

## **VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the courthouse of said county on Thursday, June 27, 2002.

Present: B. Wally Beauchamp, Chair  
Donald O. Conaway, Vice Chair  
F. W. Jenkins, Board Member  
Cundiff H. Simmons, Board Member  
Patrick G. Frere, Board Member  
William H. Pennell, Jr., County Administrator

### Others

Present: Jack Larson, Planning/Land Use; Joe Staton, Carter White and C.C. Burgess, Department of Transportation; Weston Conley; Randolph Latimore and Tim Guill, Lancaster Public Schools; Judy Tulis, Northern Neck Microenterprise Program; Joan Wenner, Northern Neck News; Robert Mason, Rappahannock Record

Mr. Beauchamp called the meeting to order at 7:00 p.m.

## **PUBLIC INPUT**

None

## **PRESENTATIONS**

1. Commend the Northern Neck Microenterprise Program and Mrs. Judy Tulis, Executive Director – Mr. Pennell stated the Institute for Social and Economic Development Consulting Services recently evaluated the Northern Neck Microenterprise Program and commented the program for being the most efficient or cost effective investment made by the Virginia Enterprise

Initiative. The Northern Neck Planning District Commission has successfully overseen this program.

Mr. Pennell stated Judy Tulis has served as Executive Director of the Northern Neck Microenterprise Program since its inception.

Mr. Beauchamp made a motion to adopt the following resolution commending the Northern Neck Microenterprise Program and Mrs. Judy Tulis, Executive Director.

**COMMENDING MRS. JUDY TULIS AND  
THE NORTHERN NECK MICROENTERPRISE PROGRAM**

**WHEREAS**, the Northern Neck Planning District Commission acquired oversight responsibilities for the Northern Neck Microenterprise Program in 1999; and

**WHEREAS**, Mrs. Judy Tulis has served as executive director of the Northern Neck Microenterprise Program since its inception; and

**WHEREAS**, in fiscal year 2001, the Northern Neck Microenterprise Program assisted 49 businesses: 4 startups, 12 expansions and 33 strenghtenings. The majority (76%) were service businesses and 84% provided full-time employment for the business owner. In total, 79 jobs were created by these businesses: 42 full-time and 37 part-time; and

**WHEREAS**, the Northern Neck Microenterprise Program was recently evaluated by the Institute for Social and Economic Development Consulting Services as commissioned by the Virginia Enterprise Initiative; and

**WHEREAS**, in part, the Institute for Social and Economic Development Consulting Services commented *the Northern Neck Microenterprise Program is **the most efficient or cost effective investment made by the Virginia Enterprise Initiative . . .**; and*

**WHEREAS**, the Northern Neck Microenterprise Program has made significant contributions to the resolution of the high unemployment experienced by Northern Neck citizens.

**NOW THEREFORE BE IT RESOLVED**, that the Lancaster County Board of Supervisors commends the performance of Mrs. Judy Tulis as the executive director of the Northern Neck Microenterprise Program; and

**BE IT FURTHER RESOLVED**, that the Lancaster County Board of Supervisors recognizes the Northern Neck Microenterprise Program as a valuable part of the region's economic development strategy; and

**BE IT FURTHER RESOLVED**, that the Lancaster County Board of Supervisors commends the Northern Neck Planning District Commission for its successful oversight of the Northern Neck Microenterprise Program

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Staton stated VDOT approved a 7.3 billion dollars budget for the next six years, which is 2.8 billion dollars less than VDOT had last year.

Mr. Staton said VDOT will continue to purchase the right of way for Route 3, with the hopes that the economy turn around.

### Safety Issues

Mr. Staton stated new signs on Route 3 in Lively were put up and changed the speed limit on Route 201 into Lively with a graduation from 55 mph to 45 mph to 35 mph and increased the size of the rumble strips. The flashing lights have been approved, a survey needs to be completed and draw a plat, in order to acquire the right of way.

Mr. Staton said VDOT will be conducting a study at the intersection of Route 200 and James Jones Memorial Highway and Harris Drive.

