

## **VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, February 23, 2012.

Members Present:     B. Wally Beauchamp, Chair  
                              F.W. Jenkins, Jr., Vice Chair  
                              Ernest W. Palin, Jr., Board Member  
                              Jason D. Bellows, Board Member

Staff Present:         Frank A. Pleva, County Administrator  
                              Jack D. Larson, Assistant County Administrator  
                              Don G. Gill, Planning and Land Use Director

Mr. Beauchamp called the meeting to order at 7:00 p.m.

Mr. Beauchamp asked everyone to keep Dr. Russell in prayer after undergoing surgery and paused for a moment of silence.

## **PUBLIC INPUT**

None

## **PRESENTATION**

- 1 . Plaque of Appreciation for Service as a Member of the Lancaster County Board of Supervisors – Peter N. Geilich – Mr. Beauchamp presented a plaque in recognition of and appreciation for Mr. Geilich’s dedicated and distinguished service to the Lancaster County as a member of the Board of Supervisors.
- 2 . Plaque of Appreciation for Service as the Lancaster County General Registrar – Peggy W. Harding - Mr. Beauchamp presented a plaque in recognition of and appreciation for Mrs. Harding’s dedicated and distinguished service to the Lancaster County as the General Registrar.

## VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Harper stated it was a pleasure to work with Mr. Geilich over the past eight years.

Mr. Harper said the speed study for VSH 637/James Wharf Road has been submitted but has not been completed.

Mr. Harper stated the pavement schedule has been awarded and would consist of plant mix, latex, and surface treatment. He said plant mix will be on VSH 3 beginning at the Richmond County line to Lancaster Courthouse, on VSH 3 (in the Town of White Stone) from VSH 637/James Wharf Road to the dual highway, and from the intersection of VSH 3 and Ocran Road to a quarter mile past Little Bay Road. There would be approximately 18 miles of surface treatment to be completed this summer.

Mr. Jenkins asked if any of the surface treatment would be on VSH 354/River Road from VSH 3 to VSH 357/Morattico Road.

Mr. Harper stated, “not this year.”

## PUBLIC HEARING

1. Proposed Readoption of an Ordinance Clarifying the Name of the Economic Development Authority – Mr. Pleva stated the board adopted an emergency ordinance on January 26, 2012, which amended Article I, Section 2-2(b) of the Lancaster County Code that changed the name from the Industrial Development Authority to the Economic Development Authority of Lancaster County, Virginia. The county attorney indicated the wording needed to change within the ordinance for clarification.

Chairman Beauchamp opened the public hearing.

Hearing none, Chairman Beauchamp closed the public hearing.

**ORDINANCE CLARIFYING THE NAME OF THE  
ECONOMIC DEVELOPMENT AUTHORITY OF LANCASTER COUNTY,  
VIRGINIA**

**WHEREAS**, the Board of Supervisors for the County of Lancaster hereby desires to clarify the change in name of the Industrial Development Authority of Lancaster County, Virginia, to the Economic Development Authority of Lancaster County, Virginia, which was adopted by the Board on May 26, 2011; and

**WHEREAS**, Section 15.2-1427 of the Code of Virginia, 1950, as amended, permits the County to enact emergency ordinances without prior notice and a public hearing; and

**WHEREAS**, the Board of Supervisors adopted an emergency ordinance on January 26, 2012, to clarify that the name of the Industrial Development Authority of Lancaster County, Virginia, was changed to the Economic Development Authority of Lancaster County, Virginia; and

**WHEREAS**, said emergency ordinance shall expire 60 days from the date of enactment unless lawfully extended by readoption after public notice and hearing by the Board of Supervisors; and

**WHEREAS**, in accordance with Section 15.2-1427 of the Code of Virginia 1950, as amended, the Board of Supervisors conducted a legally advertised public hearing on the proposed readoption and lawful extension of said ordinance on February 23, 2012.

