

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, February 27, 2014.

Members Present: B. Wally Beauchamp, Chair

Jason D. Bellows, Vice Chair

F. W. Jenkins, Jr., Board Member

Ernest W. Palin, Jr., Board Member

William R. Lee, Board Member

Staff Present: Frank A. Pleva, County Administrator

Don G. Gill, Planning and Land Use Director

Crystal Whay, Building/Land Use Secretary

Mr. Beauchamp called the meeting to order at 7:00 p.m.

PUBLIC INPUT

Mr. Joseph Keyser, an Ottoman resident, stated that his issue is that the property adjacent to his is an eyesore and is depreciating the value of his property. He stated that the grass is overgrown and the property is not kept up. He stated that he knew there were no County ordinances addressing the overgrown grass, but thought that there should be. He stated that everyone should be held accountable for their property.

Mr. Gill stated that there are no ordinances in the County requiring vegetation to be cut. He stated that if there were noxious weeds, such as Johnson grass, there could be something done under the Johnson grass control ordinance.

Mr. Beauchamp asked if Mr. Gill could meet with Mr. Keyser to try to address the issue and explore possibilities of what the County may do to assist him.

Mr. Gill stated that he would do so.

Mr. Keyser stated that he wanted the Board of Supervisors to be aware of the situation because there are other parcels in the County that are overgrown and need attention.

Mr. Nick Ferriter, a District 1 citizen, stated that he wanted to give a summary of what is happening on Greenvale Creek. He stated that it has been heavily used by the oyster business for the last several months. He stated that he had heard some complaints about the sandbar at the mouth of the creek and that he would encourage the Board of Supervisors to take a look at the situation at low tide. He stated that the oystermen did have a good year.

Mr. David Dew, a District 3 citizen, stated that he was interested in the Board's position and any updates on the proposed public boat ramp on Dyer Creek. He stated that he had read about it in the Rappahannock Record earlier in the day.

Mr. Lloyd Hill, a District 4 citizen, stated that he was almost involved in an accident recently as he crossed the Norris Bridge. He stated that water puddles at the bottom of the bridge on the White Stone side and causes vehicles to hydroplane and it is a hazard. He stated that he wanted to make the Board of Supervisors aware of the situation.

Mr. Lee stated that he has forwarded the issue onto Mr. David Brown of VDOT via email.

Mr. Beauchamp asked Mr. Gill to address Mr. Dew's concerns.

Mr. Gill stated that Mr. Bob Sowder, the owner of Reserve at Lake Chase LLC, is present at the meeting. He stated that Mr. Sowder approached him in November 2012 and stated that he was considering purchasing a property off of Fleets Bay Road, subdividing it and giving a portion to the County in the hope that it would be used to alleviate the lack of public access in the County. He stated that the lack of public access is well documented in Lancaster County.

Mr. Gill stated that Mr. Sowder purchased the property, known as the "old Haynie farm", in December 2012. He stated that the subdivision was approved in October 2013. He stated that Mr. Sowder made a deed of gift to Lancaster County on January 27, 2014 of a little over five acres of that property. He stated that Mr. Sowder would like to present the deed to the Board of Supervisors.

Mr. Sowder then presented the deed of gift to Mr. Beauchamp.

Mr. Beauchamp thanked Mr. Sowder for his gift on behalf of the Board of Supervisors and the citizens of Lancaster County.

Mr. Sowder stated that he wanted to do something for the youth of the County. He stated that a neighbor took him fishing many times when he was young and helped keep him out of trouble and it was something that he really had enjoyed. He stated that boating and fishing can be good for families. He stated that he knew there had been several attempts for public access in the County, that had failed and he wanted to see it happen.

Mr. Beauchamp stated that he had met Mr. Sowder several years ago when he was having boat distress. Mr. Sowder towed him in and he was grateful and they have been friends ever since.

Mr. Jenkins asked Mr. Gill to give a summary of what has happened in anticipation of the deed of gift.