Mr. Staton stated a study of Route 3 and Routes 604 and 605 has been done because of high accident frequencies. The safety people reviewed the two intersections and “watch for turning vehicle” signs will be erected and a speed limit study will be conducted.

Mr. Staton said a speed limit study was done at Route 610 Oak Hill Road and the speed limit of 35 mph is the comfort speed. There is one curve and a curve warning sign will be placed there and the speed limit at the curve may be reduced 20 mph.

Mr. Staton stated the inspection crew will be on the Robert O. Norris Bridge during the week of July 8, 2002. Repairs will be made to Route 614 Devil’s Bottom Road bridge by the district bridge group on July 1<sup>st</sup> and 2<sup>nd</sup>.

### Speed Limit Study

Mr. Simmons stated he received a concern from a citizen on Gaskins Road, which is a residential area and the speed limit is 55 mph. He requested a speed limit study be done.

### **PUBLIC HEARINGS**

1. Weston F. Conley, Jr. – Application for Change of Zoning Classification – Mr. Larson stated the applicant, Weston F. Conley, Jr., RCV Seafood Corporation and CV Processing Corporation, to rezone property described as Tax Map #12-18, 18A from A-2, Agricultural, General to R-2, Residential. This property is located at the end of VSH 621 in Morattico, VA and is in Voting District 1.

Mr. Larson said the Planning Commission stipulated that final Health Department approval of the sewage system design be obtained prior to forwarding this to the Board of Supervisors, which has been obtained. This plan meets all R-2 requirements as set forth in paragraph 6-7 for master plan approval with the approval of the Health Department. Adjoining property owners have been notified and advertising as required by law has been conducted. As of this date, staff has received no phone calls from adjoining property owners or other interested members of the public concerning this application.

Roger Parks stated he has a seafood plant across House Cove and would like to know how his business would be protected in the years to follow. He stated this project is less than 200 feet across House Cove and was concerned that the septic system and the run off from the driveways will damage his seafood business.

Jeff Howeth, Consulting Engineering stated the pre-treated septic system direct solids and liquid waste separately making the system 95% cleaner than a normal septic system. He said the health department will say it does not have any effects on the seafood in the creek.

Jan Baylor asked how high the building would be.

Mr. Howeth said the building would be two stories, approximately 27/28 units and no more than 31 feet high.

Mr. Jenkins made a motion to approve Weston F. Conley, Jr.'s application for Change of Zoning Classification to R-2.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

2. Changes to the Zoning Ordinance/Subdivision Ordinance – Mr. Larson stated a draft of the subject changes was first considered at the April 25, 2002 meeting of the Board of Supervisors. The Board directed that three areas of concern be addressed in the changes: 1) economic burden of increased lot sizes, 2) an exception for family subdivisions reducing the area requirement, and 3) the provision that agriculture is allowed in open spaces for all affected districts. These areas were addressed in the revised draft. At the May 30, 2002 meeting of the Board of Supervisors, it was directed that the revised draft be advertised for public hearing.

Mr. Larson said the revised draft specifically provides that general farming/agriculture is a permitted use in open space easements created as part of a cluster development. An exception to the area requirement is made for family subdivisions. The areas requirement for family subdivisions would stay the same as it is now for each respective zoning district. To keep subdivisions from being wrongly represented to get around the new area requirement, it is proposed that grantors and grantees associated with the subdivision execute an affidavit. In the

affidavit, they will attest that they will not sell or transfer the property with three years of creation of the subdivision and that they will adhere to other conditions (some of which were already required). This requires minor rewording to the family subdivision section in the Subdivision Ordinance, and that is included for consideration, along with an affidavit used by York County which is recommended as a model for Lancaster County. This matter has been advertised as required by law. To date, I have received one phone call from Mr. Lewis Conway, a former supervisor, expressing concern about the impact on prospective buyers of residential property who are of limited economic means.

Richard “Sonny” Haynie stated this was a retirement area and development was not growing that fast. He said “open space” is the reason people move here. He asked what’s wrong with what the county already has.

