

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Board/Commission Meeting Room of said county on Thursday, June 23, 2011.

- Members Present: B. Wally Beauchamp, Chair
 F.W. Jenkins, Jr., Vice Chair
 Ernest W. Palin, Jr., Board Member
 Peter N. Geilich, Board Member
 Jack S. Russell, Board Member
- Staff Present: William H. Pennell, Jr., County Administrator
 Jack D. Larson, Assistant County Administrator

Mr. Beauchamp called the meeting to order at 7:00 p.m.

PUBLIC INPUT

None

PUBLIC HEARING

1. FY 2012 Lancaster County Operating Budget – Mr. Larson presented the FY 2012 Lancaster County Operating Budget.

Mr. Larson said provided the Board of Supervisors with a synopsis of the proposed FY 2012 budget as the Board of Supervisors has developed it over two work sessions, as it appeared in the Rappahannock Record on June 16, 2011 and on the Lancaster County website. The projected fund balance for FY 2011 is made with a high degree of certainty given there is slightly more than one month of budget execution left in FY 2011. All FY 2012 revenue projections are based on current tax rates or in the case of state and federal funds, the latest information available. Proposed expenditures for FY 2012 reflect an increase of 2.0% in wages, salaries, and benefits for all full-time employees paid from County funds from the beginning of FY 2012.

Mr. Larson said in accordance with §15.2-2506 of the Code of Virginia the public hearing of the budget “shall be held at least seven days prior to the approval of that budget.” Consideration for approval of the budget is therefore scheduled for the regular Board of Supervisors meeting to be held on June 30, 2011.

	FY11	FY12	Change
Operating Budget			
Fund Balance beginning of year	4,700,500	4,548,531	-151,969
Revenues			
General Property Taxes	14,589,000	14,639,000	50,000
Other Local Funds	2,372,600	2,606,800	234,200
Funds from Commonwealth	3,453,867	3,488,000	34,133
Funds from Federal Government	670,000	650,000	-20,000
School Operating Revenues	4,333,836	4,601,785	267,949
School Cafeteria Revenues	580,000	580,000	0
Total Revenue	25,999,303	26,565,585	566,282
Funds Available	30,699,803	31,114,116	414,313
Expenditures			
General Government	1,232,874	1,404,652	171,778
Courts	637,266	648,495	11,229
Public Safety	3,450,491	3,580,984	130,493
Public Works	1,155,164	1,187,824	32,661
Health and Welfare	2,515,740	2,546,553	30,813
Education (Non-public schools)	6,024	6,144	120
Recreation & Cultural Activities	172,345	172,345	0
Community Development	401,456	404,736	3,280
Non Departmental	56,425	67,425	11,000
School Operating	14,590,644	15,028,291	437,647
School Cafeteria	580,000	580,000	0
Debt Service	1,352,842	1,524,065	171,223
Total Expenditures	26,151,272	27,151,515	1,000,243
Fund Balance End of Year	4,548,531	3,962,602	-585,930

Capital Improvement Program

Funds Available

Bond Sales Carryover	505,000	166,276	-338,724
Sale of Poor House Tract Portion	456,435	472,000	15,565
Total Funds Available	961,435	638,276	-323,159
Expenditures--Total	338,724	263,247	-75,477

Chairman Beauchamp opened the public hearing.

George Bott said last year he discussed the large fund balance and the Board of Supervisors lowered the Real Estate Property taxes by \$0.02. He said this year ended with an even larger fund balance of \$4,548,531. The proposed FY 12 budget shows a \$4,000,000 yearend fund balance after a proposed spending increase of \$1,000,000. He stated he received an email from Senator Warner saying “Virginia families continue to struggle to make ends meet.” He asked the Board of Supervisors how these increase help families that continue to struggle. If the board reduced the tax levy by \$0.05 that would leave an ending fund balance of \$3,048.531 without any changes to the proposed FY 12 budget. He stated if the board reduced the tax levy by .05¢ this would be a responsible move and help the citizens in the county who are currently struggling.

Charles Costello, District 2 stated he viewed the budget a little differently as he has been watching what was done during the budget process. He said a great deal of work has been done by the Board of Supervisors and county staff as they have heard from county department heads, county organizations, and the school system. There could be more unfunded mandates and the reserve has been put in place if the board needs the funds for that purpose. The reserve balance is good and the board has shown responsibility by maintaining the fund balance.

Chairman Beauchamp closed the public hearing.

No action taken.

CONSIDERATION DOCKET

1. Contract Award – Lancaster County Middle School Generator – Mr. Larson asked the Board of Supervisors to consider award of a contract for placement of a generator at the Lancaster County Middle School.

