

**VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, May 30, 2019.

Members Present: Jason D. Bellows, Chair

Ernest W. Palin, Jr., Vice Chair

Jack D. Larson, Board Member

William R. Lee, Board Member

Robert S. Westbrook, Board Member

Staff Present: Don G. Gill, County Administrator

Brian D. Barnes, Planning/Land Use Director and  
Environmental Codes Compliance Officer

Crystal Whay, Clerk to the Board and  
Building/Land Use Assistant

Mr. Bellows called the meeting to order at 7:00 p.m.

Mr. Bellows led everyone in the Pledge of Allegiance.

**PUBLIC INPUT**

Judy Ripley, a District 1 citizen, stated that she wanted to report some progress concerning the litter issue in the County. She stated that, in January 2018, a number of residents expressed their concerns about the litter in Lancaster County. She stated that, since that time, the Board of Supervisors has been responsive. She stated that signs have been purchased and installed at the three entrances into the County. She stated that an additional ten signs have been installed on some of the County roads. She stated that one hundred posters displaying the law have been posted around the County and the law was also printed numerous times in the local paper. She stated that these efforts culminated in a community litter pick-up day on April 27<sup>th</sup>. She stated that picking up trash is not the answer. She stated that the next generation of children are witnessing the litter and think that it is okay to do so.

Ms. Ripley stated that, two weeks ago, she met with Supervisor Lee, Judge Martin and Sheriff McCranie. She stated that the purpose of the meeting was to see how the littering law can be enforced. She stated that she was assured that people who were witnessed littering may be prosecuted and the misdemeanor would carry a punishment of

hours of litter pick-up and if that is not done, then jail time will follow. She stated that the way the public can help is if anyone witnesses littering or finds trash with names and addresses associated with it, they can call the Sheriff's Department with that information. She stated that Supervisor Lee and Sheriff McCranie are looking into the installation of cameras to try to catch people littering as well. She stated that the tax paying public is asking for firm and swift action when it comes to litter violations.

Charlie Costello, a District 2 citizen, stated that he was glad to see the portraits of Dr. Norris and Mr. Nickens in the meeting room.

Mr. Costello referred to the non-governmental organizations and stated that it bothered him that the NGOs, who ask for minimal funding increases, were basically zeroed out. He stated that the only ones that were allowed an increase were Bay Aging and Bay Transit. He referred to the reserve and stated that, currently, it was at 7.21 percent. He stated that if the other NGOs were funded at the requested amounts, the reserve would be at 7.01 percent. He stated that they were only talking about \$50,000 to take care of the NGOs.

Mr. Costello stated that the tax rate is set at .59, with an equalized rate of .57, so two cents is built into the budget. He asked about the penny that was supposed to be set aside for schools each year. He suggested setting the tax rate at .60 or .61 and stated that new schools are coming, whether anyone likes it or not.

Gary Silverman, a District 1 citizen, stated that he wanted to thank the Board for setting up the clean-up day on April 27<sup>th</sup>.

Dr. Silverman stated that he agreed with Mr. Costello about raising the tax rate. He stated that tax relief could be provided for those who would qualify. He stated that new schools' expense is coming in some form.

Diana Jamison, a Kilmarnock resident, stated that she was the coordinator of Rappahannock Indivisible We the People, which is a non-partisan group that promotes social justice, human rights and environmental protection. She stated that her group was in attendance to support Shannon Ellis, who will be speaking about the upcoming 2020 census. She stated that she would like to ask the Board of Supervisors to consider having a Complete Count Committee for the County. She stated that this committee would help to make sure that everyone in the County is counted. She stated that there can be challenges because Lancaster County is rural and many residents do not have good internet availability. She stated that her group would like to join with the Board of Supervisors in forming the committee. She stated that it was possible that for every person that is not counted in the 2020 census, the County could lose two to three thousand dollars for a period of each year, over ten years.