Mr. Gill stated that the County had explored the possibility of placing a boat ramp on the property with the appropriate agencies, such as the Department of Game and Inland Fisheries, Virginia Marine Resources Commission and the Army Corps of Engineers. He stated that the County has engaged a design firm in preparing preliminary plans. He stated that the Joint Permit Application (JPA) is almost ready to be submitted to VMRC and the adjoining property owners have been notified.

Mr. Gill stated that he would like to point out that the property is 1.9 miles from Kilmarnock and 4.2 miles from White Stone and 2 miles from the Chesapeake Bay. He stated that there will obviously be some dredging involved with the project which is part of the JPA application. He stated that Lancaster County has been approved by the Virginia Department of Game and Inland Fisheries for a \$100,000 grant to help construct the proposed boat ramp.

Mr. Pleva stated that if Mr. Dew would like to meet with him and Mr. Gill, they would be happy to do so.

Mr. Palin stated that he wanted to tell Mr. Sowder that he very much appreciated what he had done for the citizens of Lancaster County, particularly the youth.

PRESENTATIONS

1. Robinson, Farmer, Cox Associates – FY 2012-2013 Audit

Mr. Paul Lee of Robinson, Farmer, Cox Associates stated that he was there to present the 2012-2013 audit. He stated that the audit went smoothly and wanted to compliment all of the County's departments that worked with them. He stated that the first few exhibits are on a full accrual basis and from a budgetary standpoint, those numbers are not really looked at and mainly looked at for trends. He stated that the fund balance for the past year had stayed static and the general fund's balance was 5.4 million dollars and that is about twenty percent of the overall budget which is a strong position to be in.

Mr. Lee stated that the tax collection percentage was just about 100 percent. He stated that is important to know when the Board is working on the budget and setting a tax rate.

Mr. Lee stated that he wanted to mention that coming up in fiscal year 2015, the County, along with all other localities, will have to include their unfunded pension obligations for the first time and that information will go on exhibits 1 and 2. He stated that when the professional school employees are included, it will show a negative net position to be reported in fiscal year 2015. He stated that these numbers have never been presented before on the balance sheet. He stated that he wanted the Board to be aware of the change.

Mr. Pleva asked about the state picking up some of that cost.

Mr. Lee replied that he had heard of that, but did not know.

Mr. Lee stated that he had spoken with Mr. Jenkins before the meeting and they had discussed financial statements in general and that when the fiscal year is completed on June 30, the financial statements are on a cash basis. He stated that the accruals are posted after the end of the fiscal year. He stated that is not only expenditure accruals, but also reimbursables, either federal or state. He stated that if the balances are looked at on a cash basis, they will not be the same as what the final numbers would be.

Mr. Jenkins asked if the County has a department, or arm of the County government, that comes in a quarter of a million dollars under their budget, is that not an addition to the late payments.

Mr. Lee replied yes and that should already be factored in. He stated that accruals from the prior year are constantly being taken off and the current years accruals are being added.

Mr. Bellows made a motion to accept the FY 2012-2013 Audit prepared by Robinson, Farmer, Cox Associates.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

1. Resolution to Accept Greenwood Court in the State Secondary System of Highways

Mr. David Brown, the Northern Neck Residency Administrator, stated that before the Board of Supervisors is the resolution for adoption of the Greenwood Court Road into the state system. He stated that this is necessary when a road is proposed to be state maintained. He stated that upon the adoption of the resolution, it will be forwarded to the Virginia Department of Transportation.

RESOLUTION TO ACCEPT “GREENWOOD COURT” ROAD INTO THE VIRGINIA SECONDARY SYSTEM OF HIGHWAYS

WHEREAS, “Greenwood Court” in the Churchfields Woods Subdivision, as described on the attached VDOT Form AM-4.3 fully incorporated herein by reference, is shown on plats recorded in the Clerk’s Office of the Circuit Court of Lancaster County in Deed Book 170, Page 114 and Plat Book 6, Page 90, and

WHEREAS, the Residency Administrator for the Virginia Department of Transportation has advised the Board that “Greenwood Court” meets the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

WHEREAS, Lancaster County and the Virginia Department of Transportation have a comprehensive agreement for storm water detention in Lancaster County through the Erosion and Sediment Control Law, Code of Virginia Section 10.1-560 et seq, as amended, and the Chesapeake Bay Preservation Act, Code of Virginia Section 10.1-2100 et seq, as amended, adopted locally on July 31, 2008 and June 1, 2005 respectively.

NOW, THEREFORE BE IT RESOLVED, that the Lancaster County Board of Supervisors requests the Virginia Department of Transportation to add “Greenwood Court” as described on the attached VDOT Form AM-4.3, to the secondary system of state highways, pursuant to Section 33.1-229 of the Code of Virginia, as amended, and the Department’s Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

Mr. Lee made a motion to Approve the Resolution to Accept Greenwood Court Road into the State Secondary System of Highways.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

Mr. Brown stated that Mr. Pleva had forwarded two more resolutions to the Board concerning Whites Lane (Route 619) and Squires Road (Route 676). He stated that the Board may recall that each year the County and the Virginia Department of Transportation goes through the process of review and adoption of the Secondary Six-Year Plan. He stated that involves identifying potential projects or roadways for improvements that may be state maintained and in the secondary system.

Mr. Brown stated that the two roads presented are both non-hard surface roads and are being proposed for hard surfacing. He stated that the proposed resolutions state that the two roads would be improved through the Rural Rustic Road Program.

Mr. Beauchamp asked if the vote could be for both resolutions or would they have to be considered separately.

Mr. Bellows made a motion to Approve the Resolution for the Rural Rustic Road Project for Route 619/Whites Lane and Route 676/Squires Road.

RESOLUTION

RURAL RUSTIC ROAD PROJECT

ROUTE 619 – WHITES LANE

WHEREAS, Section §33.1-70.1 of the Code of Virginia, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for designation as a **Rural Rustic Road**; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1500 vpd; and

WHEREAS, the Board of Supervisors of Lancaster County, Virginia (“Board”) requests that Route 619, Whites Lane, from Route 3 to the End of State Maintenance, be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, this road is in the Board’s six-year plan for improvements to the secondary system of state highways; and

WHEREAS, the general public and particularly those citizens who own land abutting this road have been made aware that this road may be paved with minimal improvements as is consistent with the development of a rural rustic road project; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

RESOLUTION

RURAL RUSTIC ROAD PROJECT

ROUTE 676 – SQUIRES ROAD

WHEREAS, Section §33.1-70.1 of the Code of Virginia, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for designation as a **Rural Rustic Road**; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1500 vpd; and

WHEREAS, the Board of Supervisors of Lancaster County, Virginia (“Board”) requests that Route 676, Squires Road, from 0.19 miles south of Route 647 to the End of State Maintenance, be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, this road is in the Board’s six-year plan for improvements to the secondary system of state highways; and

WHEREAS, the general public and particularly those citizens who own land abutting this road have been made aware that this road may be paved with minimal improvements as is consistent with the development of a rural rustic road project; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

Mr. Brown stated that he wanted to comment on the issue brought up by Mr. Hill concerning the Norris Bridge. He stated that the issue has been identified and as an interim measure, the shoulder has been cut back to help with drainage. He stated that more work will be completed when the weather permits.

Mr. Brown invited the Board to call him or Mr. Robert Harper when they have an issue.

Mr. Bellows stated that there were two drainage issues that he wanted brought to VDOT's attention. He stated the first one is on Oyster House Road and the second one is on Cardinal Lane. He also thanked VDOT for the good job on the snow removal.

Mr. Jenkins referred to the portion of Route 354 from Litwalton to Route 3 and stated that it has been in terrible condition and the patches have patches. He stated that it is the gateway to approximately a quarter of the County. He stated that it is a rustic road and the area is scenic, but it can be hard to manage because of its condition. He further stated that the rest of Route 354 has been paved at least two times, leaving the Litwalton portion undone. He asked Mr. Brown if he would be the County's advocate in addressing the issue.

Mr. Brown stated that he understood and would look into the issue.

Mr. Jenkins referred to the Rustic Road Resolutions and stated that because they are resolutions, they should be voted on separately.

Mr. Palin made a motion to Approve the Rural Rustic Road Resolution for Route 619, Whites Lane.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

Mr. Bellows made a motion to Approve the Rural Rustic Road Resolution for Route 676, Squires Road.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

PUBLIC HEARING

1. Application for Special Exception-Individual Manufactured Home-Ryan Steele Davis

Mr. Gill stated that the issue was an Application for Special Exception by Ryan Steele Davis to place an individual manufactured home on a 0.932-acre parcel described as Tax Map #34-193C. He stated that the property is zoned R-1, Residential General, located at 417 James Wharf Road and is in District 4.

Mr. Gill stated that Article 5-1-3 of the Zoning Ordinance requires a special exception for the placement of individual manufactured homes such as this, which is a 14 feet x 44 feet single wide home. He stated that previous similar approvals by the

Board of Supervisors have been based on whether any legitimate concerns could be raised by adjacent property owners.

Mr. Gill stated that the property has an existing four bedroom septic field and an approved well site as permitted under the Virginia Department of Health HDID #151-08-0051. He stated that all front, rear and side setbacks can be met and similar types of manufactured homes exist in this neighborhood.

Mr. Gill stated that the issue has been advertised and adjoining property owners notified as required by law. He stated that to date, he has had one response from an adjoining property owner who supports the request.

Mr. Beauchamp opened the public hearing.

There was no public comment.

Mr. Beauchamp closed the public hearing.

Mr. Lee made a motion to Approve the Application for Special Exception by Ryan Steele Davis to place an individual manufactured home on a 0.932-acre parcel described as Tax Map #34-193C.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

2. Application for Special Exception-Peter J. and Karen P. Shudtz

Mr. Gill stated that the issue was an Application for Special Exception by Peter J. and Karen P. Shudtz to expand/enlarge an existing authorized non-conforming structure on a 0.44-acre parcel described as Tax Map #20D-1-363. He stated that the property is zoned R-1, Residential General, located at 25 Dock Road off Marina Road (VSH 1072) in the Corrotoman By the Bay subdivision and is in District 1.

Mr. Gill stated that the residential structure on the parcel existed prior to the effective date of the Lancaster County Zoning Ordinance of 6/1/1975, and is therefore an authorized non-conforming structure. He stated that Article 12-4-1 allows for the expansion/enlargement of existing non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated that the Shudtz's house is an authorized non-conforming structure as it encroaches in the south-southwestern sideyard and the northern frontyard. He stated that the applicants are renovating the interior of the existing two-story dwelling and seek to build two additions to their existing home. He stated that the smaller proposed addition is located over existing impervious cover in the RPA and is totally within the footprint of the existing house, so therefore is permissible. He stated that the larger proposed addition is located outside of the 100' RPA and does not encroach further in either the sideyard or frontyard, so no variance is required from the Board of Zoning Appeals, but since it is connected to the existing authorized non-conforming main structure, it is expanding or enlarging that main structure's footprint and therefore requires the special exception.

Mr. Gill stated that many similar sized authorized non-conforming lots and structures exist in this neighborhood. He stated that adjoining property owners have been notified and advertising conducted as required by law. He stated that he has heard from two adjoining property owners. He stated that one wanted more information and the other had no problem with the request.

Mr. Gill stated that Mr. Randall Kipp, the Shudtz's representative and architect, was present to answer any questions.

Mr. Beauchamp opened the public hearing.

There was no public comment.

Mr. Beauchamp closed the public hearing.

Mr. Jenkins made a motion to Approve the Application for Special Exception by Peter J. and Karen P. Shudtz to expand/enlarge an existing authorized non-conforming structure on the 0.44-acre parcel described as Tax Map #20D-1-363 on Dock Road.