**NOW, THEREFORE, BE IT ORDAINED** as follows:

1. The provision in the Ordinance creating the Authority, codified in Section 2.-2 (b) of the Lancaster County Code is hereby amended to read as follows:

*The name of the political subdivision created hereby shall be the Economic Development Authority of Lancaster County, Virginia.*

2. This ordinance shall become effective upon adoption and shall remain in full force and effect until amended or repealed by the Board of Supervisors.

Mr. Palin made a motion to Adopt the Ordinance Clarifying Name of the Economic Development Authority of Lancaster County, Virginia.

#### ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

2. Application for Change of Zoning District Classification – Steven E. and Amy Q. Ash – Mr. Gill presented an Application for Change of Zoning District Classification from M-1, Industrial Limited to R-1, Residential General by Steven E. and Amy Q. Ash for a 1.715-acre parcel described as Tax Map #33-194B. This parcel is located in the Weems area near the end of Johns Neck Road (VSH 632) in District 5.

Mr. Gill said this parcel (along with several others in this area) was designated as M-1 Industrial Limited when zoning was enacted on June 1, 1975. This parcel (along with most of those M-1 designated parcels in this area) was used for residential purposes and was an authorized non-conforming residential

parcel for many years. The problem is that this parcel has not been used for residential purposes for more than two years. Article 12-1-3 of the Zoning Ordinance states, *“If any nonconforming use (structure or activity) is discontinued for a period exceeding two years, after the enactment of this ordinance, it shall be deemed abandoned and any subsequent use shall conform to the requirements of the ordinance.”* As a result, this parcel has lost its authorized non-conforming residential status, and must now adhere to the requirements of the M-1, Industrial Limited District. A single family residence is not a permitted use in the M-1 District, so the applicants are forced to seek a rezoning to R-1, Residential General to be able to use this parcel for residential purposes.

Mr. Gill stated this is the first potential rezoning of what could be several in this area if the authorized non-conforming residential uses are discontinued for more than two years on the other M-1 parcels. Staff views this request as reasonable and appropriate. Most of the M-1 parcels in this area have authorized non-conforming residential uses, including the adjacent parcel Tax Map # 33-196, and there are several R-1 properties in close proximity to this parcel (see GIS map). Also, rezoning to R-1 would be a down zoning from the more intense M-1 district.

Mr. Gill provided the board with the rezoning application, the GIS map, a recent survey of the property and the draft minutes from the January 19<sup>th</sup> Planning Commission meeting.

Mr. Gill said adjoining property owners have been notified and advertising conducted as required by law. To date, there have been two responses from the public.

Chairman Beauchamp opened the public hearing.

Hearing none, Chairman Beauchamp closed the public hearing.

Mr. Beauchamp made a motion to Approve the Application for Change of Zoning District Classification from M-1, Industrial Limited, to R-1, Residential General, by Steven E. and Amy Q. Ash for a 1.715-acre parcel described as Tax Map #33-194B. This parcel is located in the Weems area near the end of Johns Neck Road (VSH 632) in District 5.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

3. Proposed Public Roadway Abandonment – Mr. Gill presented a proposal to abandon 208.13 feet of public roadway at the end of VSH 633 (Carters Creek Road) in Irvington in District 5.

Mr. Gill stated W. Bruce Sanders, the owner of Tax Maps #33-252B, 33-254, 33-254A and 33-255 which surround the proposed abandonment area, has requested this action. He wishes to redevelop these properties in order to produce an acceptable storm water management plan; a portion of the road area must be elevated. He cannot proceed without control of this road area. As Mr. Sanders owns all four properties that abut the proposed abandonment area, no other parcels will be adversely affected. The proposed “new” end of state maintenance will leave ample public road surface for a turnaround.

Mr. Gill provided the board with correspondence from Mr. Sanders and the Town of Irvington, the proposed abandonment plat and the GIS map showing the location of the properties in relation to the area of the proposed abandonment.

