \$7,632,535. He stated that expenditures exceeding revenues will be approximately \$2,000,000 for May and June 2015. He stated that the auditors will accrue back to the FY 15 fund balance, revenues received after June 30th such as local sales and use tax, shared expenses for constitutional offices and Comprehensive Services Act money.

Mr. Pleva stated that the total county projected revenue for this year was \$17,741,700 and the total county revenue as of April 30, 2015 was \$17,518,769. He stated that, given this information, the County should at least meet or exceed on the local revenue side the budgeted amounts for this fiscal year.

Mr. Bellows stated that in light of this information, he did not see a reason to raise the real estate tax levy.

Mr. Lee and Mr. Palin agreed.

Mr. Beauchamp made a motion to maintain the real estate tax at 54 cents per \$100 of assessed value.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Mr. Palin stated that the issue is the boat tax and he has heard both sides of the debate. He read some of the responses from the VIMS study. He stated that he has read other studies that show that boat

ownership has decreased and it is because of the economy in many instances. He stated that there are many reasons that people don't bring their boats to Lancaster County besides the tax issue. He stated that he would rather not reduce the boat tax, but he would be inclined to support the suggestion of moving the tax off the boats that are 5 tons or greater.

Mr. Beauchamp stated that the boat tax issue has been a difficult one for him. He stated that he has learned a lot and knows that the County's marine industry needs assistance, but is not yet convinced that a total tax elimination on boats is the answer. He stated that he had spoken with approximately a dozen documented boat owners in another county and only one said they would consider moving their boat to Lancaster County if the boat tax was removed. He stated that a home is a necessity and a vehicle is a necessity, but a boat is a luxury. He stated that he was not sure if eliminating the tax just on the documented vessels will accomplish anything. He suggested setting the issue aside until the County sees how the elimination of the boat tax affects Gloucester County since that was just put into place.

Mr. Palin suggested that if the elimination of the boat tax on boats that are 5 tons or greater passes, that there be a probationary period of five years to see if it is effective and that condition could be put in the motion.

Mr. Jenkins stated that the motion would have no impact in the future because of new Board members and the reorganization of the Board each year. He stated that it would be prudent to analyze the tax's impact, but it cannot be tied into a motion.

Mr. Lee stated that once a tax is eliminated, it is hard to bring it back. He stated that they are dealing with a lot of unknowns and need to be prudent. He stated that the elimination of the boat tax on vessels 5 tons or greater would certainly be a compromise. He stated that he has spoken with some citizens who work on smaller boats and they are not hurting for work. He stated that he was not in support of eliminating the boat tax on all boats.

Mr. Bellows stated that an investment is never a guarantee, but a hope that the County will be moved forward and new economic development will be created. He stated that there was no better time to invest in the County and if not with this issue, then what will they do. He stated that he did not see it as passing the burden to anybody. He stated that he supported the elimination of the entire boat tax, but would support the elimination of the tax on 5 ton boats and over as well.

Mr. Jenkins stated that Lancaster County needs to be perceived as being competitive since we are investing in promoting the Rappahannock River brand and this repeal will back that up. He stated that he would support the elimination of the boat tax on vessels that are 5 tons and greater.

Mr. Bellows stated that he did not see the benefit of waiting to see what happens with other localities. He stated that he thought they should go with the evidence in Mr. Murray's report.

Mr. Jenkins stated that the objective is to attract business.

Mr. Bellows agreed.

Mr. Pleva asked Sonny Thomas, Commissioner of Revenue, to explain how the rates would be set.

Mr. Thomas stated that the tax levy cannot be set based on boat length. He stated that years ago, Gloucester County went to a split rate for their larger and smaller boats and picked the length of 25 feet to separate the two categories. He stated that if the Board decided to eliminate the boat tax for the larger vessels, he thought he could have all the weights for the boats by 2016 and many of them for the 2015 billing.

Mr. Pleva stated that the length would be the guide, but the boat owner would have to provide the actual weight.

Mr. Thomas stated that fourteen zeros and a one preceded by a decimal rounds to zero in our computer system and that would be how the rate is calculated, if the Board decides to go that way.

Mr. Beauchamp asked if the boats they are speaking of could be identified as documented vessels.

Mr. Thomas replied no. He stated that the code only allows the rate to be based on weight.

Mr. Bellows made a motion to split the boat tax between the boats that are less than 5 tons and those that are above 5 tons and the boat tax will remain the same at \$1.52 per \$100 on the boats that are under 5 tons and the boat tax will be \$0.0000000000000001 on the boats that are over 5 tons and all other tax levies will remain the same for calendar year 2015.

Be it ordained by the Lancaster County Board of Supervisors that:

Beginning on January 1, 2015 until December 31, 2015 the following tax rates shall apply in Lancaster County, Virginia:

- Real Estate - \$0.54 per \$100 of assessed value
- General Personal Property - \$2.04 per \$100 of assessed value
- Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value
- Boats or Watercraft Weighing 5 Tons or More - \$0.0000000000000001 per \$100 of assessed value
- Boats or Watercraft Weighing Less than 5 Tons - \$1.52 per \$100 of assessed value
- Machinery and Tools - \$1.52 per \$100 of assessed value
- Merchant's Capital - \$1.00 per \$100 of assessed value discounted by 50%
- All Other Personal Property - \$1.52 per \$100 of assessed value

PUBLIC SERVICE CORPORATIONS

- Real Estate - \$0.54 per \$100 of assessed value
- General Personal Property - \$2.04 per \$100 of assessed value
- Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value

Boats or Watercraft Weighing 5 Tons or More - \$0.000000000000001 per \$100 of assessed value
 Boats or Watercraft Weighing Less than 5 Tons - \$1.52 per \$100 of assessed value
 Machinery and Tools - \$1.52 per \$100 of assessed value
 Merchant's Capital - \$1.00 per \$100 of assessed value discounted by 50%
 All Other Personal Property - \$1.52 per \$100 of assessed value

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Nay

VOTE: 4-1, Motion carried.

5. Approval of Contract and Resolution for the Award of Contract Under Cooperative Procurement and Determination of Sole Source Procurement for Upgrades to Radio Communication System

Mr. Pleva stated that there was a resolution and a contract for the system included in the Board members' packets for their review.

Mr. Jenkins referred to page two of the Communications System Agreement and stated that the Robley site needed to be corrected to read the Litwalton site.

Mr. Palin made a motion to Adopt the Resolution for the Award of Contract Under Cooperative Procurement and Determination of Sole Source Procurement for Upgrades to Radio Communication System.

RESOLUTION FOR THE AWARD OF CONTRACT UNDER COOPERATIVE PROCUREMENT AND DETERMINATION OF SOLE SOURCE PROCUREMENT FOR UPGRADES TO RADIO COMMUNICATION SYSTEM

WHEREAS, pursuant to 2.2-4303(E) of the *Code of Virginia, 1950, as amended*, the County of Lancaster, Virginia (the "County") hereby determines that there is only one source practicably available for procurement of upgrades to the County's public safety and emergency first-responder radio communications system with the necessary interoperability, customer and technical support and maintenance; and

WHEREAS, the emergency medical services and law enforcement agencies of the County participate in various interagency arrangements and mutual aid agreements among various emergency first responders in

neighboring localities, including Northumberland County, Virginia, and interoperability of communications is essential to promote the public health, safety and welfare; and

WHEREAS, the source is determined to be Radio Communications of Virginia, Inc. This determination has been made based on the following information:

1. Evaluation of other available system providers, including the need of competing systems to discard existing equipment and technology due to a lack of compatibility;
2. Comparison of likely cost;
3. Determination that Radio Communications of Virginia, Inc., has installed many of the systems currently in use in Lancaster County, and therefore has more familiarity with the County's systems and needs; moreover, Radio Communications of Virginia is in the process of completing the Northumberland County radio system and is uniquely suited to upgrade Lancaster County's system to maximize interoperability between the systems to enable peak performance and efficiency and can assure compatibility among the various systems;
4. Determination that Radio Communications of Virginia, Inc., has worked with the County in the past and installed most or all of the County's existing systems, making them uniquely familiar and suitable to perform the upgrade work and to reuse and integrate existing equipment whenever possible, thus minimizing cost and likelihood of disruption due to compatibility problems;

WHEREAS, after the extensive evaluation and study, it has been determined that only Radio Communications of Virginia, Inc., is able to provide the necessary upgrades to the emergency first responder systems to satisfy the needs of the County; and

WHEREAS, the contract between Northumberland County and Radio Communications of Virginia, Inc., contains a clause enabling other localities to purchase under the Northumberland County Contract;

NOW, THEREFORE, IT IS RESOLVED that the County of Lancaster hereby ratifies and confirms the award of contract to Radio Communications of Virginia, Inc., for the purpose of upgrading the County's first responder radio systems.