Mr. Jenkins stated that the parcel is located in the Corrotoman By the Bay subdivision that was established in the timeframe of 1966-1967. He stated that the individual lots are notoriously small and that is probably why this request is the fourth or fifth one to come in front of the Board for that one subdivision.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

CONSENSUS DOCKET

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

- 1) Minutes for January 23, 2014

Recommendation: Approve minutes as submitted

- 2) LINX Program Contract Extension Amendment

Recommendation: Approve amendment as submitted

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

- 1. Approval of February 2014 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for February 2014 in the amount of \$242,936.40 and invoice listings for February 2014 in the amount of \$570,801.78*.

*Greentown/Gaskins - \$142,723.55

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye

F. W. Jenkins, Jr.	Aye
Ernest W. Palin, Jr.	Aye
William R. Lee	Aye

BOARD REPORTS

Mr. Jenkins referred to the Nuttsville refuse site and stated that the entrance's edge off of Gaines Road is being cut. He stated that after a prior request from him, gravel was used and that doesn't last a year with heavy truck use. He stated that he recommended having the area paved and the entrance flared out, so a sharp ninety-degree turn is not needed to enter the site.

Mr. Pleva asked if Mr. Jenkins would like to have two or three quotes for the proposed site work at the next meeting.

Mr. Jenkins stated yes.

There was a consensus to have Mr. Pleva get quotes for the Nuttsville refuse site work.

COUNTY ADMINISTRATOR

Mr. Pleva stated that the Board recently approved conveyance of a parcel to Habitat for Humanity. He stated that, by statute, a public hearing will need to be held on that matter. He stated that he will advertise the public hearing for a future month's meeting and Habitat for Humanity will incur the advertising costs.

Mr. Pleva stated that he had asked Jack Larson to comment on the budget books that the Board members had received.

Mr. Larson referred to the budget books and stated that the members would find an Excel spread sheet and supporting documentation on the proposed budget that he hoped would be helpful. He stated that he had included in his cover letter, issues he thought would need to be discussed and invited the member's suggestions as well. He stated that the Capital Improvement budget and school budgets are still being worked on. He stated that the Board will need to think about scheduling budget work sessions.

Mr. Beauchamp suggested a week in March to get started with the work sessions.

The consensus for the date for the first work session was Wednesday, March 19 at 4:30 p.m.

Mr. Beauchamp asked if any Board members had any comments or questions for Mr. Larson.

Mr. Jenkins referred to the accruals that Mr. Paul Lee had mentioned and stated that he said any monies coming to the County as a reimbursement or grant that are received after the books are closed at the end of the fiscal year, will be added back to the prior fiscal year.

Mr. Larson stated that is correct, if those revenues relate to expenditures that were incurred in the prior fiscal year.

Mr. Jenkins stated that the budget is based on what last year's budget was and the same money is embedded in the base or last year's approved budget.

Mr. Larson agreed.

CLOSED MEETING

Motion was made by Mr. Beauchamp to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting are Personnel Matters, § 2.2-3711.A.1 and Legal Consultation, § 2.2-3711.A.7 of the Code of Virginia, 1950, as amended. The purposes of the closed meeting are to discuss personnel matters and legal consultation. The subject and purpose falls within the following exemption(s) under § 2.2-3711.A.1 (candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) and § 2.2-3711.A.7 (consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.)

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

RECONVENE

Motion was made by Mr. Beauchamp to reconvene the open meeting.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

CERTIFICATION

WHEREAS, the Lancaster County Board of Supervisors convened in a closed meeting on February 27, 2014 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel Matters, § 2.2-3711.A.1 and Legal Consultation, § 2.2-3711.A.7 of the Virginia Freedom of Information Act;

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Bellows to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Beauchamp called the question. A roll call vote was taken:

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye

F. W. Jenkins, Jr. Aye

Ernest W. Palin, Jr. Aye

William R. Lee Aye

This certification resolution is adopted.

No action taken on the closed meeting matters.

ADJOURNMENT

Motion was made by Mr. Bellows to adjourn to the budget work session on Wednesday, March 19 at 4:30 p.m.

VOTE: B. Wally Beauchamp Aye

Jason D. Bellows Aye

F. W. Jenkins, Jr. Aye

Ernest W. Palin, Jr. Aye

William R. Lee Aye