Mr. Gill said advertising and notification to the Commonwealth Transportation Board has been done as required by Section 33.1-151 of the Code

of Virginia. Although this road is located within the town limits of Irvington, the aforementioned Code Section gives the Lancaster County Board of Supervisors jurisdiction in this decision instead of the Irvington Town Council. To date, there has been no response from the public or the Commonwealth Transportation Board.

Chairman Beauchamp opened the public hearing.

Bruce Sanders stated there has been a problem for the past 40 plus years. When it rains the water rolls downhill collecting at the base making a small lake, and he would like to resolve this problem.

Robert Hardesty, Irvington Zoning Administrator and Town Manager said, on behalf of the Irvington Town Council, they are in favor of the project for property redevelopment.

Mr. Beauchamp stated this would be a major improvement.

Chairman Beauchamp closed the public hearing.

Mr. Beauchamp made a motion to Approve abandoning 208.13 feet of public roadway at the end of VSH 633 (Carters Creek Road) in Irvington in District 5

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

**CONSENSUS DOCKET**

Motion was made by Mr. Jenkins to Approve the Consensus Docket and

recommendations as follows:

A. Minutes for January 26, 2012

Recommendation: Approve minutes as submitted

B. Community Development Block Grant Scattered Site Program

Recommendation: Approve the resolution

**COMMUNITY DEVELOPMENT BLOCK GRANT SCATTERED  
SITE PROGRAM**

**WHEREAS**, \$64,886.00 FOR indoor Plumbing Rehabilitation funds has already been spent in Program Year 2011 on Greentown Road, It is projected that six persons will benefit from the implementation of this project, of which all will be low-and moderate income persons.

**BE IT RESOLVED**, that pursuant to two public hearings, Lancaster County wishes to apply for \$207,754.00 of Virginia Community Development Block Grant funds for the Scattered Site Program for three houses on Greentown Road; and

**BE IT FURTHER RESOLVED**, that the County Administrator is hereby authorized to sign and submit appropriate documents for the submittal of this Virginia Community Development Block Grant Scattered Site Program.

C. Resolution – Declaring Northern Neck of Virginia as a Heritage Area

Recommendation: Approve the resolution

**A RESOLUTION DECLARING THE NORTHERN NECK OF  
VIRGINIA AS A HERITAGE AREA**

**WHEREAS**, the Northern Neck of Virginia is a place where natural, cultural, historic and recreational resources combine to form a cohesive, nationally distinctive landscape arising from patterns of human activity shaped by

geography , and

**WHEREAS**, the Northern Neck Planning District Commission, Northern Neck Chesapeake Bay Region Partnership and the counties of King George, Lancaster, Northumberland, Richmond and Westmoreland have all supported this designation, and

**WHEREAS**, the Federal Legislators serving the Northern Neck have supported legislation that led to the adoption and approval of the Northern Neck National Heritage Area Study included in the Omnibus Public Land Management Act of 2009, and

**WHEREAS**, the National Park Service is currently conducting the Northern Neck National Heritage Area Feasibility Study, and

**WHEREAS**, this Study surely will lead to the eventual designation of the Northern Neck of Virginia as a National Heritage Area, and

**WHEREAS**, the Northern Neck Planning District Commission/Northern Neck Tourism Commission will serve as the “Local Coordinating Entity” for such Designation, and

**WHEREAS**, it would be beneficial to the local and regional economy and beneficial to the protection of natural, cultural, historical and recreational resources to begin activities associated with this designation, and

**WHEREAS**, there is a recognition that eventual congressional designation will take time and time is of the essence,

**THEREFORE BE IT RESOLVED**, that the Northern Neck Tourism Commission declare the Northern Neck of Virginia as the Northern Neck Heritage Area and include this designation in its marketing efforts, and

**BE IT FURTHER RESOLVED**, that the NNTC requests the counties of King George, Lancaster, Northumberland, Richmond and Westmoreland to endorse this designation and agree to participate in placing designation signage in its VDOT right-of-way.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

**CONSIDERATION DOCKET**

The Board considered the following items on its Consideration Docket:

1 . Approval of February 2012 Salaries and Invoice Listings

Motion was made by Mr. Palin to approve the salaries for February 2012 in the amount of \$223,602.63 and Invoice Listings for February 2012 in the amount of \$718,279.07\*.

\*Loan Payment Expenses \$233,392.70

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

2 . Service Areas of Designated Emergency Response Agencies – Mr. Pleva

presented the *Designated Emergency Response Agencies* within Lancaster County and the *geographical boundaries of the agencies primary service area within Lancaster County*. No changes to the Designated Emergency Response Agencies or the geographical boundaries of the primary service areas are proposed. A copy

of the resolution will be provided to the agencies and the Virginia Department of Health, Office of Emergency Services as proof of local government approval to operate a licensed emergency medical services agency within the jurisdictional boundaries of Lancaster County. The agencies listed in the resolution are to be the agencies that provide service within Lancaster County as their *primary service area*. Per the VDH, OEMS this resolution does not need to include mutual aid agencies unless they are the localities first due agency for service.

Mr. Pleva said Mrs. Hubbard, Chief of Emergency Services indicated the Applicable State Regulation and Code: *Virginia Emergency Medical Services Regulations* 12VAC5-31-420 (C), Application for EMS Agency License, which states in part: “C. An ordinance or resolution from the local governing body of each locality where the agency maintains an office, stations an EMS vehicle for response within a locality or is a Designated Emergency Response Agency as required by Section 15.2-955 of the Code of Virginia confirming approval. This ordinance or resolution must specify the geographical boundaries of the agencies primary service area within the locality.”

Mr. Jenkins said he now understand the designation as it was clarified by Chief Hubbard and satisfied.

**RESOLUTION DESIGNATING THE  
EMERGENCY RESPONSE AGENCIES AND  
THE GEOGRAPHIC BOUNDARIES OF THEIR PRIMARY SERVICE  
AREAS**

**WHEREAS**, the safety and protection of the citizens and property of Lancaster County is of the utmost concern and importance to the Board of Supervisors of the County of Lancaster; and

**WHEREAS**, the Board of Supervisors shall designate by resolution the emergency response agencies and the geographic boundaries of these agencies’ primary service areas in Lancaster County in accordance with Section 15.2-955 of

the *Code of Virginia, 1950, as amended*, and Virginia Emergency Medical Services Regulations 12VAC5-31-420(C).

**NOW, THEREFORE BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Lancaster that it hereby recognizes and designates the following Emergency Response Agencies within Lancaster County: Lancaster County Emergency Medical Services, Kilmarnock-Lancaster Volunteer Rescue Squad, Upper Lancaster Volunteer Rescue Squad, Kilmarnock Volunteer Fire Department, Upper Lancaster Volunteer Fire Department, White Stone Volunteer Fire Department and Fairfields Volunteer Fire Department; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors that it hereby approves and adopts the map, which delineates and designates the geographic boundaries of the primary service areas for the Emergency Response Agencies of Lancaster County, and that a copy of said map is attached to and made part of this resolution.

Mr. Jenkins made a motion to Approve the Resolution Designating the Emergency Response Agencies and the Geographic Boundaries of their Primary Service Areas.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

3. Mandatory Upgrade of County Radio Equipment – Jeffrey Haywood said in order for the 911 Center to maintain radio communications with the field units within Lancaster County Sheriff’s Department and Lancaster County’s Emergency Services, every radio unit on the system must be reprogrammed from wide band to narrow band frequencies. This reprogramming has been mandated by the FCC to be complete prior to January 2013. The County currently has a contract with

Radio Communications of Virginia Inc. for all of our radio system service needs therefore I requested and have received. A proposal has been requested and received from this company to perform the required upgrade to the County's Repeater, Receivers, Base Stations, Control Stations, Mobile and Portable Radios and Pagers. The proposal encompasses a list of radio equipment that compiled by speaking with Officers from the following organizations: White Stone Volunteer Fire Department, Kilmarnock Volunteer Fire Department, Upper Lancaster Volunteer Fire Department, Kilmarnock-Lancaster Volunteer Rescue Squad, Upper Lancaster Volunteer Rescue Squad and Lancaster County Emergency Medical Services.

Mr. Haywood stated that while the proposal from Radio Communications reflects a cost of \$9,370.00, he has since learned that narrow banding has become a competitive field. Therefore, it is requested the Board to authorize a Request For Proposal (RFP). He believes that bids will come in at approximately \$10,000.

Mr. Larson stated it would not be the whole \$10,000 because there are items that have been funded in the Capital Improvement Budget where actual cost has been less, and there should be approximately \$6,000 available. He said the pagers were funded as part of the operating budget.

By consensus of the Board of Supervisors, Mr. Haywood was authorized to continue to move forward with the Request for Proposal.

4. Resolution Authorizing the Economic Development Authority (EDA) Issuance of a Bank Qualified Tax Exempt Revenue Bond – Mr. Larson said the board has been previously made aware of this request of the Economic Development Authority and, on the basis of informal consensus approval by the board, the EDA moved forward with a public hearing on the request. They are now prepared to complete processing of the request upon formal approval by the Board of Supervisors of the resolution.

**A RESOLUTION AUTHORIZING THE ISSUANCE BY THE  
ECONOMIC DEVELOPMENT AUTHORITY OF  
LANCASTER COUNTY, VIRGINIA, OF A BANK-  
QUALIFIED TAX-EXEMPT REVENUE BOND FOR THE  
MARINERS' MUSEUM**

WHEREAS, the Board of Supervisors of Lancaster County (the Board), has been advised that there has been described to the Economic Development Authority of Lancaster County, Virginia (the Authority), the plans of The Mariners' Museum (the Company) for the issuance of the Authority's bank-qualified tax-exempt revenue bond (the Bond) in an amount not to exceed \$10,000,000 to assist the Company in refinancing the acquisition, construction and installation of exhibits at The Mariners' Museum located at 100 Museum Drive, Newport News, Virginia, including a 40,000 square foot expansion of the Museum named the USS Monitor Center (the Project) located at 100 Museum Drive, Newport News, Virginia. The Board understands that the proceeds of the Bond will prepay in full the outstanding principal balance of the \$10,000,000 Bank-Qualified Tax-Exempt Revenue Bond (The Mariners' Museum Project), Series 2005 of the Industrial Development Authority of Mathews County, Virginia, and also finance the cost of issuing the Bond; and

WHEREAS, the Board has been further advised that the Company has elected to proceed with a plan of refinance pursuant to which the Bond will be privately placed with SunTrust Bank (the Lender), for its own account and for investment purposes; and

WHEREAS, the Board has also been advised that the Company in its appearance before the Authority (a) described the debt service cost savings relating to the issuance of the Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the Code), and (b) represented that the Company is a corporation described in

Section 501(c)(3) of the Code and which is exempt from federal income taxation pursuant to Section 501(a) of the Code; and

WHEREAS, the Board has also been advised that the Company in its appearance before the Authority described the educational, recreational and other benefits to the City of Newport News, Virginia (the City), and the Commonwealth of Virginia being derived from the Project and requested the Authority to agree to issue the Bond under the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the Act), to assist the Company in refinancing the Project; and

WHEREAS, the Board has also been advised that a public hearing was held on February 9, 2012, by the Authority as required by the Act and Section 147(f) of the Code and that following such public hearing the Authority adopted a resolution (the Approving Resolution) approving the issuance of the Bond and recommending that the Board approve the issuance of the Bond; and

WHEREAS, the Board has also been advised that the Economic Development Authority of the City of Newport News, Virginia, following a public hearing is expected to adopt a resolution on March 2, 2012 (the Newport News EDA Resolution), recommending to the City Council of the City of Newport News, Virginia, that it approve the issuance of the Bond, as required by the Code; and

WHEREAS, there has been filed with the Board the Approving Resolution, the Newport News EDA Resolution, a summary of the comments made at the public hearing held on February 9, 2012, by the Authority and the Fiscal Impact Statement required by Section 15.2-4907 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Lancaster County, Virginia:

Section 1: - That the recitals in the preambles hereto are adopted

as a part of this resolution as if fully written herein.