Mr. L. Barnes asked what a property owner would do with the land if they could not use it.

Mr. Larson said property owner would use the land with the same options they currently have.

Mr. Jenkins made a motion to take the Changes to the Zoning Ordinance/Subdivision Ordinance to the board work session and bring this back at a regular board meeting.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

3. Proposed Rural Village Overlay, All Districts, RV-1 – Mr. Larson said it is envisioned that this new district would provide for mutually compatible residential and commercial uses in designated traditional village areas.

Mr. Larson stated at the May 30, 2002 meeting of the Board of Supervisors that the revised ordinance be advertised for public hearing at this meeting. The Board directed that the following items needed to be worked on: 1) the process by which an area covered by this ordinance is to be approved must be defined; 2) definition of a village; 3) coverage under this district could not be individually requested; and 4) separate purely waterfront commercial activities from others. This issue has been advertised as required by law. To date staff has received one visit in which questions were asked about the proposed ordinance. The visitor seemed satisfied with the explanation and indicated support. No phone calls have been received concerning this issue.

Mr. Jenkins made a motion to adopt Proposed Rural Village Overlay, All Districts, RV-1.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

4. Ordinance to Adopt Calendar Year 2002 Tax Levy – Mr. Pennell stated the Board of Supervisors must adopt a tax levy for real estate, personal property, merchants capital and machinery and tools as well as real estate and personal property for Public Services Corporations.

Frank Smith asked the board not to increase taxes this year because the taxes have been increased the last two years.

Harriett Adams stated if the taxes continue to increase each year, she would be taxed off her property. She said she lives on a dirt road and does not have any children in school, so she asked “what will I get from the taxes I pay”?

John Ware said there was no improvement in our schools and questions the county’s tax collection.

Weston Conley stated we live in a beautiful area and the taxes are reasonable compared to other areas.

Howard Kyser said he was against raising the tax levy and was concerned with the operating expenses of the school system.

Mr. Frere made a motion to leave the tax levy for Real Estate at \$.58 per \$100 of assessed value, Personal Property at \$1.52 per \$100 of assessed value, Merchants Capital at \$1.00 per \$100 of assessed value and Machinery and Tools at \$1.52 per \$100 of assessed value as well as for Public Services Corporations Real Estate at \$.58 per \$100 of assessed value and Personal Property at \$1.52 per \$100 of assessed value.

VOTE:	B. Wally Beauchamp	Nay
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Nay
	Cundiff Simmons	Nay

Motion failed 2 – 3.

Mr. Jenkins made a motion to adopt a tax levy for Real Estate at \$.60 per \$100 of assessed value, Personal Property at \$1.52 per \$100 of assessed value,

Merchants Capital at \$1.00 per \$100 of assessed value and Machinery and Tools at \$1.52 per \$100 of assessed value as well as for Public Services Corporations Real Estate at \$.60 per \$100 of assessed value and Personal Property at \$1.52 per \$100 of assessed value.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Nay
	Patrick G. Frere	Nay
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

### **CONSENSUS DOCKET**

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

A. Minutes for May 30, 2002, June 4, 2002 and June 20, 2002

Recommendation:    Approved

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

### **CONSIDERATION DOCKET**

The Board considered the following items on its Consideration Docket:

1. Approval of June 2002 Salaries and Invoice Listings

Motion was made by Mr. Simmons to approve the Salaries for June 2002 in the amount of \$130,033.55 and Invoice Listings for June 2002 in the amount of \$550,161.81.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

2. Fuel Service Contract – Mr. Pennell stated the Mr. Revere put out the bid for 2002 – 2003 Fuel and received bids from Walter L. Kilduff, Inc. and Noblett Oil & Propane. The following is the recommendation:

- |                      |               |                         |
|----------------------|---------------|-------------------------|
| a) Unleaded Gasoline | 0.8950/gallon | Noblett Oil & Propane   |
| b) Diesel Fuel       | 0.7480/gallon | Walter L. Kilduff, Inc. |
| c) #2 Fuel Oil       | 0.7648/gallon | Noblett Oil & Propane   |

Mr. Frere made a motion to accept the lowest bids as recommended by Mr. Revere.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

3. Appropriations Resolution Fiscal Year 2003 – Mr. Pennell stated the FY03 county budget needs to be adopted by July 1, 2002. The Board of Supervisors has historically adopted an appropriations resolution which serves to approve and adopt the annual budget.

Mr. Simmons made a motion to adopt the Fiscal Year 2002/2003 Appropriations Resolution as follows:

**FISCAL YEAR 2002/2003 APPROPRIATIONS RESOLUTION**

**WHEREAS**, the Lancaster County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

**WHEREAS**, it is now necessary to appropriate sufficient funds for the contemplated expenditures as are contained in the budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Lancaster County Board of Supervisors that the budget for fiscal year 2002/2003 is approved and appropriations for the aforementioned funds are made as follows, subject to terms and conditions outlined within this appropriation resolution:

**Operating Budget**

Board of Supervisors	\$ 41,361
County Administration	196,236
County Attorney	55,000
Independent Auditor	30,350
Real Estate Assessor	100,000
Commissioner of the Revenue	194,585
Treasurer	209,694
Information Technology Services	82,258
Electoral Board	24,927
Registrar	68,417
Circuit Court	14,037
General District Court	3,415
Magistrate	500
Juvenile & Domestic Relations Court	1,625
Clerk of the Circuit Court	222,158
Victim/Witness Assistance	21,205

Commonwealth Attorney	181,275
Sheriff (Law Enforcement)	757,994
Dispatchers	73,986
School Resource Officer	31,298
Volunteer Fire Departments	160,000
Rescue Services	105,729
Forest Fire Service	2,602
Local Emergency Services	\$ 200
Sheriff (Corrections)	662,353
Juvenile Probation Office	56,402
Electronic Monitoring Program	5,000
Building Inspections	43,476
Animal Control	37,493
Medical Examiner	750
Refuse Disposal	483,631
General Properties	146,863
Health Department	188,436
Free Health Clinic	38,050
Community Services Board	26,880
Area Agency on Aging	36,493
Group Home Commission	17,304
Rappahannock Legal Services	4,000
The Haven Crisis Shelter	1,000
Comprehensive Services Act	600,000
Social Services Board	1,194,329
Virginia Quality Life	10,000
Community College	7,604
YMCA Contribution	75,000
Mary Ball Washington Museum	5,000
Historic Resources Commission	500
Community Library	55,000

No. Neck/Ches. Bay Partnership	6,000
Gateway Travel Center	3,500
Northern Neck Travel Council	10,500
Rappahannock River Basin Commission	1,000
Land Use Administration	127,854
Resource Conservation and Development Area	600
Department of Housing	30,527
Indoor Plumbing/Rehabilitation	881,202
Planning District Commission	18,000
Soil & Water Conservation District	5,000
Wetlands Board	7,505
Litter Control	4,000
Board of Zoning Appeals	3,230
Planning Commission	5,167
Extension Service	34,323
Landfill Closure Management	10,000
Enhanced Emergency Telephone System	410,025
Lancaster Public Schools	11,243,114
School Cafeteria Fund	663,786
Law Library Fund	9,000
Short Term Debt Service	157,035
Long Term Debt Service	258,145

Total Operating Budget Appropriations	\$20,163,929
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**Capital Improvements Budget**

Short Term Projects	\$ 263,304
Long Term Projects	1,239,050
Total Capital Improvement Appropriations	\$ 1,502,354

## **TERMS AND CONDITIONS**

1. All appropriations are declared to be maximum, conditional and proportionate appropriations.

This makes the appropriations payable in full in the amounts named herein, if the aggregate revenues collected and other resources available during the year ending June 30, 2003 for which appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall be deemed to be payable in such proportion as the sum of all realized revenue is to the total amount of the revenues estimated by the Board of Supervisors to be available for appropriation in the year ending June 30, 2003.

2. No department, agency, or individual receiving appropriations under the provisions of this resolution shall exceed the amount approved for that department, agency, or individual by the Lancaster County Board of Supervisors.