Tom Richardson, a District 5 citizen, stated that he was present to discuss the library, but wanted to echo what Mr. Costello had said concerning the non-profit funding. He stated that the non-profits in this community create the fabric of what we are about. He stated that they should be level funded and perhaps even raised. He stated that it was a

small part of the County's budget and he hoped they would reconsider, especially for the library. He stated that the funds the library receive from the state, in the amount of \$115,000, is in jeopardy. He stated that the state requires that sixty-seven percent of the library's funding comes from local sources. He stated that, currently, the County funds seventeen percent of the library's budget. He stated that the library's Board of Directors has agreed to increase the funding from the endowment and they are asking that the County give a \$10,000 increase in its funding this year. He stated that, out of the 94 localities in Virginia, Lancaster County is the 94<sup>th</sup> in library funding.

## **PRESENTATIONS**

### **1. Resolution Recognizing Muriel Yolanda Moore**

Mr. Palin presented the resolution to Ms. Moore and thanked her for her many years of service to Lancaster County.

## **MURIEL YOLANDA MOORE**

**WHEREAS**, Muriel Yolanda Moore is a native of Lancaster County and a 1970 graduate of Lancaster High School; and

**WHEREAS**, Ms. Moore is the proud parent of Marcus Suydam, Todd Suydam and the late Marvin Moss and also loved by Larissa Suydam, her daughter-in-law and two grandchildren, Tyaro Suydam and Kierra Suydam; and

**WHEREAS**, Ms. Moore's first job with Lancaster County was as a teacher's aide with Lancaster County Public Schools; and

**WHEREAS**, Ms. Moore began her career with the Lancaster County Department of Social Services on April 18, 1980 as a Clerk Typist; and

**WHEREAS**, Ms. Moore was promoted to Food Stamp Issuance Clerk, where she served for fourteen years; and

**WHEREAS**, Ms. Moore was then promoted to her current position as a Benefit Programs Specialist; and

**WHEREAS**, Ms. Moore will be retiring after 39 years of service with the Lancaster County Department of Social Services on May 31, 2019;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors wishes Muriel Yolanda Moore a well earned and deserved retirement and expresses its admiration and appreciation for her many dedicated years of service to Lancaster County.

Mr. Bellows made a motion to Adopt the Resolution Honoring Muriel Yolanda Moore.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

## 2. Upcoming 2020 Census

Shannon Ellis stated that she was a Partnership Specialist with the United States Census Bureau. She stated that her territory is the Middle Peninsula and Northern Neck of Virginia. She discussed the history and purpose of the census. She discussed the importance of each locality having a Complete Count Committee. She stated that the members of this committee will be leaders in different community organizations and they will raise awareness of the importance of everyone being responsive during the census.

Mr. Palin asked how the committee works.

Ms. Ellis replied that each locality can set up its committee anyway it wants. She stated that there were no rules or stipulations.

Mr. Palin referred to the doorknockers or “boots on the ground” and asked who funded them.

Ms. Ellis replied that the Census Bureau would be paying those wages and they will be hiring locally.

Mr. Palin stated that, some years ago, the responsibility of the census was with the school system and the school system hired local people to go door-to-door. He stated that he thought it was definitely needed to have doorknockers.

Ms. Ellis stated that, in this case, the Census Bureau will be hiring local people directly.

## 3. Broadband Authority Update

Gary Silverman stated that they were happy to report that they have received approval of their application for a Telecommunications Planning Grant awarded by the Virginia Department of Housing and Community Development. He stated that the first stage of the grant award includes a very demanding schedule of activities that need to be completed before August 9, 2019, in order to qualify for the bulk of the grant funds. He stated that they have decided to have public meetings on June 12<sup>th</sup> and June 15<sup>th</sup> that will help to explain to the public what the Broadband Authority is doing.

Dr. Silverman stated that the Broadband Authority has been working with the Center for Innovative Technology to determine the assistance they will provide in support of the Planning Grant. He stated that they were hoping to apply for the 2020 Virginia Telecommunications Initiative Grant, but the deadline has been moved and it makes it extremely challenging for them to submit the application, while conducting activities required by the Planning Grant.

Dr. Silverman stated that they met with Austin Walton, a member of Rob Wittman's staff responsible for telecommunications issues. He stated that the purpose of the meeting was to demonstrate their progress to date and to seek Mr. Wittman's support as they move ahead.

Dr. Silverman stated that they were preparing for a meeting with representatives from Atlantic Broadband and will advise the Board of Supervisors when this is complete.

Dr. Silverman stated that their volunteer web designer has resigned, but they have a volunteer replacement.

#### 4. County-wide Clean-up Follow-up

Mr. Lee stated that there was a meeting between himself, Sheriff McCranie, Judge Martin and Ms. Ripley and part of their discussion was about having a camera system with several cameras around the County. He stated that the Sheriff, the Judge and the Commonwealth Attorney were all in favor of the cameras to help capture the people who are littering. He stated that they had been looking at what the County of Tazewell was doing in relation to their cameras, but found that they pay a recurring charge each month and he would like to stay away from that if possible. He stated that they are looking at camera systems where the deputies can monitor them from the office or on the road. He stated that he did not have any prices yet, but should have more information soon and he is also looking into the possibility of the cameras being solar powered.

### **VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Gill stated that they were supposed to have a public hearing for the Secondary Six-Year Plan, but there was a mix-up with the newspaper ad, so it will be scheduled for the June meeting.

Mr. Gill stated that Mike Bryant is in attendance and he is the new Superintendent for the Brookvale Headquarters. He stated that Mr. Bryant is a native of Northumberland County and has been with VDOT for fifteen years.

Mr. Bryant stated that he started in his position three days ago. He stated that he knew Lancaster County was used to a certain level of service and he would try to continue that.

Mr. Larson stated that he wanted to welcome Mr. Bryant and wished him success. He stated that, at the north end of the County, some good work had been done, including the filling of potholes. He stated that he had been concerned about grass mowing since last year. He stated that the Board was told that there was retardant put on the grass to help slow its growth earlier in the year. He stated that it did not appear to be working well. He stated that another concern is the litter that gets chewed up once mowing begins. He asked if there was a plan for litter removal as part of the service of doing the mowing.

Mr. Bryant replied that mowing had started in Lancaster County today and he hoped to have the majority of the primary roads cut by the following week. He stated that the mowing will be done in-house this year. He stated that the plan was to have the inmates pick up the trash.

Mr. Bellows asked if there would be two mowings this year.

Mr. Bryant replied that he was not sure.

Mr. Larson stated that Mr. Harper had said there would be two mowings and they hoped for three.

Mr. Bellows stated that he would encourage Mr. Bryant to stay on top of it because it is a safety issue and some people are complaining about visibility. He stated that he has seen citizens mowing areas with their personal tractors.

Dr. Westbrook asked if the grass retardant application was just a one time thing.

Mr. Bryant replied that he knew that it was applied in the spring, but did not know much about it.

Dr. Westbrook stated that he thought it would be nice to find out if it can be reapplied this year.

Mr. Bellows stated that the Board looked forward to working with Mr. Bryant.

## **PUBLIC HEARINGS**

1. Application for Special Exception – Falcon, LLC

Mr. Bellows asked Mr. Barnes to present the issue.

Mr. Barnes stated that the issue was for a Special Exception request for a proposed bulk propane storage tank to be located on property owned by Falcon, LLC and operated by Noblett, Ware, Peoples. He stated that the property is described as Tax Map #29-10 and is zoned M-1, Industrial Limited. He stated that the property is located off of Waverly Avenue in Kilmarnock next to the Chesapeake Boat Basin.

Mr. Barnes stated that the only zoning district in Lancaster County where bulk storage of petroleum is a permitted use is the M-1, Industrial Limited District. He stated that Article 9-1-22 allows petroleum storage with a special exception. He stated that Article 12-4-1 requires this same special exception for the expansion of the prior nonconforming use or structure. He stated that Article 9-2-1 of the zoning ordinance stipulates that site plans for proposed activities within the M-1, Industrial, Limited District, which require a building permit and involve land disturbance greater than 2,500 square feet shall be referred to the Planning Commission for recommendation to the Board of Supervisors. He stated that the Planning Commission recommended site plan approval at their May 16, 2019 meeting and the minutes from that meeting have been included in the Board members' packages.

Mr. Barnes stated that Chapter Two of the Comprehensive Plan requires that a site be suitable for the intended use and avoid impacts to air, land and waters. He stated that it also discusses re-use of existing sites for new uses to minimize new impacts, including water dependent uses and working waterfront areas. He stated that this current proposal fits within these described uses and procedures. He stated that Chapter Seven seeks to prevent checkerboard zoning and pursue economic development opportunities. He stated that this current proposal is on a site that has long been used for petroleum product storage and is surrounded by other waterfront commercial uses and associated zoning.

Mr. Barnes stated that the issue had been advertised and adjacent property owners notified as required by law. He stated that he had heard from one person that lives across the creek and provided him some information, but he had not heard any objections.

Mr. Bellows opened the public hearing.

Thomas Wicks stated that he lived across the creek from the subject property and adjacent to the Hinton property. He stated that Mr. Hinton had asked Mr. Barnes some questions concerning the request, but he could not attend the meeting. He stated that his question was how the bulk tank is going to be filled. He asked if a barge would be used.

Norm Faulkner, President of NWP Energy, stated that none of the fuel would be brought in by barge. He stated that they use transport trucks for that purpose. He referred to the appearance of the tanks and stated that the propane tank will be similar in size to

the existing petroleum tank. He stated that the tanks were approximately 126 inches in diameter and 50 feet in length.

Mr. Bellows asked about the color of the tank.

Mr. Faulkner replied that because of the nature of propane, the tank needed to be painted white, so it does not absorb heat.

Dr. Westbrook asked if it would take about ten trucks to fill the tank.

Mr. Faulkner replied that ten bob-tail trucks could fill it, but a transport truck which will actually be bringing the fuel, can hold 10,000 gallons and the proposed tank is 30,000 gallons and is only filled to 80 percent capacity.

Mr. Larson referred to a potential spill of liquid propane and asked what would be involved in a clean-up.

Mr. Faulkner replied that propane is different from petroleum products. He stated that propane is a liquid, however, when it is being used, it becomes a vapor. He stated that when there is a propane leak, it does not spill, it releases into the atmosphere. He stated that propane was heavier than oxygen so it would “lay down” around the tank.

Mr. Larson asked about the retaining wall.

Mr. Faulkner replied that the retaining wall was for the petroleum products. He stated that there was no need for a retaining wall for propane.

Mr. Larson asked if there was any issue with anything getting into the water.

Mr. Faulkner replied there was no issue there.

Mr. Bellows closed the public hearing.

Mr. Bellows made a motion to Approve the Special Exception for Falcon, LLC for a proposed bulk propane storage tank on property described as Tax Map #29-10 and zoned M-1, Industrial Limited.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye

2. Application for Change of Zoning District Classification – Minor Properties, Inc.

Mr. Bellows asked Mr. Barnes to present the issue.

Mr. Barnes stated that the issue is an Application by Minor Properties, LLC to rezone a current parcel from C-2, Commercial, Limited to C-1, Commercial (with proffered conditions) on a parcel containing 2.03 acres and described as Tax Map #34-45A. He stated that the current zoning of C-2 restricts floor space to 4,000 square feet and it is also intended to require all aspects of the commercial operations in that district to keep operations under roof. He stated that the proffers included with the application omit most uses that would not follow this intent.

Mr. Barnes stated that the Lancaster County Planning Commission has forwarded this request to the Board of Supervisors recommending approval by a vote of 5-0. He stated that this rezoning request can be considered reasonable and appropriate given the fact that nearby parcels have business or commercial uses.

Mr. Barnes stated the issue had been advertised and adjoining property owners notified as required by law and to date, he had heard from one person who just wanted more information.

Mr. Lee stated that he had received a call that was very positive and they complimented Connemara.

Mr. Bellows opened the public hearing.

David Jones, President of Minor Properties, LLC and Connemara, stated that, twenty years ago, when he first built the building he had five employees and now he has twenty-five employees. He stated that their work has increased greatly and they need the additional space for their inside work. He stated that the additional space will also keep them from having to store things outside. He stated that, over the years, they have bought the property around them, so that they do not disturb anyone and currently own about 90 acres around the building.

Mr. Bellows closed the public hearing.

Mr. Lee made a motion to Approve the Application by Minor Properties, LLC to rezone a parcel from C-2, Commercial, Limited to C-1, Commercial (with proffered conditions) for a parcel described as Tax Map #34-45A.

VOTE:                                      Jason D. Bellows                                      Aye

Ernest W. Palin, Jr.	Aye
Jack D. Larson	Aye
William R. Lee	Aye
Robert S. Westbrook	Aye

### 3. Update to the Comprehensive Plan-Chapter Two

Mr. Bellows asked Mr. Barnes to present the issue.

Mr. Barnes stated that the state requires that localities update their Comprehensive Plan every five years. He stated that, as in previous years, the chapters will be reviewed by the Planning Commission individually and then sent to public hearing, prior to being forwarded to the Board of Supervisors.

Mr. Barnes stated that Chapter Two deals with the suitability of land for development. He stated that the public hearing had been advertised as required by law.

Dr. Westbrook stated that when he was first elected to the Board of Supervisors, he asked for a copy of the Comprehensive Plan and received the 2012 update. He read, "The Board of Supervisors adopted the current Lancaster County Comprehensive Plan on September 27, 2007. Chapters 1 through 6 were reviewed for consistency, currency and quality of presentation with the exception of public access to the water and economic development, which required greater attention. There was no attempt to make significant changes to these chapters." He stated that the last sentence on the page read, "These chapters were and are intended to set the stage for the last chapter that guides future development." He referred to page 2-13-septic system inventory and read, "To help identify areas of the county where there are already high concentrations of septic systems, Lancaster County should complete an exhaustive inventory and mapping of existing septic systems in the County". He went on to read, "Additionally, once compiled, this information would aid in any future efforts to identify and prioritize areas for efficient placement of a wastewater treatment works." He stated that he did not know what happened before 2007, but from 2007 until now, this is the same language. He stated that he called Mr. Gill and asked him if they had identified the high concentrations of septic systems, but he did not believe they had that inventory.

Mr. Barnes stated that he agreed with Dr. Westbrook on the inventory and he had already begun addressing the subject with some organizations. He stated that he had also been seeing some septic systems in the flood plain that become inoperable periodically and that had triggered some complaints. He stated that, last August, he had a meeting with representatives from the Virginia Department of Health, VIMS, Wetlands Watch and Old Dominion University. He stated that they discussed coastal septic systems, but he also thought they needed to have a GIS layer that would show locations of septic

systems county-wide. He stated that he had learned that Governor Northam had asked the Department of Health to start digitizing its files. He stated that he had also learned that the Department of Health's files were inconsistent from office to office. He stated that, to be able to inventory the septic sites, the Department of Health files needed to be more consistent.

Dr. Westbrook asked if the inventory would be beneficial for future planning.

Mr. Barnes replied yes.

Dr. Westbrook referred to page 2-14-identify possible impoundment areas and stated that the last sentence there reads, "It is further recommended that the County explore strengthened county ordinances to ensure protection of proposed impoundment areas." He asked if the County had proposed impoundment areas and if so, have the County's ordinances been strengthened to ensure their protection.

Mr. Barnes replied that the County has identified impoundment areas. He stated that the upcoming chapter for review, Chapter Three, deals with potable water and the reservoir information is with that chapter. He stated that a study was done in the 1970's that identified reservoir areas in the County.

Mr. Larson stated that, when he was in Mr. Barnes' position, the Planning Commission looked at this issue of millpond areas and he was told by the Army Corps of Engineers that it would not be allowed because it would destroy wetlands. He stated that he was told that the County should be thinking about desalination.

Mr. Barnes stated that, not only would they be dealing with wetlands issues, but also consideration needs to be given to the potential piping and infrastructure to distribute the water.

Dr. Westbrook asked if the County had any ordinances relating to the protection of property when it comes to millponds or possible reservoir areas.

Mr. Gill replied no and that the Board may want to strike that language from the Comprehensive Plan.

Mr. Bellows stated that the Comprehensive Plan is not necessarily something that will be done tomorrow or next week. He stated that it is a plan for the future and may include things that will be done twenty years from now.

Dr. Westbrook stated that the Comprehensive Plan does not go out that far and it gets revised every few years.

Mr. Lee stated that, as they are going through the Plan, things are getting revised and struck or added as deemed necessary.

Mr. Bellows opened the public hearing.

Charlie Costello, a District 2 citizen, stated that, after listening to the discussion of the Board, he would suggest not taking things out of Chapter Two, but just keep working on it. He stated that these things may be needed in the future.

Tom Richardson, a District 5 citizen, stated that he was a member of the Planning Commission and wanted to say that Mr. Barnes has been doing a great job. He stated that the Planning Commission is taking the time and reviewing each chapter of the Comprehensive Plan thoroughly.

Dr. Westbrook stated that the Planning Commission had done a good job with the Comprehensive Plan, but he had some questions about some of the language.

Mr. Richardson suggested that the County think about having a Public Water and Sewer Authority in the future.

Mr. Bellows closed the public hearing.

Mr. Bellows made a motion to Adopt the Update to Chapter Two of the Comprehensive Plan.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

### **CONSENSUS DOCKET**

Motion was made by Mr. Bellows to approve the Consensus Docket and recommendations as follows:

1. Minutes for the April 9<sup>th</sup> and April 11<sup>th</sup> Budget Work Sessions, April 25<sup>th</sup> Regular Meeting and May 7<sup>th</sup> School Budget Adoption Meeting

Recommendation: Approve minutes as submitted

2. Resolution Recognizing Donald O. Conaway

Recommendation: Adopt resolution as submitted

**DONALD O. CONAWAY**

**WHEREAS**, Donald O. Conaway is a native of Lancaster County and a 1970 graduate of Lancaster High School; and

**WHEREAS**, Mr. Conaway is the proud parent of four beautiful daughters, Monique, Yolanda, Kesha and Zabrina; and

**WHEREAS**, Mr. Conaway has served the citizens of Lancaster County in many different capacities during his life; and

**WHEREAS**, Mr. Conaway was one of the first Emergency Medical Technicians in Lancaster County and has served over 40 years as a Registered Certified Surgical First Assistant; and

**WHEREAS**, Mr. Conaway was appointed to the Lancaster County Planning Commission and was later elected to the Lancaster County Board of Supervisors and served from January 1, 1992 until December 31, 2003, including serving as Vice-Chairman in 1994 and 2002 and Chairman in 1996; and

**WHEREAS**, Mr. Conaway became Pastor of the Church of Deliverance in Lancaster in 1999 and will be celebrating his 20th Anniversary as Pastor of the Church of Deliverance in 2019;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors congratulates Donald O. Conaway on this milestone occasion and expresses its admiration and appreciation for his many dedicated years of service to the citizens of Lancaster County.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

**CONSIDERATION DOCKET**

The Board considered the following items on its Consideration Docket:

1. Approval of May 2019 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for May 2019 in the amount of \$281,358.53 and invoice listings for May 2019 in the amount of \$455,686.64\*.

\*Capital Improvements - \$2,445.94

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

2. Consideration of Supplemental Appropriation to the FY 19 Budget for the Childrens Services Act

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that the Board had budgeted \$600,000 for FY 19 for the Childrens Services Act. He stated that amount will be exceeded by \$77,586.58 when the next round of invoices are paid on June 1<sup>st</sup>. He stated that he is requesting a supplemental appropriation for that amount. He stated that these figures can vary greatly and the money is used for day placement or residential placement at various specialized schools for Lancaster County students with learning and behavioral problems, which prevent them from attending public school and have been mandated through the court system for such placement.

Mr. Gill stated that he had included the detailed spreadsheet for the entire year, so that the Board could review the expenses.

Mr. Bellows asked if they should consider adjusting the budget for FY 20.

Mr. Gill replied no, because in FY 18, the amount was below budget and he thought that \$600,000 was a good figure. He stated that there was one particular case this

year that cost a great deal of money, but that student will be an adult next year, so they will not be in the program.

Mr. Larson stated that some of this expense will be offset by state contributions.

Mr. Gill stated that the County's share rate is .4391 and the balance of that would be the state's share.

Mr. Larson asked if this supplemental appropriation would be reflected in the numbers they are using and will it affect the fund reserve.

Mr. Gill replied yes and that this expense is for FY 19, but there is enough cushion above the seven percent to cover it.

Mr. Larson asked if there was any other cost center that was in danger of overextending its budget.

Mr. Gill replied that the only one that is close is the Solid Waste Department and he was keeping an eye on that.

Mr. Bellows made a motion to Approve the Supplemental Appropriation for the Childrens Services Act for FY 19.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

3. Consideration of FY 2020 Budget and CY 2019 Tax Rate Ordinance Advertisements

Mr. Gill stated that he was looking for direction on how the Board wanted to advertise the FY 20 budget and the CY 19 tax rate. He stated that, whenever there is a general reassessment that results in more than a one percent increase in the taxable values of real estate, a different advertisement is needed. He stated that if the Board stayed with the .59 cents tax rate on real estate from last year, there would be an effective tax increase of two cents because of the equalized rate of .57 cents. He stated that he needed to place the advertisement in the June 6<sup>th</sup> edition of the Rappahannock Record, along with the budget advertisement. He stated that he would have to advertise the tax rate twice because it is adopted by ordinance.

Mr. Cornwell referred to the tax rate advertisement and stated that they could go down from the advertised rate, but not up.

Mr. Gill stated that he used 59 cents in the budget preparation after the last budget work session because they needed at least 59 cents to achieve the seven percent fund reserve minimum. He stated that, if they used the equalized rate of 57 cents, they would be about \$400,000 short.

Mr. Bellows stated that it was roughly a one-cent deficit.

Mr. Gill agreed. He stated that one-cent equals \$267,079 this year.

Mr. Lee stated that they needed to consider the one-cent for the schools.

Mr. Bellows stated that, to balance the budget, they would need 60 cents.

Mr. Gill agreed.

Mr. Larson stated that they also needed to consider the Capital Improvement Budget. He asked if there was any money left over from the last \$2 million dollar borrowing.

Mr. Gill replied there was about \$310,000 left, but VMDO has about \$250,000 left on their contract.

Mr. Larson stated that VMDO did not have a fixed price contract and if they are not making the effort, they don't get paid.

Mr. Gill stated that the VMDO contract had a not-to-exceed amount.

Mr. Larson stated that he was saying they were not entitled to any more money.

Mr. Gill stated that he assumed that is why they haven't received any recent bills.

Mr. Gill stated that, last year, the Board separated the Capital Improvement Budget from the General Operating Budget. He asked the Board if they wanted to do the same thing this year. He stated that there was \$521,000 in capital items for FY 20.

Mr. Lee made a motion to Advertise a .63 cent Tax Rate on Real Estate for CY 19.

Mr. Larson asked why.

Mr. Lee replied that one-cent would be set aside for schools and two cents for the state deficit that cost the schools \$500,000.

Mr. Bellows referred to the capital items and asked if they were going to borrow the money or go with another option.

Dr. Westbrook stated that, last year, the County was ten cents below the average tax rate of all of the counties in Virginia. He stated that there was a reluctance to increase the tax rate, but they are far behind the average. He stated that it bothered him to borrow money and pay interest, but if they decided to raise the tax rate two more cents, they would not have to borrow for the capital projects. He stated that would put the rate at 65 cents.

Mr. Larson stated that they will have another tax increase next year when they do whatever will be done with the schools.

Dr. Westbrook stated that there were other taxes they could look at to help diversify the tax base.

Mr. Lee amended his motion and stated that he moved to Advertise a .65 Tax Rate on Real Estate for CY 19.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Nay
	William R. Lee	Aye
	Robert S. Westbrook	Aye

VOTE: 4-1 (Motion passed.)

Mr. Bellows asked the Board if there were any budget items they wanted to adjust.

Mr. Larson stated that he thought they should wait until the public hearing before they discuss making any changes.

The consensus of the Board was to wait until after the budget's public hearing to consider any changes.

Mr. Gill asked the Board if they wanted to leave the capital improvement requests in the operating budget.

The consensus of the Board was to leave the capital improvement requests in the operating budget.

## **BOARD REPORTS**

Mr. Lee stated there was a team that was forming in the County to address the academic side of the schools. He stated that he had been meeting with Dan Russell and some others that are interested in improving the quality of the education here. He stated that they were looking at schools with the same demographics as Lancaster, but yet their students are performing better. He stated that they were looking at trying to adopt some of the methodology of the success of the other schools. He stated that they anticipate the study wrapping up in ten to twelve months and they will report to the School Board.

Mr. Lee stated that they had mentioned that they would like to update the County's website. He stated that he had discussed this with someone that will be looking into it and will be getting back with potential costs. He stated that they were looking at the website for Greene County to use as a potential model. He stated that there will be no costs to the County at this time.

Mr. Larson stated that Dr. Elizabeth (Sissy) Crowther will be retiring from her position as President of Rappahannock Community College effective June 30, 2019. He stated that he would like the County Administrator to develop a resolution honoring Dr. Crowther and present it to her at the Board's regular meeting on June 27<sup>th</sup>.

The consensus of the Board was to develop a resolution that will honor Dr. Elizabeth Crowther and present it to her at the next regular meeting.

Dr. Westbrook stated that he had received a memorandum that said the Wetlands Board would like to have William Towles moved to a full-time position and appoint Bruce Julian to an alternate position on their board. He stated that Mr. Julian has a lot of experience and would make an excellent member. He suggested that if one of the two members whose terms are expiring soon decided not to take their appointment, they might consider Mr. Julian for a full-time position on the Wetlands Board.

Mr. Gill stated that they did not need to restrict themselves with districts when it came to the Wetlands Board appointments. He stated that the state code does not require the localities to have a member from each district, so technically they are all at-large members.

Dr. Westbrook made a motion to appoint William Towles to a full-time member on the Wetlands Board and appoint Bruce Julian as an alternate member on the Wetlands Board.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye

William R. Lee                      Aye

Robert S. Westbrook              Aye

Dr. Westbrook stated that he would like for the Board to ask Mr. Gill to formally request the Mary Ball Washington Museum and Library to provide identifications and biographies of the people whose portraits are hanging in the Administrative Building.

Mr. Gill stated that they have been informally asked to do it.

Dr. Westbrook made a motion to ask Mr. Gill to request that the Mary Ball Washington Museum and Library research and provide biographies of all of the people whose portraits are hanging in the Administrative Building.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye

**COUNTY ADMINISTRATOR**

Mr. Gill stated that last Tuesday the Governor gave state employees Friday, July 5<sup>th</sup> off as an additional holiday. He stated that the County's long-term policy has been to follow the state's schedule, so the County offices will be closed that day.

Mr. Gill referred to the uniforms for the Solid Waste Department's employees and stated that Donald Brown, the Supervisor for that department, has informed the uniform company in writing that they will no longer be needed as of July 1<sup>st</sup>. He stated that they are in the process of ordering uniforms for that department and it will be much less than the \$18,000 that has been budgeted in years past.

**ADJOURNMENT**

Motion was made by Mr. Bellows to adjourn the meeting to Thursday, June 13<sup>th</sup> at 7:00 p.m.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	Jack D. Larson	Aye
	William R. Lee	Aye
	Robert S. Westbrook	Aye