

COUNTY OF LANCASTER, VIRGINIA

**FISCAL YEAR 2013 - 2014 BUDGET
RESOLUTION OF APPROPRIATION**

WHEREAS, the Lancaster County Board of Supervisors has heretofore prepared a budget for the Fiscal Year beginning on July 1, 2013 and ending on June 30, 2014 for information and fiscal planning purposes only and has conducted a legally advertised public hearing on said budget on June 20, 2013; and

WHEREAS, by the Lancaster County Board of Supervisors has approved a budget for the Fiscal Year beginning on July 1, 2013 and ending on June 30, 2014 for the purposes and in the amounts delineated in the resolution of budget adoption on June 27, 2013; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures that are contained in the budget for the Fiscal Year beginning on July 1, 2013 and ending on June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Sections 15.2-2506 and 22.1-94 of the *Code of Virginia, 1950, as amended*, the Lancaster County Board of Supervisors does hereby appropriate the first six (6) months of the budget for the Fiscal Year beginning on July 1, 2013 and ending on June 30, 2014 for the purposes and in the amounts, subject to the terms and conditions stipulated within this resolution of appropriation, except for the annual appropriations noted herein.

Operating Budget

Board of Supervisors	\$20,500
County Administration	194,288
County Attorney	12,500
Independent Auditor	17,100
Real Estate Assessor	2,500
Commissioner of the Revenue	141,765
Treasurer	142,929
Information Technology Services	52,756
Electoral Board	16,494
Registrar	44,455
Circuit Court	6,491
General District Court	1,700
Magistrate	300
Juvenile and Domestic Relations Court	1,313
Clerk of the Circuit Court	156,023
Court Appointed Special Advocates	2,500
Victim/Witness Assistance Program	11,156
Commonwealth's Attorney	168,315
Sheriff (Law Enforcement)	854,912
School Resource Officer	50,972
Volunteer Fire Departments	140,000
Volunteer Rescue Squads (EMS)	31,820

Paid Rescue Services (EMS)	417,962
Forest Fire Service	\$2,000
Local Emergency Services	14,810
Sheriff (Corrections)	480,111
Juvenile Detention and Probation Office	20,825
Electronic Monitoring Program	4,000
Building Inspections	66,132
Animal Control	64,768
Medical Examiner	100
Refuse Disposal	431,059
General Properties	130,995
Health Department	100,676
Free Health Clinic	50,239
Community Services Board	18,372
Bay Aging	35,275
Rappahannock Legal Services	2,800
The Haven Crisis Shelter	2,000
Comprehensive Services Act	300,000
Social Services Board	734,299
Virginia Quality Life	5,000
Boys and Girls Club of America	25,000
Lancaster Chamber of Commerce	250
Rappahannock Community College	3,268
YMCA	37,500
Mary Ball Washington Museum	2,200
Historic Resources Commission	100
Community Library	51,498
Northern Neck – Chesapeake Bay Region Partnership	3,000
Rappahannock River Basin Commission	500
Land Use Administration	135,331
Department of Housing	27,883
Planning District Commission	11,000
Soil and Water Conservation District	5,000
Wetlands Board	5,582
Board of Zoning Appeals	1,084
Planning Commission	4,171
Cooperative Extension Service	30,075
Landfill Closure Management	3,500
Enhanced Emergency (E-911) Telephone System	29,963
Lancaster Public Schools	7,460,757
Instruction	5,520,000
Technology	250,000
Administration, Attendance and Health	334,014
Pupil Transportation	550,000
Operations and Maintenance	719,347
Debt Service	87,395
School Cafeteria (Food Service) Fund	292,500
Debt Service	<u>1,106,081</u>
Total Operating Appropriations	\$14,188,455

Capital Improvements Budget

Public Schools Capital Improvements	\$372,500
County Capital Improvements	<u>214,400</u>
Total Capital Improvements Appropriations	\$586,900