3. The Board of Supervisors reserves the right to change at any time during the fiscal year ending June 30, 2003 compensation provided to any officer or employee and to abolish any office or position, except for such office or position as it may be prohibited by law from abolishing.

4. The County Administrator is authorized to establish purchasing policies and procedures to assure that expenditures are made within the appropriations defined within this Resolution and to initiate emergency spending reductions to decrease expenditures in light of decreased actual revenues.

5. The amount appropriated to fund contemplated expenditures for the Lancaster County School Board is by total appropriation. As permitted by state statute, the School Board is authorized to transfer funds between categories.

6. No expenditures shall exceed the appropriation established by the Lancaster County Board of Supervisors unless a supplemental appropriation is approved in advance of the expenditure.
7. Any request to increase the overall appropriation to any department, agency or organization as appropriated by this resolution must be made to the Board of Supervisors by written request.
8. The County Administrator may increase appropriations for the following items of non-budgeted revenue that may occur during the fiscal year:
  - a. Insurance recoveries received for damage to County vehicles or other property for which County funds have been expended to make repairs.
  - b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.
  - c. Additional, unbudgeted grants received during the fiscal year for which there is sufficient revenues to defray expenditures.
9. All appropriations that are not encumbered or expended prior to June 30, 2003 will lapse and the balance shall become part of the General Operating Fund Balance.
10. The County Administrator may increase or reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
11. The County Administrator may appropriate both revenue and expenditures for donations by citizens or citizen groups in support of County programs. Any remaining

unencumbered balance of a restricted donation at the end of the fiscal year will be reappropriated into the subsequent fiscal year.

12. The County Administrator may appropriate revenues and expenditures for funds received by the County from asset forfeitures for operating expenditures directly related to drug enforcement. The outstanding balance of these funds shall not lapse but be carried forward into the next fiscal year.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

4. County Contribution to Employee's Health Insurance.

Mr. Beauchamp made a motion that the county contribute an additional \$20.00 each month to each employee's health insurance premium, which would be a total of \$275.00 per month in county contribution.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Abstain
	F. W. Jenkins	Abstain
	Cundiff Simmons	Aye

4. Dangerous/Vicious Dog – Draft Ordinance – Mr. Pennell stated recently, Mrs. Laura Stoddard asked the Board of Supervisors to consider adopting an ordinance to control dangerous/vicious dogs in the Lancaster County. He and the county attorney have reviewed the enabling legislation in the Commonwealth and have prepared a draft ordinance. Mr. Pennell would like the Board of Supervisors to authorize the

advertisement the dangerous/vicious dog ordinance for public hearing and possible adoption at the July 25, 2002 regular meeting.

Mr. Jenkins made a motion to advertise the dangerous/vicious dog ordinance for public hearing and possible adoption at the July 25, 2002 regular meeting.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

5. Myer Creek Harbor – Subdivision Application, Preliminary Plat – Mr. Larson said that in according with Paragraph 3-7 of the Subdivision Ordinance requires that the preliminary plat for all subdivisions that are six lots or more be submitted to the Board of Supervisors for their approval or disapproval.

Mr. Larson stated the plat meets all the requirements for preliminary plat consideration. Lots are well configured and meet all area and frontage requirements. The items missing from preliminary plat include name of owner, name of sub divider (if different), total acreage, and topography. Adjoining property owners have been notified as required.

Mr. Jenkins made a motion to approve the Myer Creek Harbor – Subdivision Application, Preliminary Plat.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

6. Additional Electrical Work – Primary School Roof – Dr. Latimore stated once the roof replacement began at the primary school there were electrical problems discovered. The electrical service to the air conditioning units on the roof of the Primary School must be repaired. There is an immediate need to correct several deficiencies in the service.

Dr. Latimore said the school was requesting that the Board of Supervisors approve an additional \$118,910 for the upgrading of the rooftop electrical system at the Primary School.

Mr. Jenkins made a motion to approve the additional \$118,910 for the upgrading of the rooftop electrical system at the Primary School with Dr. Latimore asking the contractor, SPS, to reconsideration its mark up on the cost of the work.

VOTE:	B. Wally Beauchamp	Aye
	Donald O. Conaway	Aye
	Patrick G. Frere	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye

7. Select Anti-Litter Poster – Mr. Pennell stated the Board of Supervisors previously approved commissioning art students at the high school to produce an anti-littering poster to represent a county-wide campaign to stop litter on Lancaster County’s public highways.

Mr. Beauchamp stated Mr. Pennell received the ten anti-littering posters submitted by the high school art department.

Mr. Jenkins would like to table this until the next meeting, so each board member would have an opportunity to review the posters and select a winner.

Mr. Conaway leaves the meeting.

## **BOARD REPORTS**

### May 2, 2001 Minutes

Mr. Pennell explained how the draft of May 2, 2001 minutes were mistakenly placed on the website.

Mr. Frere asked if the May 2, 2001 had been taped.

Mr. Pennell said it was a budget work session and was not taped. He stated the minutes are taken from his notes.

Mr. Frere asked that his statement be removed and read “Mr. Frere submitted Plan 3 for consideration”.

Mr. Jenkins made a motion to approve May 2, 2001 minutes as amended.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye
	Patrick G. Frere	Aye

### Appointments

Mr. Frere made a motion to appoint R. Clay Holcomb to the Wetlands Board to represent District 3.

VOTE: B. Wally Beauchamp Aye  
F. W. Jenkins Aye  
Cundiff Simmons Aye  
Patrick G. Frere Aye

Mr. Frere made a motion to draft a Resolution of Appreciation and present to Fred Ajootian who represented District 3 on the Wetlands Board.

VOTE: B. Wally Beauchamp Aye  
F. W. Jenkins Nay  
Cundiff Simmons Nay  
Patrick G. Frere Aye

Motion failed 2 -2.

Mr. Frere made a motion to recommend to the Circuit Court Judge the reappointment of Ralph Baylor to the Board of Zoning Appeals to represent District 3.

VOTE: B. Wally Beauchamp Aye  
F. W. Jenkins Aye  
Cundiff Simmons Aye  
Patrick G. Frere Aye

Mr. Simmons made a motion to recommend to the Circuit Court Judge the appointment of Edward J. Davis, Jr. to the Board of Zoning Appeals to represent District 4.

VOTE: B. Wally Beauchamp Aye  
F. W. Jenkins Aye  
Cundiff Simmons Aye  
Patrick G. Frere Aye

## COUNTY ADMINISTRATOR

### Simpson Boat Ramp

Mr. Pennell stated that Game of Inland and Fisheries does not have the funds to repair the boat ramp and they were prepared to close it. Richmond County has been taking donations and had received \$24,500 of the \$35,000 needed.

No action taken.

### Department of Social Services HVAC

Mr. Pennell stated that he received a report from the Lancaster Department of Social Services on the HVAC system. He said the units that are in the building do not vent to the outside and he does not believe this is code compliance.

Mr. Pennell would like to put out a RFP to have HVAC firms take a look at what repairs are needed. He would bring the information back to the board.

The Board of Supervisors approved the issuance of an RFP by consensus.

### Past Due Taxes

Mr. Pennell stated that a Mr. Russell went to the Treasurer Office to pay his past due taxes of \$98.80, he was than informed the amount due was \$898.80. He was told the additional charges were attorney's fees.

Mr. Pennell said he spoke with Mr. Cornwell, County Attorney and his response was according to state code said that the Treasurer or the Board of Supervisors can hire

the attorney that does the tax collection. He said Mr. Cornwell will be at the July 25, 2002 meeting with more information.

**ADJOURNMENT**

Motion was made by Mr. Beauchamp to adjourn the meeting to July 9, 2002 at 6:00 p.m. for the work session.

VOTE:	B. Wally Beauchamp	Aye
	F. W. Jenkins	Aye
	Cundiff Simmons	Aye
	Patrick G. Frere	Aye