Mr. Larson said this is the second issuance of an Invitation for Bid on this project. All bids in response to the first issuance were rejected because all exceeded the budgeted amount of \$125,000. As depicted below, all bids associated with the second issuance also exceeded the budgeted amount with the exception of Northern Neck Generator. Northern Neck Generator, however, was not considered responsive because of a failure to provide a Bid Declaration (Appendix B), a requirement clearly stated in the Invitation for Bid.

<u>Respondent</u>	<u>Bid Amount</u>
Northern Neck Generator	\$124,900.00
Paul A. Ryan Inc.	\$128,948.00
Harris Power & Equipment	\$148,100.00
J. Sanders Construction Co.	\$176,370.57

The County Attorney has reviewed responses to the second issuance and concurs with the recommendation.

Mr. Jenkins made a motion to Award the Lancaster County Middle School Generator contract to Paul A. Ryan, Inc. in the amount of \$128,948.

BOARD REPORTS

Mr. Geilich said he has had a number of complaints from the residents at Beach Cove Villas about the noise from the Tiki Bar and asked the county administrator to review the ordinance to see what can be done to help the residents. Also, there is excessive speeding and because it is a bar some of those speeders may be intoxicated. He believes that extra deputies are needed in the area for both the noise and speeding. He asked the county administrator to also correspond with Virginia Marine and Resource Commission and Game and Inland Fisheries because it is not only speeding on the roadway but on the waterways. Mr. Geilich plans to speak with Sheriff Crockett personally to ask for his assistance also.

Mr. Geilich stated he was impressed with the renovations on the Board/Commission Meeting room. The contractor and staff have done a great job.

Mr. Jenkins recommended preparing a resolution for the staff and others who assisted with the renovation.

COUNTY ADMINISTRATOR

Emergency Response Vehicle Grant

Mr. Pennell informed the Board of Supervisors that the county has received a grant from the Department of Agriculture in the amount of \$24,000 for an Emergency Response Vehicle. The county would have to match with \$20,000 in order to purchase the vehicle at a cost of approximately \$45,000. If the county delays we will lose the \$24,000 in grant money. The current Emergency Response Vehicle is five or six years old with approximately 130,000 miles and will need to be replaced in the near future and he would hate to lose the \$24,000.

Mr. Jenkins stated Christina Hubbard, Chief of Emergency Services, said she does not need a new vehicle at this time. He said the county should not be footing the bill for a vehicle not needed.

Mr. Pennell said the vehicle may not need to be replaced today but another vehicle could be used, otherwise the \$24,000 grant will be lost.

Mr. Jenkins asked what was so unique and necessary about the vehicle other than being just a replacement vehicle.

Mr. Pennell stated the current vehicle can still be used in some other capacity, would hate to lose the grant money. The county has extended this grant twice and now must use it or lose it.

Mr. Palin believe the county should use the grant for the vehicle replace, rather than lose the \$24,000.

Mr. Geilich agreed he would rather see the funds being used rather than losing them.

Mr. Jenkins asked where and how would the old vehicle be used.

Mr. Pennell explained that it could be used as an ALS vehicle moving one person to a scene to provide ALS service is a cheaper way to provide service to the public.

Mr. Beauchamp asked for more research by the regular Board of Supervisors June 30, 2011 meeting.

CLOSED SESSION

Motion was made by Mr. Beauchamp to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting is Personnel Matters, §2.2-3711.A.1 of the Code of Virginia. The purpose of the closed meeting is to discuss the retiring county administrator. The subject and purpose falls within the following exemption(s) under §2.2-3711.A.1 of the Code of Virginia, (the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of an employee).

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Peter N. Geilich	Aye
	Jack S. Russell	Aye

RECONVENE

Motion was made by Mr. Palin reconvene open meeting and certification of closed meeting.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Peter N. Geilich	Aye
	Jack S. Russell	Aye

CERTIFICATION

WHEREAS, the Lancaster County Board of Supervisors convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the

meeting to discuss personnel matters for the purpose of employee performance in accordance with §2.2-3711.A.1 of the Code of Virginia Act;

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Beauchamp to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further statement, Mr. Beauchamp called the question. A roll call vote was taken:

ROLL CALL

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Peter N. Geilich	Aye
	Jack S. Russell	Aye

This certification resolution is adopted.

There was no action taken as a result of the closed meeting.

ADJOURNMENT

Motion was made by Mr. Jenkins to adjourn.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	Peter N. Geilich	Aye
	Jack S. Russell	Aye