

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, January 26, 2012.

- Members Present: B. Wally Beauchamp, Chair
 F.W. Jenkins, Jr., Vice Chair
 Ernest W. Palin, Jr., Board Member
 Jason D. Bellows, Board Member
 Jack S. Russell, Board Member
- Staff Present: Frank A. Pleva, County Administrator
 Jack D. Larson, Assistant County Administrator
 Don G. Gill, Planning and Land Use Director

Mr. Beauchamp called the meeting to order at 7:00 p.m.

Mr. Beauchamp welcomed new board member Mr. Jason Bellows, District 3 Representative.

PUBLIC INPUT

None

PRESENTATION

- 1 . Introduction of Tara Brent – 4-H Extension Agent – Ms. Watson, Cooperative Extensive Agent stated last year the General Assembly restored funding to the Virginia Cooperative Extension, which enabled them to hire a full time 4-H Extension Agent, with that she introduced Tara Brent.

Ms. Brent said she was hired in November 2011 and extremely happy to

serve the youth and families of both Lancaster and Northumberland Counties. She stated she has already started planning youth development programs in partnership with several groups in the county, including the Boys and Girls Club, Belle Isle State Park, Lancaster Community Library, and Lancaster County Public Schools. She hopes to promote 4-H throughout the county and create positive activities for the youth, including the 4-H Camp during the summer.

- 2 . Robinson Farmer Cox Associates – FY 2011 Audit – Mr. Paul Lee presented the 2011 Audit by Robinson Farmer Cox Associates stating the county is required to have an audit every year under the Code of Virginia. The Single Audit Act, which governs the county’s federal dollars and good business practices, makes this requirement. The county’s audit has been conducted in accordance with generally accepted accounting practices and audit standards. The county’s audit has been filed with the Auditor of Public Accounts to be included in the comparative cost report by the November 30, 2011 deadline and a version of this report was also filed with the Department of Environmental Quality (DEQ) for the county’s landfill financial assurance and with the Single Audit Clearing House. All the filings are now current and up to date. The auditors issued three opinions and the one on the financial statements was an unqualified and clean opinion. The review of the internal controls under the Single Audit Act which governs federal dollars requires issuing an opinion on those items yielded “no findings.” The layout of the audit is as it has been for the past eight years. He asked to Board of Supervisors to look at Exhibits 1 and 2, Pages 10 and 11 those are full accrual statements and the net assets include buildings, vehicles, left debt and cash in bank. He said Exhibit 3 is where good budget information can be found. The county finished with general fund balance of \$4.6 million as of June 30, 2011. He said the tax collection for Lancaster County is at 99% which is great and has been for the last ten years. He stated during the audit they received total support and cooperation from staff across the county.

3. Lancaster County Schools Report – Dr. Lukich introduced the Dr. Lori Watrous, LHS Principal and Mr. Cabell Westbrook (Lead Teacher for the RISE Program) to discuss the RISE Program (Respect, Integrity, Service, Excellence).

Dr. Watrous said the RISE Program came out of a Virginia Initiative called Affective School Wide Discipline. The Virginia Initiative is part of a nationwide initiative on positive behavior and support systems. This is a teacher lead program.

Mr. Westbrook stated training began August 2011 and this is a much needed program. The success is rewarding and promoting positive behavior with discipline referral down 35% from last year. The goal is to get students involved with the program as it moves forward. They have students volunteering at the local food bank and Rappahannock Westminister-Canterbury. This is a very positive program and the proof is not a lot of parent visits.

Dr. Russell asked should there be a part of the program to make volunteering a requirement.

Mr. Bellows stated there are other school organizations and clubs where student can do volunteer work.

Mr. Westbrook said he hopes that within two or three years of the program, to set up a Parent Academy in order to get parent involvement.

Dr. Russell asked if this program will be implemented at the middle school.

Dr. Lukich said in the future.

Dr. Lukich said that are 132 school divisions in Virginia and all looking at

financial concerns with funding cuts from both state and federal. There has been no decision on the school calendar for next year at this point, but they are currently working on the minimum. The “No Child Left Behind” will not be reauthorized and each state can write a waiver and have its own approach. He stated Lancaster Primary School will be receiving IPADs, as textbooks will be on IPAD with the next three to five years. Unfortunately, the primary school is not wireless, only in the academic wing of high school, and only in spots of the building at the middle school. The school will be receiving a \$70,000 grant to make the 1959 building wireless.

Dr. Russell stated he has concerns about student athletes getting hurt playing sports. He asked if the schools had considered getting a team doctor. He believes there are a number of area physicians willing to help.

VIRGINIA DEPARTMENT OF TRANSPORTATION

New Staff Members

Mr. Brown, Residency Administrator introduced Carter White, Assistant Residency Administrator and Ryan Waddy, Brookvale Supervisor who will be assisting Robert Harper.

The Board welcomed the new staff members.