Section 2: - That this Board approves the issuance of the Bond by the Authority to assist in the refinancing of the Project for the benefit of the Company to the extent required by the Code and the Act and approves the Authority's designation of the Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code for calendar year 2012.

Section 3: - That the approval of the issuance of the Bond as requested by the Company and as required by Section 147(f) of the Code and the Act does not constitute an endorsement to a prospective purchaser of the Bond of the proposed use of the proceeds of the Bond or the creditworthiness of the Company and, as required by the Act, the Bond shall provide that neither the Commonwealth of Virginia, Lancaster County (the County), nor the Authority shall be obligated to pay the principal, or premium, if any, of the Bond or the interest thereon or other costs incident thereto except from the revenues and monies pledged therefore and neither the faith and credit nor the taxing power of the Commonwealth of Virginia, the County, or the Authority shall be pledged thereto.

Section 4: - That this resolution shall be in effect from and after its adoption.

Mr. Jenkins made a motion to Approve the Resolution Authorizing the issuance by the Economic Development Authority of Lancaster County, Virginia of a bank-qualified tax-exempt revenue bond for the Mariners' Museum.

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye

Ernest W. Palin, Jr.	Aye
Jason D. Bellows	Aye

**BOARD REPORTS**

None

**COUNTY ADMINISTRATOR**

None

**CLOSED SESSION**

Motion was made by Mr. Jenkins to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting is Personnel Matters, §2.2-3711.A.1 of the Code of Virginia. The purpose of the closed meeting is to discuss the assignment of an employee. The subject and purpose falls within the following exemption(s) under §2.2-3711.A.1 of the Code of Virginia, (the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of an employee).

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

**RECONVENE**

Motion was made by Mr. Palin reconvene open meeting and certification of closed meeting.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye

Ernest W. Palin, Jr.           Aye  
Jason D. Bellows               Aye

**CERTIFICATION**

**WHEREAS**, the Lancaster County Board of Supervisors convened in a closed meeting on February 23, 2012 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss personnel matters in accordance with §2.2-3711.A.1 of the Virginia Freedom of Information Act;

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Bellows to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Beauchamp called the question. A roll call vote was taken:

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

This certification resolution is adopted.

**ACTION**

Motion was made by Mr. Jenkins to incorporate all of the employees of the Sheriff's Offices, excluding the Sheriff, within the coverage and provisions of the county personnel policies, effective immediately. The inclusion of Sheriff's Office employees under the provisions of the county's personnel policies shall not include the provisions of the policies' grievance procedure; that is, employees shall not be able to access and to utilize the grievance procedures. The Sheriff's Office shall in a timely manner compile and provide to county finance official(s) on a monthly basis reports of accumulated and used annual and sick leaves for the most recent reporting (monthly) period.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye

Motion was made by Mr. Palin to Approve payment of 140 hours of unused, accumulated annual leave to Shari Brown on the occasion of her retirement from the Sheriff's Office.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye

Ernest W. Palin, Jr.           Aye  
Jason D. Bellows               Aye

Motion was made by Mr. Jenkins to reappoint Douglas Anderson to the Social Services Board for a four year term, commencing on May 1, 2012 and ending on April 30, 2016.

VOTE:           B. Wally Beauchamp           Aye  
                  F. W. Jenkins, Jr.           Aye  
                  Ernest W. Palin, Jr.       Aye  
                  Jason D. Bellows           Aye

**ADJOURNMENT**

Motion was made by Mr. Beauchamp to adjourn.

VOTE:           B. Wally Beauchamp           Aye  
                  F. W. Jenkins, Jr.           Aye  
                  Ernest W. Palin, Jr.       Aye  
                  Jason D. Bellows           Aye