TOTAL BUDGET

Total Operating & Capital Improvements Appropriations \$14,775,355

TERMS AND CONDITIONS

1. In accordance with Section 15.2-2506 of the *Code of Virginia, 1950, as amended*, except as noted herein, all appropriations, including those for the Lancaster County Public Schools and General Fund departments, agencies and organizations, are made on a semiannual (6-month) basis; specifically, for the period beginning on July 1, 2013 and ending on December 31, 2013. The Board of Supervisors may consider appropriations, including those for the Lancaster County Public Schools and General Fund departments, agencies and organizations, for the semiannual (6-month) period beginning on January 1, 2014 and ending on June 30, 2014 during its regular monthly meeting on December 16, 2013 or other meeting so designated by the Board.

Only the appropriations for the debt service and the capital improvements budgets for the Public Schools and General Fund are made on an annual (12-month) basis; specifically, for the period beginning on July 1, 2013 and ending on June 30, 2013. All payment requests for capital improvements expenditures shall be directed to the Board of Supervisors by way of the County Administrator for approval and payment.

2. All appropriations are declared to be maximum, conditional and proportionate appropriations.

This makes the appropriations payable in full in the amounts named herein, if the aggregate revenues collected and other resources available during the fiscal year beginning on July 1, 2013 and ending on June 30, 2014 for which appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, said appropriations shall be deemed to be payable in such proportion as the sum of all realized revenue is to the total amount of the revenues estimated by the Board of Supervisors to be available for appropriation in the fiscal year beginning on July 1, 2013 and ending on June 30, 2014.

3. No department, agency, or individual receiving appropriations under the provisions of this resolution shall exceed the amount approved for that department, agency or individual by the Lancaster County Board of Supervisors.

4. The Board of Supervisors reserves the right to change at any time during the fiscal year beginning on July 1, 2013 and ending on June 30, 2014 compensation provided to any officer or employee and to abolish any office or position, except for such office or position as may be prohibited by law from abolishing.

5. The County Administrator is authorized to establish purchasing policies and procedures to assure that expenditures are made within the appropriations defined within this Resolution and to initiate emergency spending reductions to decrease expenditures in light of decreased actual revenues.
6. In accordance with Section 22.1-94 of the *Code of Virginia, 1950, as amended*, the amounts appropriated to fund the contemplated expenditures for the Lancaster County Public Schools (School Board) are by the major expenditure categories or classifications that are delineated in this resolution. The School Board shall not transfer any funds between said categories without first obtaining the prior approval of the Board of Supervisors.
7. No expenditures shall exceed the appropriation established by the Lancaster County Board of Supervisors unless a supplemental appropriation is approved in advance of the expenditure.
8. Any request to increase the overall appropriation to any department, agency or organization as appropriated by this resolution must be made to the Board of Supervisors by written request.
9. The County Administrator may increase appropriations for the following items of non-budgeted revenue that may occur during the fiscal year:
 - a. Insurance recoveries received for damage to County vehicles or other property for which County funds have been expended to make repairs.
 - b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.
 - c. Additional, unbudgeted grants received during the fiscal year for which there is sufficient revenues to defray expenditures.
10. All appropriations that are not encumbered or expended prior to June 30, 2014 will lapse and the balance shall become part of the General Operating Fund Balance.
11. The County Administrator may increase or reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
12. The County Administrator may appropriate both revenue and expenditures for donations by citizens or citizen groups in support of County programs. Any remaining unencumbered balance of a restricted donation at the end of the fiscal year will be reappropriated into the subsequent fiscal year.
13. The County Administrator may appropriate revenues and expenditures for funds received by the County from asset forfeitures for operating expenditures directly related to drug enforcement. The outstanding balance of these funds shall not lapse but be carried forward into the subsequent fiscal year.

Adopted: June 27, 2013

Attest: _____
Frank A. Pleva

County Administrator and
Clerk to the Board of Supervisors