Updates

Mr. Brown said the Town of Kilmarnock Truck Bypass public hearings have been completed; however the results are still pending. Once the restrictions are set, there will be public notifications.

Mr. Brown stated there was a request made on VSH 695/Windmill Point Road for

“Share the Road” signs. After evaluation the results indicated it does not recommend installation of the signs at this time.

Mr. Beauchamp asked Mr. Brown to provide him with a copy of the email indicating the reasons. He also asked about the bike route sign on Irvington Road.

Mr. Brown said on VSH 200/Irvington Road the shoulders were widened, but it is not a dedicated bike lane. Because that segment of roadway is on the county’s bike route, VDOT is able to identify it as bike route.

Mr. Beauchamp stated the widening of the shoulders was satisfactory for the citizens, but need the proper signage. He again asked Mr. Brown to forward a copy of the email with an explanation.

Mr. Brown stated VSH 637/James Wharf Road speed study request was submitted but has not been completed.

Mr. Brown said the guardrail project in Lancaster County has been completed.

PUBLIC HEARING

None

CONSENSUS DOCKET

Motion was made by Mr. Jenkins to Approve the Consensus Docket and recommendations as follows:

- A. Minutes for December 29, 2011 and January 4, 2012 (2012 Organizational Meeting)

Recommendation: Approve minutes as submitted

B. Board of Zoning Appeals Report of Activity 2011

Recommendation: Approve report as submitted

C. Wetlands Board Activity Report of Activity 2011

Recommendation: Approve report as submitted

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

1. Approval of January 2012 Salaries and Invoice Listings

Motion was made by Mr. Palin to approve the salaries for January 2012 in the amount of \$225,444.44 and Invoice Listings for January 2012 in the amount of \$754,088.23*.

*Loan Payment Expenses \$226,605.74

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye

2. Service Areas of Designated Emergency Response Agencies – Mr. Pleva

presented the *Designated Emergency Response Agencies* within Lancaster County and the *geographical boundaries of the agencies primary service area within*

Lancaster County. No changes to the Designated Emergency Response Agencies or the geographical boundaries of the primary service areas are proposed. A copy of the resolution will be provided to the agencies and the Virginia Department of Health, Office of Emergency Services as proof of local government approval to operate a licensed emergency medical services agency within the jurisdictional boundaries of Lancaster County. The agencies listed in the resolution are to be the agencies that provide service within Lancaster County as their *primary service area*. Per the VDH, OEMS this resolution does not need to include mutual aid agencies unless they are the localities first due agency for service.

Mr. Pleva said Mrs. Hubbard, Chief of Emergency Services indicated the Applicable State Regulation and Code: *Virginia Emergency Medical Services Regulations* 12VAC5-31-420 (C), Application for EMS Agency License, which states in part: “*C. An ordinance or resolution from the local governing body of each locality where the agency maintains an office, stations an EMS vehicle for response within a locality or is a Designated Emergency Response Agency as required by Section 15.2-955 of the Code of Virginia confirming approval. This ordinance or resolution must specify the geographical boundaries of the agencies primary service area within the locality.*”

Mr. Jenkins said he wanted to know why Fairfield Volunteer Fire Department is listed and not Richmond County and/or Callao.

Mr. Gill stated the county has a mutual aid agreement and not sure why Fairfield is listed as a first responder.

Mr. Jenkins said either delete Fairfield Volunteer Fire Department as a first responder or add other the fire departments.

Mr. Jenkins made a motion to Table the Resolution Designating the Emergency Response Agencies and the Geographic Boundaries of their Primary Service Areas.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye

BOARD REPORTS

Dr. Russell stated Mr. Geilich was a board representative on the Public Access Committee and he would like to volunteer.

Mr. Bellow said he would like to be a member of the Public Access Committee, since it would probably involve his district.

Mr. Beauchamp stated as chair he would like them to continue to explore public access options.

COUNTY ADMINISTRATOR

Emergency Ordinance Clarifying Name of Economic Development Authority of Lancaster County, Virginia

Mr. Pleva asked the board to consider the adoption of the Emergency Ordinance Clarifying Name of Economic Development Authority of Lancaster County, Virginia. The board on May 26, 2011 adopted an ordinance changing the name from the Industrial Development to Economic Development Authority. The county attorney indicated the wording needed be change within the ordinance for clarification. He stated the emergency ordinance will expire in 60 days from the date of approval; the board would need to hold a public hearing and readopt the ordinance.

Dr. Russell made a motion to Adopt the Emergency Ordinance Clarifying Name of the Economic Development Authority of Lancaster County, Virginia.

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye

Mr. Jenkins made a motion to advertise for public hearing of the Emergency Ordinance Clarifying Name of Economic Development Authority of Lancaster County, Virginia at the February 23, 2012 Board of Supervisors regular meeting.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye

Budget Call

Mr. Larson stated the budget call went out with a deadline of March 1, 2012.

ADJOURNMENT

Motion was made by Mr. Beauchamp to adjourn.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	Jack S. Russell	Aye