Done this 25th day of June, 2015.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Mr. Jenkins made a motion to Accept the Communications System Agreement with the Amendment of the Correction on page 2.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

6. Resolution Supporting Dominion Virginia Power’s Norris Bridge Transmission Line Project

Mr. Pleva stated that Mr. Bellows had suggested a resolution regarding the Norris Bridge Transmission Line Project be forwarded to Dominion Virginia Power, the Virginia State Corporation Commission and the County of Middlesex. He stated that the resolution supports upgrading the service, but further states that the Board supports, in lieu of towers, putting in submerged lines.

Mr. Bellows stated that he had received a number of calls on the matter from citizens who had concerns about the proposed towers. He stated that he was in the Outer Banks recently and noticed similar towers next to the Bonner Bridge and they were not attractive.

Mr. Palin stated that the Dominion Virginia Power representative had said that there would be more down time with the submerged lines.

Mr. Bellows stated he thought that would be the case if both lines went down at the same time, but there is a back-up line, so he does not see it as a problem.

Mr. Beauchamp stated that one of the comments he had heard from the Dominion Virginia Power representative was that the underwater lines have a far less life expectancy than the overhead lines. He stated that he got the impression it would be hard to change the minds of Dominion Virginia Power.

Mr. Bellows stated that he wanted the Board to go on record as saying that they would be in support of the submerged line approach.

Mr. Bellows made a motion to Approve the Resolution Regarding the Dominion Virginia Power’s Norris Bridge Transmission Line Project.

Resolution

**Dominion Virginia Power
Norris Bridge Transmission Line Project**

Whereas, Dominion Virginia Power is proposing to replace the overhead transmission line across the Rappahannock River that has been in operation since 1962; and

Whereas, the transmission line serves approximately 19,000 customers on the lower end of the Northern Neck; and

Whereas, the new transmission line will improve reliability and operational efficiencies and also will improve safety of work crews of Dominion Virginia Power and the Virginia Department of Transportation; and

Whereas, the proposed project will replace 7 existing wooden structures and 14 bridge attachments with 10 steel structures with concrete foundations about 100 feet east of the bridge; and

Whereas, the Rappahannock River is one of the most scenic and historic rivers in Virginia and the Chesapeake Bay region; and

Whereas, the proposed transmission line replacement project presents a unique opportunity to both improve reliability and operational electrical service efficiencies in the lower Northern Neck and safety of work crews as well as remove an existing and future visual impairment, especially in the view shed that looks towards the mouth of the Rappahannock River and the Chesapeake Bay

Now, Therefore Be It Resolved, that the Board of Supervisors of Lancaster County hereby strongly supports Dominion Virginia Power’s proposal to replace the overhead transmission line across the Rappahannock River; and

Be It Further Resolved, that the Board of Supervisors of Lancaster hereby strongly supports the installation, operation and maintenance of a new underwater transmission line rather than a new overhead transmission line; and

Be It Finally Resolved, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter shall be conveyed to Dominion Virginia Power, the Virginia State Corporation Commission and the County of Middlesex and shall be spread upon the meeting minutes of said Board of Supervisors.

Adopted this 25th Day of June 2015.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye

B. Wally Beauchamp Aye

BOARD REPORTS

None.

COUNTY ADMINISTRATOR

Mr. Pleva stated that a Request for Proposals for engineering services for the Windmill Point boat ramp was recently advertised. He suggested having an informal committee interview two or more of the firms that had made a proposal. The consensus was to form a committee to look at the engineering RFPs.

Mr. Jenkins asked about filling the position of Finance Director.

Mr. Pleva stated that he was ready to advertise the position.

ADJOURNMENT

Motion was made by Mr. Beauchamp to adjourn.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye