

**VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, June 30, 2016.

- Members Present: William R. Lee, Chair  
Ernest W. Palin, Jr., Vice Chair  
F. W. Jenkins, Jr., Board Member  
Jason D. Bellows, Board Member  
B. Wally Beauchamp, Board Member
- Staff Present: Frank A. Pleva, County Administrator  
Don G. Gill, Planning and Land Use Director  
Crystal Whay, Building/Land Use Secretary

Mr. Lee called the meeting to order at 7:00 p.m.

**PUBLIC INPUT**

Mr. George Bott, a District 1 citizen, stated that the Merry Point Ferry was back in operation and that was a good thing for citizens on River Road. He also stated that he was pleased to note that the procedures for implementing FOIA have been posted on the County website.

Mr. Bott stated that two weeks ago at the School Board meeting, Superintendent Steve Parker spoke about reconstituting the middle and high schools. He stated that his comments tonight would be inside and outside the education box as a metaphor. He referred to inside and stated that the schools have been provisionally accredited for several years and are only passing five of the ten standard tests. He stated that in today's newspaper, the Superintendent reportedly said that they are applying to reconstitute the middle and high schools and he did not know what that meant. He stated that the Virginia Board of Education Accreditation Program allows failing schools to be reconstituted by raising student achievements by restructuring the schools and improving instruction by changing school governance through changing faculty and staff. He stated that Superintendent Parker intends on moving staff and faculty into the most effective positions and improving instructional programming. He asked what the impact would be of these changes and then stated not a thing. He stated that it is designed to keep everyone employed and no one accountable. He stated that the schools will still receive federal,

state and local funding even if they are not accredited. He stated that students will still receive a diploma and the School Board will not face a state take-over.

Mr. Bott asked the Board to think outside the education box and stated that, in his opinion, the schools needed a turn around specialist who does not have any education credentials, but a track record of success. He stated that approach has worked in the banking field in the past.

## **PRESENTATIONS**

### **1. Regional Branding Program Update**

Mr. Tom Saunders, Kilmarnock Town Manager, stated that he wanted to give the Board of Supervisors an update on the progress of the branding program. He narrated a power point presentation.

Mr. Saunders stated that the River Realm website is up and running. He stated that the tag line for Virginia's River Realm is "Find Your Shoreline." He stated that they are trying to differentiate this area from the rest of the world and promote tourism. He stated that the goal is to have more people, staying longer and spending more money. He spoke in detail about all of the aspects of the campaign. He stated that they want to target people in the areas of Richmond, Hampton Roads, Northern Virginia and Maryland. He stated they will continue to work to promote the Virginia River Realm brand. He stated that they would like to have signage for people to see when they enter the counties of Lancaster and Middlesex in the future. He thanked the Board of Supervisors for their support of the branding program.

Mr. Lee asked Mr. Saunders to pass on to Susan Cockrell what a great job she is doing.

Mr. Saunders agreed.

Mr. Jenkins asked about the counties of Essex and Richmond joining the branding program.

Mr. Saunders replied that there have been conversations with both counties and they are giving them more time to consider.

Mr. Jenkins suggested setting a deadline for their participation.

Mr. Bellows stated that he wanted to thank the Town of Kilmarnock and thinks it has been a great partnership. He stated that it demonstrates what can happen when agencies work together. He stated that Lancaster County has a tourism driven economy and the message is getting out.

## **VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Carter White, Acting Northern Neck Residency Administrator, stated that the Merry Point Ferry was back in service after routine maintenance and painting. He stated that additional length has been added to the ramp which will help with the ferry operation during extreme tides. He stated that they will be installing new signs to indicate whether the ferry is open which will be changed via telephone, so the ferry operator will not have to leave the ferry. He stated that when the ferry is open, the sign will show flashing lights. He explained the new signage associated with the ferry.

Mr. Robert Harper, Brookvale Area Superintendent, stated that his crews had finished mowing on the secondary system and would begin on the primary roads on July 6<sup>th</sup>. He stated that the surface treatment schedule has been completed for this year.

Mr. Beauchamp asked about repaving on Taylors Creek Road.

Mr. White replied that according to the latest schedule, the contractor will start on that project around July 17<sup>th</sup>, weather permitting.

#### Consideration of “Watch for Children” Sign on Twin Branch Road

Mr. Palin stated that he had received a request for installation of a “Watch for Children” sign on Twin Branch Road about two months ago and wanted to bring it to the Board’s attention. He stated that he had spoken to both Mr. Harper and Mr. White concerning the matter.

Mr. White stated that a “Watch for Children” sign is permissible in areas where the speed limit is 35 miles per hour or less, at major entry points within a subdivision or a major approach in a residential development not within a subdivision. He stated that the County has to pay for it and is responsible for its installation and maintenance. He stated that the signs are approximately \$850 each.

Mr. Palin referred to the VDOT hand-out and stated that it reads the County is responsible for the purchase, installation and maintenance of the sign and must pay all associated costs. He stated that since the sign would be solely the responsibility of the County, he wanted to know what his fellow Board members thought. He stated that he had thought about the golf cart community signs protocol and wondered if it may apply here. He stated that when a golf cart community wants a sign, they purchase it and maintain it.

Mr. Lee stated that he thought they should take the same stance as was taken with the golf cart communities. He stated that he thought the information should be given to the community and let them make the decision as to whether they want to proceed with the sign at their own expense.

The consensus of the Board was to give the information about the sign, including associated costs and let the community decide if it is something they want to pursue.

## **PUBLIC HEARING**

### **1. Application for Special Exception – Michael K. and Cynthia H. Rogers**

Mr. Lee asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was an Application for Special Exception by Michael K. and Cynthia H. Rogers to expand/enlarge an existing authorized non-conforming structure on a 1.01-acre parcel described as Tax Map #35-101D. He stated that the property was zoned R-1, Residential General and is located at 258 Poplar Neck Cove off Ocran Road in District 3.

Mr. Gill stated that the structures on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance of 6/1/75, and therefore are authorized non-conforming structures. He stated that Article 12-4-1 allows for the expansion/enlargement of existing non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated the applicants wish to replace the existing authorized non-conforming 25' x 48' garage/workshop with a new 24' x 72' garage/workshop as depicted on the plan of development that was included in the Board's packages. He stated that the existing garage encroaches in the northeastern sideyard-3.67 feet instead of the required 25 feet and the Chesapeake Bay Resource Protection Area Buffer-62 feet instead of the required 100 feet. He stated that the proposed garage will not encroach further in the northeastern sideyard and actually increases to a 5 feet setback, so no variance is required from the Board of Zoning Appeals. He stated that the plan of development also verifies conformance with the Chesapeake Bay Preservation Ordinance since there is no increase in impervious cover and no closer encroachment with the Resource Protection Area. He stated that since the proposed garage is expanding/enlarging its footprint by 528 square feet and will be approximately 3 feet taller than the existing structure, it requires a special exception.

Mr. Gill stated that the parcel's existing well and septic system will accommodate the new garage/workshop.

Mr. Gill stated that adjoining property owners have been notified and advertising conducted as required by law and to date, two adjoining property owners have responded, both supporting this request.

Mr. Lee opened the public hearing.

There was no public input.

Mr. Lee closed the public hearing.

Mr. Bellows made a motion to Approve the Application for Special Exception by Michael K. and Cynthia H. Rogers.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

2. Application for Special Exception – Michael T. and Valerie D. Freund (owners) and Northern Neck Partners for Pets (agent and contract purchaser)

Mr. Lee asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was an Application for Special Exception by Michael T. and Valerie D. Freund (owners) and Northern Neck Partners for Pets (agent and contract purchaser) to operate an animal shelter/kennel on a 35.847-acre parcel described as Tax Map #16-51. He stated that the property is zoned A-2, Agricultural General and is located off Devils Bottom Road near its intersection with Laurel Point Road in District 2.

Mr. Gill stated that Northern Neck Partners for Pets has contracted to purchase this property (contingent on approval of this special exception) to build and operate a private animal shelter on this 35-acre parcel to house and care for animals, not only from the county animal shelter once their holding period has passed, but also animals directly surrendered by their owners. He stated that the ultimate goal is to find adoptive homes for all pets to avoid those pets being euthanized, as explained in the synopsis in the Board's packages.

Mr. Gill stated that at its May 26, 2016 meeting, the Board of Supervisors amended the A-2 Agricultural General Zoning District to require a special exception for community service buildings by non-profit organizations (Article 4-1-44) and allow kennels with a special exception (Article 4-1-57). He stated that this request falls under both of those permitted uses and thus requires a special exception.

Mr. Gill stated that the Board of Supervisors can place conditions on a special exception to make it more specific. He stated that Article 13-3 of the Zoning Ordinance states: These special exceptions shall be subject to such conditions as the board of supervisors deems necessary to carry out the intent of this ordinance. The special exception shall be approved only if it is found that the location is appropriate

and not in conflict with the land use plan, that the public health, safety, morals, and general welfare will not be adversely affected, that adequate utilities and off-street parking facilities will be provided, and that necessary safeguards will be provided for the protection of surrounding property, persons, and neighborhood values.

Mr. Gill stated that the site plan sketch suggests that the location and size of the parcel affords the opportunity to provide an acceptable buffer from the adjacent residential properties on the eastern boundary along Mantua Road as well as those adjacent residential properties on the southern boundary along Devils Bottom Road. He stated that the adjoining parcels on the northern and western boundaries are large tracts of agricultural land currently owned by the same family. He stated that the sketch locates the proposed 48 feet x 162 feet building basically in the middle of the highest part of the property in the center of the 90 feet topographical plateau. He stated that it is a reasonable, general area for the building as the property slopes steadily downward in a northerly direction towards the headwaters of Browns Creek approximately 1,000 feet away. He stated that, however, it may be prudent to shift the building closer to the western boundary of the property along that 90 feet plateau, so that it is as far away as possible from the residential properties. He stated that a building floor plan and conceptual drawing had been included in the Board's package as well.

Mr. Gill stated that the special exception consideration is the first step in the process. He stated that, if approved, the applicants will need to submit a complete site plan addressing required elements such as parking, landscaping, buffering, lighting, well and septic as well as a VDOT approved entrance onto Devils Bottom Road. He stated that these additional steps will be costly and time-consuming, so it is necessary for the applicant to get the initial special exception approval before continuing.

Mr. Gill stated that adjoining property owners had been notified and advertising conducted as required by law and to date, he had one adjoining property owner contact him and stated that she had no problem with the project, but was concerned about the entrance's location near her driveway. He stated that he had also been contacted by two Laurel Point residents who wanted additional information.

Mr. Lee opened the public hearing.

Ms. Terrie Dort, President of the Northern Neck Partners for Pets, stated that her organization is a 501c3 non-profit organization. She stated that the organization was formed for the specific purpose of building a private and privately funded no kill animal shelter that will provide humane shelter care and treatment for all animals in areas served by the organization, which is primarily Lancaster County and other counties in the Northern Neck as necessary.

Ms. Dort stated that the proposed shelter will be privately funded and managed with no expectation of County funding. She stated that the proposed shelter would not be in competition or conflict with the County shelter and applauded the good work of

the animal control officers. She stated that they want to reduce the euthanasia rates of animals and this shelter will help do that.

Ms. Dort stated that she knew there had been concerns, such as noise and increased traffic, expressed by neighbors. She referred to the noise and stated that the shelter will be an enclosed facility. She stated that the animals will be let out to exercise, but for the most part, they will stay inside. She stated that there will be natural buffers around the property as well. She referred to the traffic concern and stated that this project is not a commercial venture. She stated that after the initial construction has been completed, there will be minimal traffic. She stated that they will have a few employees, volunteers and possibly people coming to adopt animals with no more than ten to twenty cars a day. She referred to the access and stated that they do not want to access the building site through the neighbors' properties. She stated that her organization has spoken to the Beane family about using their farm road and has received a positive response.

Mr. Jenkins asked if the current access to the property was a deeded right of way.

Ms. Dort replied that the current access to the property is part of the property that they will purchase.

Mr. Palin asked if the shelter would accept any and all dogs and cats.

Ms. Dort replied that their intention would be to accept any animal that would be adoptable. She stated that they are still developing their policies and procedures.

Mr. Jenkins asked if it was their intent to supercede the judgment of the County's animal control officers.

Ms. Dort replied absolutely not.

Mrs. Geanie Henley, a District 2 citizen, stated that she was not in opposition to the animal shelter, but the issue was Devils Bottom Road, which is very curvy and the shelter would also be close to the elementary school and bus traffic. She stated that she thought there were better places in the County for the proposed shelter. She suggested a good location would be near the County shelter. She referred to a recent newspaper article about the Hanover County Animal Shelter where over two hundred people went to adopt mistreated dogs.

Mr. Charlie Costello, a District 2 citizen, asked if the Animal Welfare League was involved with the proposed shelter.

Mrs. Judith Harvell, President of the Animal Welfare League, stated that her organization is involved in the project as far as wanting to keep animals alive. She stated that the Animal Welfare League supports the shelter one hundred percent. She

stated that there are so many animals who are starving and on the street and there is a need for more options.

Mr. Lee referred to the Hanover County Animal Shelter issue and stated that he had been following the story and it was an unique situation in that sixty-six dogs had been confiscated from one person and they were reported to be pure-bred.

Mr. Palin asked if Ms. Dort had any idea of the number of vehicles that would be visiting the building on a daily basis once it is up and running.

Ms. Dort replied that the traffic should be minimal and they won't have that many animals in the beginning. She stated that many of the animals will be going out to foster homes and other rescue groups. She stated that the building will often be a "holding" facility.

Mr. Palin asked, if on a typical day, would there be five to ten vehicles coming to the shelter.

Ms. Dort replied that they have estimated around ten to twenty cars a day.

Mr. Jenkins stated that he did not anticipate any more cars coming to the proposed shelter to adopt than what already comes to the County's shelter.

Mr. Bellows stated that he thought the Partners for Pets organization will be working with their neighbors.

Ms. Dort stated that they would.

Mr. Lee asked Mr. Gill to discuss the plateau on the property.

Mr. Gill referred to the topography of the parcel and stated that there is a ninety-foot elevation at the highest part of the property where the building is proposed. He stated that Charlie Pruett, a local surveyor, is present and could explain it in further detail to the Board, since he prepared the conceptual sketch.

Mr. Charlie Pruett stated that he had prepared the site plan for the proposed project. He stated that he knew there was quite a bit of concern about the building's entrance on Devils Bottom Road, but it would have to be up to state standards. He stated that a certain sight distance is required for the entrance in both directions and that will not be a problem. He stated that once the easement is obtained, they will not have to use the property's forty foot strip that goes between the two existing homes for access.

Mr. Lee asked Mr. Pruett about shifting the building closer to the western part of the property to be further away from the neighbors.

Mr. Pruett replied that if they use the Beanes' road, the building will be shifted anyway about forty-five degrees.

Mr. Palin stated that his concern is for the neighbors.

Mr. Palin asked Mr. Pruett how far the building could be pushed back.

Mr. Pruett replied the building could be pushed back another fifty feet.

Mr. Palin asked that if he was to place a condition on the special exception moving the building fifty feet away from the proposed site, would it be feasible.

Mr. Pruett replied yes.

Mr. Jenkins stated that he would caution placing too many restrictions as they work on the right-of-way issue.

Mr. Beauchamp stated that he would like to commend the Partners for Pets organization for their efforts and the proposed shelter would be a great benefit to the County.

Mr. Lee closed the public hearing.

Mr. Palin stated that he agreed with Mr. Beauchamp and he liked the way the Animal Welfare League will be working with the Partners for Pets organization. He also liked the way everyone will be working with the County shelter as well.

Mr. Palin made a motion to Approve the Application for Special Exception for Michael T. and Valerie D. Freund and Northern Neck Partners for Pets with the following two conditions: that an agreement for a right-of-way be entered into with the Beane family for the use of their farm road for access and the building be moved from the present location fifty feet farther to the west.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

**CONSENSUS DOCKET**

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

1. Minutes for May 19<sup>th</sup>, June 9<sup>th</sup> and June 16<sup>th</sup> Special Meetings and May 26<sup>th</sup> Regular Meeting

Recommendation: Approve minutes as submitted

3. Appointment of Freedom of Information Act Officer for County Departments And Offices Under the Auspices of the Board of Supervisors

Recommendation: Approve Frank Pleva as the FOIA Officer

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

### **CONSIDERATION DOCKET**

1. Approval of June 2016 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for June 2016 in the amount of \$236,972.96 and invoice listings for June 2016 in the amount of \$775,357.55\*.

\*Capital Improvements - \$270,382.78  
\*Greentown/Gaskins Road - \$9,450.00

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

2. FY 16 Budget Supplemental Appropriations for Emergency Services and

Sheriff's Office

Mr. Lee asked Mr. Pleva to present the Emergency Services request.

Mr. Pleva stated that Chief McGregor was out of town for FEMA training. He stated that Chief McGregor was requesting \$14,000 for this fiscal year, which ends at midnight. He stated that \$10,000 of the request was for overtime expense. He stated that the overtime expense comes from needing to fill in for the volunteer squads or having another crew come in cases of accidents, etc. He stated that the remainder of the request was for repair and maintenance of the building and vehicles and a conference and education expense.

Mr. Jenkins stated that the request was not unreasonable given the emergency services budget, but he would like to see a more concrete plan from Chief McGregor about how he will keep expenses down.

Mr. Beauchamp stated that he has had many conversations with Chief McGregor and he is working hard to get the overtime costs reduced.

Mr. Beauchamp made a motion to Approve the Supplemental Appropriation Request for Emergency Services for FY 16.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

Mr. Lee asked Mr. Pleva to explain the Sheriff's Office request.

Mr. Pleva stated that Sheriff McCranie is out of town, but is asking for approximately \$140,000 and had provided a detailed memorandum on the budget overages. He stated that the Sheriff was trying to get his budget more in line with actual expenditures.

Mr. Jenkins asked if this was money that had already been spent.

Mr. Pleva replied yes.

Mr. Jenkins stated that Sheriff McCranie has inherited a budget and staff that wasn't his and although he needs to be accountable, he also needs time to balance his budget.

Mr. Bellows stated that it was a leveling of the budget items and money that has already been spent.

Mr. Bellows made a motion to Approve the Supplemental Appropriation Request for the Sheriff's Office for FY 16.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

### 3. Resolution Regarding the Norris Bridge

Mr. Lee asked Mr. Pleva to present the issue.

Mr. Pleva stated that a regional application will be submitted through the Northern Neck Planning District Commission to apply for funding for replacement of the Norris Bridge at no cost to the localities. He stated that Jerry Davis, Executive Director of the Northern Neck Planning District Commission, has met with VDOT concerning the application. He stated that the original application was called HB2, but now is being called Smart Scale. He stated that the towns of White Stone and Kilmarnock have already adopted similar resolutions.

Mr. Beauchamp stated that our Senator and Delegate have really worked hard on the bridge replacement issue. He stated that they are looking to get something going since replacing the bridge will be a long process. He stated that there is no expense to the localities that are supporting the application, but simply an effort to ask VDOT to begin looking at the issue. He further stated that he understood that there has not been much support from Middlesex County.

Mr. Bellows stated that he supported the effort and there are a lot of questions that need to be answered and he thought the application process could bring some clarity to those questions, such as the toll structure and infrastructure. He further stated that new structures are not always safer just because they are

new. He stated that there is an infrastructure issue across the nation, as well as locally.

Mr. Jenkins made a motion to Adopt the Resolution Regarding the Norris Bridge.

**BOARD OF SUPERVISORS OF LANCASTER COUNTY, VIRGINIA**

**In Support of the Northern Neck Planning District Commission  
Robert O. Norris Bridge Replacement Smart Scale Project Application to the  
Commonwealth Transportation Board**

**Whereas**, highway transportation is vitally important to the Northern Neck region, and specifically Virginia Primary Route 3 corridor improvements are essential; and

**Whereas**, Route 3 serves as the access road to current businesses and industries, to all of the industrial sites and buildings, and to tourist attractions; and

**Whereas**, for many, Route 3 is the transportation link to jobs outside the region; and

**Whereas**, the Northern Neck counties have a long standing general objective to work toward making Route 3 improvements from U.S. Route 301 in King George County to Virginia Route 33 in Middlesex County; and

**Whereas**, the Robert O. Norris Bridge is an important and essential link to the Route 3 Corridor; and

**Whereas**, the Robert O. Norris Bridge was originally built in 1957, substantially repaired in 1994 and currently in need of additional substantial repairs; and

**Whereas**, the Northern Neck region localities feel that the Robert O. Norris Bridge should be replaced; and

**Whereas**, the Northern Neck Planning District Commission will be submitting a Smart Scale Application to the Commonwealth Transportation Board to have the Robert O. Norris Bridge replacement included in the Virginia Department of Transportation's FY 2018 Six-Year Improvement Program.

**Now Therefore be it Resolved**, that the Lancaster County Board of Supervisors hereby fully endorses and supports this application and urges the Commonwealth Transportation Board to include this project in the Virginia Department of Transportation's FY 2018 Six-Year Improvement Program.

Adopted this 30<sup>th</sup> Day of June 2016.

VOTE:

William R. Lee

Aye

Ernest W. Palin, Jr.	Aye
F. W. Jenkins, Jr.	Aye
Jason D. Bellows	Aye
B. Wally Beauchamp	Aye

4. Architectural Services Request for Proposals

Mr. Lee asked Mr. Pleva to present the issue.

Mr. Pleva stated that, in accordance with the Virginia Procurement Act, a request for proposals was issued for provision of professional architectural services on an as-needed basis. He stated that the request was advertised as required by law and the County received seven proposals and five firms were interviewed in June by a committee of individuals who have had experience in emergency services. He stated that it was the unanimous decision of the committee to award the architectural services contract to Guernsey Tingle of Williamsburg including the provisions for hourly fees for general or typical architecture and related engineering and other services for proposed capital projects. He stated that Guernsey Tingle would also be the project architect for the Norris property site development plan, the feasibility study of the former maternity center and the emergency services building project.

Mr. Pleva stated that the adopted capital improvement budget includes the emergency services building project and funding for the project was included in the Fall 2014 Lease Revenue Bond issue with \$2 million earmarked for the project. He stated that figure is an estimate and will be refined during the design and subsequent bidding process.

Mr. Lee stated that Mr. Thomas Tingle of Guernsey Tingle was in attendance if anyone had any questions.

Mr. Jenkins stated that Thomas Tingle is a native of Lancaster County. He stated that his father was a revered, long-time physician for the County, as was his brother. He stated that he would like to introduce his friend and former neighbor to the Board.

Mr. Tingle stated that he appreciated the committee's confidence and looked forward to working with the County.

Mr. Bellows referred to the site plan for the Norris property and asked what was the plan for public input for ideas for the site besides an emergency services building.

Mr. Pleva stated that the committee had spoken with Mr. Tingle about those processes and they are not “there yet.”

Mr. Tingle stated that his firm believed in having as much of a public process as the County wants. He stated that public input can come from community meetings as well as citizens coming up with ideas via drawings. He stated that they have done some early conceptual ideas and the emergency services building area may take three to five acres and the parcel is thirty acres.

Mr. Jenkins stated that they will need to do a true needs assessment. He stated that he did not have confidence in the EMS staff’s idea of what they think they need. He stated that he envisioned a building for emergency services that could be expandable as needs grow. He stated that the placement of the emergency services building must be considered as well. He further stated that the reason that the Board purchased the property, in his opinion, was to not only have a new emergency services building, but to provide a future cultural entertainment site in the center of the County.

Mr. Tingle stated that his firm agrees with the concept of an expandable building, because most localities, especially rural ones, cannot afford to build the entire facility all at once. He stated that it can be designed with a core that can be expanded upon at a later time.

Mr. Lee made a motion to Award the Architectural Services Contract to Guernsey Tingle.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

**BOARD REPORTS**

Mr. Beauchamp made a motion to appoint Robert Fleet to the Board of Zoning Appeals as the representative from District 5.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye

F. W. Jenkins, Jr.	Aye
Jason D. Bellows	Aye
B. Wally Beauchamp	Aye

Mr. Bellows stated that he would like to encourage the public to attend the State Corporation Commission hearings on Wednesday, July 6<sup>th</sup> at 2:00 and 7:00 p.m. to make comment on the proposed Dominion Virginia Power transmission line project across the Rappahannock River.

**COUNTY ADMINISTRATOR**

None.

**CLOSED MEETING**

Motion was made by Mr. Lee to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matter to be discussed in the closed meeting is Legal Consultation, § 2.2-3711.A.7 of the Code of Virginia, 1950, as amended. The subject and purpose falls within the following exemption under § 2.2-3711.A.7 (for briefings by staff members and legal counsel pertaining to actual or probable litigation regarding the State Corporation Commission application submitted by Dominion Virginia Power, where such briefings in open meeting would adversely affect the negotiating or litigating posture of the public body.)

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

**RECONVENE**

Motion was made by Mr. Lee to reconvene the open meeting.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye

Jason D. Bellows                      Aye

B. Wally Beauchamp                      Aye

**CERTIFICATION**

**WHEREAS**, the Lancaster County Board of Supervisors convened in a closed meeting on June 30, 2016 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Legal Consultation, § 2.2-3711.A.7 of the Virginia Freedom of Information Act;

**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Palin to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Lee called the question. A roll call vote was taken:

**ROLL CALL**

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

This certification resolution is adopted.

No action taken on the closed meeting matters.

**ADJOURNMENT**

Motion was made by Mr. Lee to adjourn.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye