

VIRGINIA:

A FY 14 Budget Work Session of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Wednesday, May 8, 2013.

Members Present:	F. W. Jenkins, Jr., Chair
	Jason D. Bellows, Vice Chair
	Ernest W. Palin, Jr., Board Member
	William R. Lee, Board Member
	B. Wally Beauchamp, Board Member
Staff Present:	Frank A. Pleva, County Administrator
	Don Gill, Planning and Land Use Director
	Crystal Whay, Building/Land Use Secretary

Mr. Jenkins called the meeting to order at 4:30 p.m.

Mr. Jenkins stated that the work session is for the FY14 County Budget and asked Mr. Pleva to start the presentation.

Mr. Pleva stated that the work session is for the FY 14 Budget that will begin on July 1, 2013 and end on June 30, 2014. He stated that the Board of Supervisors has held one previous work session on this budget. He stated that today's work session would go over the general fund and referred to a summary that the Board members had received. He stated that the summary compares last year's figures to the proposed figures for the upcoming year.

Mr. Pleva referred to the real estate assessor line and stated that there was a huge difference because the assessor's duties were completed in 2013 and except for some Board of Equalization expenses, there would be no additional assessing expenses in 2014.

Mr. Pleva stated that most of the line items on the summary refer to salary increases. He stated that the General Assembly is funding its share of a three percent increase in salary for the constitutional officers and staff.

Mr. Pleva referred to the county administration line and stated that that decrease is due to filling the former administrative assistant with existing staff.

Mr. Pleva stated that the new figures reflect a one percent raise and a \$25 increase in the health insurance contribution.

Mr. Jenkins referred to an extra expenditure amount of almost \$11,000 and asked if that was the total increase or just the county's share.

Mr. Pleva replied that the numbers shown would be the total departmental increase and it varies by office.

Mr. Jenkins asked if there was anything in the legislation that requires a locality to fund the increases.

Mr. Pleva replied that he didn't think so, but he would double check that information.

Mr. Lee asked about how much local money would be used for the proposed increases.

Mr. Pleva replied that that could be calculated.

Mr. Pleva stated that the figures for the Commonwealth's Attorney were incorrect and will be corrected for the next meeting.

Mr. Pleva stated that the Sheriff's Department is requesting two more dispatchers, an increase in uniforms and motor vehicles and one more resource officer for the school.

Mr. Pleva referred to the volunteer fire departments line item and stated that that figure is for all three volunteer fire departments.

Mr. Pleva stated that the volunteer rescue squad contribution has stayed the same since last year.

Mr. Pleva stated that the paid rescue services figure is down because they have had some turnover and a decrease in health insurance and overtime.

Mr. Pleva referred to the corrections and detention line item and stated that that is a combination of the county's jail and the juvenile detention facility that is located in James City County.

Mr. Jenkins asked about the \$26,000 increase in salary and benefits for the corrections and detention line item.

Mr. Pleva replied that figure is largely for the corrections.

Mr. Pleva corrected himself and stated that the county's jail and the juvenile detention facility are actually on two separate lines. He stated that the county jail and

sheriff's department are under the correction and detention line item and the juvenile facility falls under the juvenile probation and detention line item.

Mr. Pleva stated that the items of animal control and building inspection showed modest salary increases.

Mr. Pleva referred to the refuse disposal item and stated that that figure represented the money paid to Waste Management for removal of the refuse as well as the salaries of the staff who manage the convenience centers.

Mr. Pleva stated that the free health clinic is requesting an additional \$8400 in their contribution this year.

Mr. Pleva stated that the Community Service Board and Bay Aging were asking for the same amounts as last year. He stated that both of these organizations provide human services. He stated that the Rappahannock Legal Service provides legal services for citizens who cannot afford them and they are asking for the same amount as well.

Mr. Pleva stated that the Haven Shelter is requesting \$500 more dollars than last year.

Mr. Pleva stated that the Comprehensive Services Act figure can vary every year and localities are required to participate. He stated that the figure is an estimate of the county's share.

Mr. Pleva stated that Social Services are showing an increase of about \$38,000, which includes a request for another staff member.

Mr. Pleva stated that the Boys and Girls Club is requesting a \$25,000 increase in their annual contribution.

Mr. Pleva stated that Rappahannock Community College is requesting a small increase in their annual contribution and another \$20,000 towards a ten-year capital improvement project.

Mr. Pleva stated that the YMCA and museums' contributions were staying the same as last year.

Mr. Pleva stated that the Community Library is requesting approximately \$10,000 more than last year. He stated that about \$4,000 of that amount is due to state cuts. He stated that the rest is helping to provide computer aided services to the community.

Mr. Pleva stated that the Planning District Commission was requesting the same amount as last year.

Mr. Pleva stated that the Soil and Water Conservation District was asking for a \$5,000 increase over last year's funding.

Mr. Jenkins stated that the Soil and Water Conservation asked for an increase last year and are coming back with another increase request this year. He asked what the rationale was for the increase request.

Mr. Pleva replied that they thought the state was going to cut their funding last year and the General Assembly restored their funding.

Mr. Jenkins stated that the County had increased their contribution last year by \$5,000 and did not receive the funds back when the state restored their funding.

Mr. Pleva stated that he would look into the Soil and Water Conservation's request.

Mr. Pleva stated that the increase from last year's budget is approximately \$665,000.

Mr. Jenkins asked about the increases in salaries and benefits.

Mr. Pleva replied that the increases shown are a one percent raise with an extra \$25 towards the health insurance contribution to give the Board an example.

Mr. Lee referred to the correction and detention line and asked if those were the salaries just for the County's jail.

Mr. Pleva stated they are just for the correction's officers.

Mr. Pleva stated that after speaking with the Commissioner of Revenue, Sonny Thomas, they thought the equalized tax rate would be .50 cents and no increases in other taxes. He stated that he and Bonnie Haynie, Treasurer, went over other local revenue sources as well.

Mr. Jenkins stated that the reason the Commonwealth's Attorney figures are off is because the figures are from all of the judicial administration, not just the Commonwealth Attorney's office.

Mr. Pleva stated that it would be corrected on a revised summary.

Mr. Jenkins asked what the current expenditure under the Comprehensive Services was to date.

Mr. Pleva replied that they were having a meeting next week and would get that figure to him.

Mr. Jenkins stated that that information should be in the County's accounts.

Mr. Beauchamp stated that the summary form has been very helpful.

Mr. Jenkins asked if there was any supporting documentation for the two additional dispatchers.

Mr. Pleva replied that the documentation provided to him was in the package, but he could get some more.

Mr. Lee stated that he thought that would be needed.

Mr. Jenkins stated that the Capital Improvement Budget has been added in with the Operating Budget and they are two separate budgets.

Mr. Pleva stated that they would break them out on the next set of paperwork.

Mr. Jenkins stated that his calculations of a 5.3% budget increase cannot be correct because the two budgets have been combined. He added that the two budgets should not be combined.

Mr. Jenkins stated that the Board needed to set another work session. He asked how soon the corrected figures could be available.

Mr. Pleva replied he thought a work session could take place the early part of next week.

The Board decided on the following Wednesday, May 15 at 4:30 p.m.

Mr. Jenkins asked about setting the public hearing for the school budget.

Mr. Pleva stated that if the school budget gets adopted at the regular Board meeting on May 30, then the public hearing would need to be set for May 23.

Mr. Pleva stated that if the County wanted to include something with public access in the budget, Mr. Gill was present to give an update.

Mr. Gill stated that he had been asked to put together some figures for a potential public access site. He stated that he had broken it down into two stages. He stated that the first stage would be design and planning, including preparing plans for grant proposals and added that they would be seeking all grants that are available. He stated that the second stage would be for construction costs.

Mr. Gill stated that he had spoken to a grant coordinator with DGIF who recommended a very specific plan, especially if there is any dredging involved. He added

that he had been told because of the limited public access in Lancaster County, we would score very high in the grant process.

Mr. Bellows asked if the proposal was for just one site or could it be applied anywhere.

Mr. Gill replied that the proposal is for one site.

Mr. Jenkins stated that he recommended to authorize the land use officer to seek bids for the plan.

Mr. Palin stated that he was in agreement.

Mr. Pleva asked if VMRC would need to review the plans as well.

Mr. Gill replied yes.

Mr. Beauchamp asked if there was anything in writing about the public access site.

Mr. Gill replied not at the present time, but they are working on it.

Mr. Beauchamp stated that he thought they should move ahead.

Mr. Pleva stated that they would move ahead on both fronts.

Mr. Pleva brought up the gym floor issue at the high school.

Mr. Bellows stated that considering there is talk of new facilities and the fact that both district tournaments were played at the high school, he thought the issue could be pushed off until a later date. He stated that he thought those funds could be better used at this time.

Mr. Lee asked about the condition of the floor.

Mr. Bellows replied that it is just a small portion on the back corner and some of it goes under the bleachers. He stated that some of the officials at the games had stated that it is not a hazard to play.

Mr. Palin stated that he would like to hear from Mr. John Mann.

Mr. Mann stated that the insurance company will pay for half of it to restore it to a usable condition. He stated that they had come to the county for funds when they had wanted a completely new floor.

Mr. Lee asked if there was a safety issue.

Mr. Mann replied that the referees had said there was no safety issue at this point.

Mr. Mann stated that some small repairs have been done and there is some waviness in the floor.

Mr. Lee asked what caused the gym floor damage.

Mr. Mann replied that the damage was caused by a water leak from the laundry room.

Mr. Bellows asked if the job was put out to bid.

Mr. Mann replied that the insurance company asked them to get a local company's bid.

Mr. Pleva asked Mr. Jenkins if he wanted to invite the other departments to the next work session.

Mr. Jenkins replied yes.

ADJOURNMENT

Motion was made by Mr. Jenkins to adjourn the meeting to Wednesday, May 15, 2013 at 4:30 p.m. for another work session.

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye