

**VIRGINIA:**

A FY 2013 Budget Public Hearing of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, June 21, 2012.

Members Present:    B. Wally Beauchamp, Chair  
                              F.W. Jenkins, Jr., Vice Chair  
                              Ernest W. Palin, Jr., Board Member  
                              Jason D. Bellows, Board Member  
                              William R. Lee, Board Member

Staff Present:         Frank A. Pleva, County Administrator  
                              Jack D. Larson, Assistant County Administrator

Mr. Beauchamp called the meeting to order at 7:00 p.m.

Mr. Beauchamp stated the public hearing for the CY 2012 Lancaster County Tax Rate will be held at the regular Board of Supervisors meeting next Thursday, June 28, 2012.

**PUBLIC HEARING**

1. FY 2013 Lancaster County Operating and Capital Improvement Budget – Mr. Larson presented the FY 2013 Lancaster County Operating and Capital Improvement Budget. He stated that there is no money left in the Capital Improvement Budget and the schools have been advised.

Mr. Larson provided the Board of Supervisors with a synopsis of the proposed FY 2013 budget as the Board of Supervisors has developed it over a number of work sessions, as it appeared in the Rappahannock Record on June 14, 2012 and on the Lancaster County website.

Mr. Larson said in accordance with §15.2-2506 of the Code of Virginia the public hearing of the budget “shall be held at least seven days prior to the approval of that budget.” Consideration for approval of the budget is therefore scheduled for the regular Board of Supervisors meeting to be held on June 28, 2012.

	FY12	FY13	Change
<b>Operating Budget</b>			
Fund Balance beginning of year	4,599,107	4,827,575	228,468
Revenues			
General Property Taxes	14,638,000	14,638,000	0
Other Local Funds	2,414,700	2,512,700	98,000
Funds from Commonwealth	3,659,000	3,659,000	0
Funds from Federal Government	650,000	650,000	0
School Operating Revenues	4,601,785	4,581,444	-20,341
School Cafeteria Revenues	580,000	585,000	5,000
Total Revenue	26,543,485	26,626,144	82,659
Fund Transfers	928,000		
Funds Available	32,070,592	31,453,719	-616,873
Expenditures			
General Government	1,400,373	1,430,910	30,537
Courts	648,583	682,466	33,883
Public Safety	3,679,754	4,081,832	402,078
Public Works	1,184,604	1,195,817	11,213
Health and Welfare	2,546,553	2,523,754	-22,799
Education (Non-public schools)	6,144	6,144	0
Recreation & Cultural Activities	172,345	172,345	0
Community Development	404,880	405,588	708
Non Departmental	67,425	69,425	2,000
School Operating	15,028,291	15,242,224	213,933
School Cafeteria	580,000	585,000	5,000
Debt Service	1,524,065	1,125,289	-398,766
Total Expenditures	27,243,017	27,520,793	277,777
Fund Balance End of Year	4,827,575	3,932,926	-894,649

## Capital Improvement Program

### Funds Available

Bond Sales Carryover	281,029	0	-281,029
Sale of Poor House Tract Portion	475,053	339,058	-135,995
Total Funds Available	756,082	339,058	-417,024
Expenditures--Total	283,547	0	-283,547

Chairman Beauchamp opened the public hearing.

George Bott stated this was a well managed budget cycle presented by the county. He still has concerned with the over funding of several groups such as the Northern Neck Boys and Girls Club. He said he does not a problem with their mission, however; their overhead according to the Federal Tax 990 form. Only 36% of revenue goes toward programs and \$2.5 million in assets, which is up from \$1.6 million in 2010. The Boys and Girls Club does not need the county's money this year as they have done well with fund raising.

Mr. Bott said the schools always give back funding according to Dr. Lukich, they do not need to hold onto the county's money. That would be an automatic cut and the county could use those funds as needed. He said Mr. Smart showed those inefficient when he presented and Mr. Larson agreed. The school does not need extra funding. The county budget still has a historical high fund balance at \$3.9 million. The county has talked about building a fishing pier/boat ramp, however; that has not happened. The tax rate could be reduced and still have adequate reserve. The school budget must be managed as the core issues have not been addressed, the increasing overhead, declining enrollments, and failing schools.

Charles Costello stated the current budget is a good budget, however; there are some items which need to be address. He said his main concern was the

\$200,000 increase for paid rescue services which included raises for all its employees. He asked how many employees would be added.

Mr. Larson stated in order to compete and get certified EMTs, needed to increase the base rate. The increase is requested for new hires not for raises.

Chief Hubbard stated no pay raises were included in the requested funding. She said she requested seven new full time positions and currently have six full time employees.

Mr. Pleva said due to the lack of staffing at the Upper Lancaster Volunteer Rescue Squad that places a bigger burden on the county. Therefore, it is necessary to hire additional full time emergency service personnel for the safety of the citizen throughout the county.

Mr. Costello stated the school budget has been passed and nothing can be done about it at this point. He said he will be more involved and get others involved in the process for the next fiscal year.

Chairman Beauchamp closed the public hearing.

No action taken.

Mr. Larson stated the county budget can not be approved at this meeting but can be at the regular Board of Supervisors meeting on June 28, 2012. There were some corrections made and the expenditure is approximately \$20,000 less than advertised budget.

**JACK D. LARSON RETIREMENT**

Mr. Costello stated he has worked with Mr. Larson for a number of years agreeing and disagreeing on issues. He has done great work and treated each other with respect. “Semper Fi”

Mr. Beauchamp said on behalf of the Board, their appreciation for his work as the Planning/Land Use Director, Assistant County Administrator and Financial Officer. He said they are sorry to see him go and hope he enjoy his retirement.

Mr. Larson stated he has worked for the county 12 years 3 months and 21 days and appreciated the support over the years.

### **CONSIDERATION DOCKET**

1. Virginia Retirement System Resolution – Mr. Larson presented the board with a resolution setting employee contributions and the VRS rate.

Mr. Larson stated the resolution is required by the Commonwealth and formalizes the position of the Board of Supervisors with respect to the Employee Paid Member Contribution and the Employer Retirement Contribution Rate. The resolution as presented would have the employee paying 5% of his or her salary into the Virginia Retirement System. Also, as required by law, there would be a corresponding 5% increase in the employee’s salary effective July 1, 2012 to offset the contribution. Both would be effective July 1, 2012. The alternative would be to phase the employee contribution over five years with new employees immediately contributing the 5%. There is no significant advantage to this approach that would offset the difficulty in managing it. Lancaster County Schools were also given the authority to proceed with immediate implementation of the 5% contribution.

Mr. Larson said the alternative contribution rate of 11.36% is not certified by the VRS Board of Trustees as keeping the Fund viable and would have to be

incremented at some time in the future. As such, the certified rate of 13.08% is proposed.

Mr. Jenkins made a motion to Approve the Virginia Retirement System (VRS) Resolution as presented would have the employee paying 5% of his or her salary into the Virginia Retirement System with a corresponding 5% increase in the employee's salary. Both would be effective July 1, 2012.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	William R. Lee	Aye

2. Required VHF Radio System Equipment – Chief Hubbard stated in the process of trying to narrowband the radio frequency for Fire, EMS, and Sheriff's Department there was a problem with interference from Isle of Wight. The one way to reduce or eliminate the interference was to go to a frequency licensed to the Sheriff's Office and not being utilized. However, if that station was used the frequency is so close to the Sheriff's Department frequency it would over run/over lapse each other. They need to purchase a separate piece of equipment in order to make the system work. The Sheriff's Office, Fire Departments, and Rescue Squads will contribute to purchase the piece of equipment needed with no additional funding needed from the county.

Mr. Bellows made a motion to Approve the purchasing of new equipment as requested at no additional cost to the county.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye

Jason D. Bellows	Aye
William R. Lee	Aye

**BOARD REPORTS**

Board of Social Services Appointment

Mr. Beauchamp made a motion to appoint Charles R. Lee to the Social Services Board as a representative for District 5 for a four year term beginning July 1, 2012 and ending June 30, 2016.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	William R. Lee	Aye

**COUNTY ADMINISTRATOR**

Mr. Pleva stated Mr. Larson was appointed to represent Lancaster County on the Board at Bridge House. Due to Mr. Larson's retirement he requested that the Board appoint him to the Board at Bridge House to represent Lancaster County. He said he would be attending the Bridge House meeting on June 22, 2012 to the discussion disposal of the property, dissolving the entity, etc.

Mr. Jenkins made a motion to Appoint Mr. Pleva to the Bridge House Board of Directors to represent Lancaster County.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye

Ernest W. Palin, Jr.	Aye
Jason D. Bellows	Aye
William R. Lee	Aye

**CLOSED SESSION**

Motion was made by Mr. Beauchamp to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting is Personnel Matters, §2.2-3711(A)(1) of the *Code of Virginia, 1950, as amended*. The purpose of the closed meeting is to discuss the assignment of an employee. The subject and purpose falls within the following exemption(s) under §2.2-3711(A)(1) of the *Code of Virginia, 1950, as amended*, (the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of an employee).

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	William R. Lee	Aye

**RECONVENE**

Motion was made by Mr. Palin reconvene open meeting and certification of closed meeting.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye

Jason D. Bellows                      Aye  
William R. Lee                         Aye

**CERTIFICATION**

**WHEREAS**, the Lancaster County Board of Supervisors convened in a closed meeting on June 21, 2012 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss personnel matters in accordance with §2.2-3711(A)(1) of the Virginia Freedom of Information Act;

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Bellows to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Beauchamp called the question. A roll call vote was taken:

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	William R. Lee	Aye

This certification resolution is adopted.

No action taken on the closed session matter.

**ADJOURNMENT**

Motion was made by Mr. Beauchamp to adjourn the meeting to Thursday, June 28, 2012 regular Board of Supervisors meeting to be held in the Board/Commission meeting room.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Jason D. Bellows	Aye
	William R. Lee	Aye