

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the courthouse of said county on Thursday, August 31, 2000.

Present: B. Wally Beauchamp, Chairman  
F. W. Jenkins, Jr., Vice Chairman  
Donald O. Conaway, Board Member  
Patrick G. Frere, Board Member  
Cundiff H. Simmons, Board Member  
William H. Pennell, County Administrator

Others

Present: Joe Staton, Carter White and Robert Harper, VDOT representatives; Jack Larson, Planning and Land Use Director; Press

**PUBLIC INPUT SESSION**

School Board - William Ryan said he attended the July meeting of the Lancaster County School Board and asked Dr. Latimore for a listing of the various people working in the school system, particularly in the administrative office, with salaries. There are 1,500 children, and many need special attention, which they don't seem to be getting. Many other things are needed besides a heavyweight lab. Nothing was said at that meeting. He told them that if he did not hear from them he would repeat his request the following month. Well, he did not hear from them and did repeat his request at the next meeting. He was then told the only way to get that information was to fill out a form and get it through the Freedom of Information Act. A few days later he gave them the signed paper. He waited five days. At that point, Dr. Latimore notified him by letter that he must pay over \$3,700 for the information. He asked that this board get those records; he believes the board is entitled to it. Once the board gets them, others may want to study them. The letter is absurd. It is basically telling him to shut up. That is what they are doing. He is asking this board to get those records for him.

Mr. Simmons asked if Mr. Ryan gave a specific listing of the information he wanted.

Mr. Ryan said yes, he did.

Mr. Pennell said there might be some relief for Mr. Ryan. After the budget was adopted this board asked for the personal services information for fiscal year 2001. Within the next month that information may be available.

No action taken.

Social Services Board - Mr. Jenkins, the board representative on the Social Services Board, presented a plaque to Nancy Pinn in recognition of her service on the Lancaster County Social Services Board.

Mr. Beauchamp said this board sincerely appreciates her efforts and time.

Mr. Conaway also recognized the Reverend Nancy Pinn. He made her appointment in 1991, and also served on that board with Reverend Pinn. The citizens from District II appreciate all of her support over the years while serving in that capacity. He hoped more people were as willing to give of their time.

VSH 600 - Catharine Moore presented petitions signed by citizens expressing their frustration, disappointment and anger about the hardship placed upon them by VDOT and/or Lancaster County by the replacement of the bridge on VSH 600 and the way it has been handled. It requested this board and VDOT expedite replacement. This affects the post office, UPS and any other company that has home delivery, as well as the fire departments, rescue squads, sheriff's office and school buses. They do not understand why it has been handled as it has. It was requested

that the Board of Supervisors do whatever is in its power to expedite the work on the bridge.

Mr. Beauchamp said this board has been pushing in every way they can. At this point they have done everything they can do. Mr. Staton can speak about this further during his portion of the meeting.

Manufactured Home Placement - David Taylor said that he was present to speak for his mother. There used to be a trailer on his mother's land and there is an existing septic system there. His mother now needs someone to care for her. He came to the county to put a manufactured home on this land for someone who has agreed to help care for his mother. He was told by the county that they couldn't put another trailer where there was one previously.

Mr. Larson said he spoke to Mrs. Taylor and was not able to help her. Staff looked at it in every way they could. He found that the previous trailer has been gone for over two years, and did not qualify under the grandfather clause. There can not be two principle residences on one lot. The way the property is configured it can not be subdivided and be in compliance with the Bay Act. He did not see any way to help him.

Mr. Taylor said there was a camper trailer there after the trailer was removed, which was sold this year.

Mr. Beauchamp asked if this could be addressed as a hardship situation.

Mr. Pennell said they could take another look at it. If Mr. Taylor could meet with him and Mr. Larson tomorrow morning, perhaps something can be worked out. He is not saying it can, but they can look into it.

VSH 600 - Mary Frances Forrester said as a teacher she is there for the safety of the children. She sees that this is a safety issue. Buses have to backtrack to transport our children. It is also a safety issue if we have some kind of hurricane. Children and parents are inconvenienced because they have to get up earlier to meet the bus and the children are getting back home later. This road needs to be fixed immediately. Bus drivers are being paid extra because of this inconvenience.

No action taken.

School Board - Dolores Nundahl read a note from her 15 year-old grandson. The note stated that last year his 9th grade English class was assigned a substitute teacher who could not read the words on a spelling test. The substitute teacher asked a fellow classmate to pronounce the words during the test, allowing the student to see the words and know how to spell them. She also handed out the vocabulary test, which had the spelling list on it, before taking up the spelling test. She corrected her mistake, but she gave the students plenty of time to cheat and copy the list before she did this. The students deserve properly trained teachers who should be capable of not only reading the spelling list, but the teacher should know more than the students. You are the people who send the money from the taxpayers for a glorified babysitter instead of a well-trained teacher. We need your help. He could not attend tonight's meeting because of football practice.

Mrs. Nundahl said the problem in the schools is that there are no rules for substitute teachers. This boy and another student told his teacher what happened, so they were retested. How can you explain giving money to substitute teachers who have GEDs and no training? It is a waste of our money. Our kids are failing and no one seems to know why. This board holds the purse strings. We don't know where the money is going. We never see a printing of what salaries go out. She thinks the taxpayer has to

know and have professional teachers and the standards have to go up.

Mr. Beauchamp asked if this had been presented to the school Board.

Mrs. Nundahl said Dr. Latimore is resistant to correcting mistakes because he has to admit he made a mistake.

Extension Agent - Mr. Pennell introduced Ginny Pittman, Agricultural and Natural Resources Agent. She has been here since April, and had her first field day last month. Everything went well. She is a native of Lancaster County and a product of the Lancaster County school system. She is glad to be back home.

Mr. Conaway left the meeting at this point.

#### DEPARTMENT OF TRANSPORTATION

VSH 600 - Joe Staton said this board has pushed as hard as they can since January. At its last meeting a resolution was adopted expressing the board's frustration which went to the Commissioner and District Supervisor. VDOT has had contractors bid on the project and will look at those bids on September 6. Work should begin the end of October or early November. They can get a lot of work done in the winter months, but it is still a long haul. It is a FEMA project. It must be stable enough to not wash out again.

Mary Frances Forrester said you are talking about 45 days to get started. The advertisement she saw on the Internet says the time limit is 120 days. So we are talking about 45 days plus 120 days, depending on the weather. That is 180 days plus.

Mr. Staton said that is the best case scenario.

Mrs. Forrester said the bridge on VSH 201 was repaired very quickly. What is the difference?

Mr. Staton said that project was not the bridge, it was a pipe. Also, they have had to get additional right-of-way for this project. Anything that has to be redesigned takes time.

Mr. Beauchamp asked Mr. Staton if he, his staff and the engineers would meet with the people and have a public meeting to answer questions.

Mr. Jenkins said that what makes this different from Route 201, is that what was there was a box culvert, and what you can't see from the road level is the way that box culvert has been eaten away underneath. There is no way you can go in and pack that back in. A storm less severe than the last one would lessen the integrity of the bridge.

Mr. Forrester said he has talked to some state highway people who said they could have fixed it in three days. There is also another situation. The stream runs downstream about a mile and a half through the woods where it joins up with another major stream and crosses at the UPS building. There is a huge culvert there. One could have been put at the other place on each side of the washout and there would not be a problem; at least temporarily. Nothing has been done and VDOT has been dragging their feet. He has asked them about when the contract was coming up. What he got through the back door was that the federal money is not available so they are not going to do it yet. Finally, they just put it out for contract ten days ago. There is no sense in them dragging their feet on this situation the way they have done. There are too many people that have been inconvenienced. We have been sitting back on our laurels and now have just gotten worked up about it. After talking to contractors and state highway people, he was told something different than what Mr. Staton has told us tonight.

Mr. Staton said it is not as simple as some may think. There are no excuses for this taking over a year, but there are contracting procedures you have to go through. He can not go back and undo what has been done.

Lively Speed Limit Sign - Mr. Staton said last month there was a request to move the speed limit sign in Lively. He has sent the recommendation to the district office and it should be approved. They will move it about 600 feet east.

No action taken.

VSH 700 - A letter was received from Mr. McGonegal requesting a reduction in the speed limit on VSH 700. There is a sharp curve to the left and the road narrows where all the houses are. There won't be a problem to post it at 25 mph after you get around the curve.

No action taken.

VSH 700 at 641 - Mr. Staton said you could not see very well to the right when you come to the intersection of 700 and 641. They might put a ``Watch for Turning Vehicles`` sign there or cut some brush.

Merry Point Ferry - Mr. Staton said the ferry engine went out and a special device needs to be made to repair it. The ferry has been out for about three weeks and they should have it running in about three more weeks.

No action taken.

Maintenance - Mr. Staton said they have been concentrating on drainage problems due to the amount of rain we have had recently. Also, the mowing of the primary roads should be completed by next Friday.

Old Salem Road - Mr. Simmons said there was a letter to the editor in the newspaper about the speed limit being reduced in front of Rappahannock Westminster-Canterbury from 45 mph to 25 mph.

Mr. Staton said he does not know about that. He has met with people from RW-C about it and they have been working on cutting away brush to improve sight distance. There are maximum safe speed signs there, but not a regulatory speed limit sign.

No action taken.

VSH 688/Black Stump Road - Mr. Beauchamp thanked Mr. Staton for the sign they installed coming from the north into Kilmarnock. He asked if there could also be one installed further south.

#### **PUBLIC HEARINGS**

##### Change of Polling Place - District 1 and Central Absentee Voter District

Mr. Pennell said the old fire house building in Lively is not meeting the needs of the Registrar and Electoral Board, and they have asked to move that polling place to the rescue squad building that is newer, handicapped accessible and has a larger area in which they can work. Also, the Registrar has moved to a new location and we need to move the Central Absentee Voter District to that new location.

There being no public comment, the public hearing was closed.

Motion was made by Mr. Jenkins to adopt the ordinance amendment. VOTE: 4 - 0 Aye.

## CHAPTER 22. ELECTIONS

### Sec. 22-3. Voting precincts; polling places.

(d) The boundaries of each voting precinct and its polling place are as follows:

- (1) Voting precinct 1-1. Beginning on the centerline of the Corrotoman River opposite and west of Black Stump Point and east of Bar Point then northwest along the centerline of the Western Branch of the Corrotoman River to a point opposite the water terminus of private road (Myers Road) (.25 mile northwest of Merry Point); then north along private road to VSH 667; then north along VSH 667 to its water terminus on the Western Branch of the Corrotoman River; then across the Western Branch of the Corrotoman River to the water terminus of VSH 797; then northwest along VSH 797 to VSH 794; then south .12 mile along VSH 794 to private road; then west along private road to its water terminus on Little Branch; then southeast along the centerline of Little Branch to a point opposite and east of the water terminus of VSH 624; then west along VSH 624 to VSH 1070; then south along VSH 1070 to its intersection with the northern arm of Senior Creek; then south down the ravine and centerline of the northern arm of Senior Creek to the water terminus of VSH 662 on Senior Creek Point; then south along VSH 662 to VSH 354; then southeast along VSH 354 to VSH 692; then south along VSH 692 to its water terminus on Greenvale Creek; then north along the centerline of Greenvale Creek to its head waters and its intersection with VSH 624; then east along VSH 624 to VSH 354; then north along VSH 354 to its intersection with the eastern branch of Deep Creek and ravine south of and paralleling VSH 724; then west along the easternmost branch of Deep Creek (paralleling VSH 724) to water terminus of private road, which is a 400-foot extension of VSH 724; then easterly along the private road and VSH 724 to the intersection of VSH 724 and VSH 354; then north along VSH 354 to its

Intersection with Balls Branch; then east along Balls Branch to its intersection with VSH 3; then south along VSH 3 to the point where VSH 3 and VSH 617 intersect (Witt's Corner); then south along the common boundary between White Chapel and Mantua Magisterial Districts to Blakemore Mill Pond; then south along the centerline of Little Branch to the water terminus of VSH 620 (Griffins Landing); then north along VSH 620 to VSH 3; then east along VSH 3 to its intersection with Belwood Swamp; then south down the centerline of Belwood Swamp to its intersection with the Western Branch of the Corrotoman River; then south along the centerline of the Western Branch of the Corrotoman River for approximately .3 mile to the water terminus of the Chesapeake Corporation Nature Trail; then east and north along the Chesapeake Corporation Nature Trail to the intersection of VSH 3 and the Virginia Power power line to VSH 617; then north along VSH 617 to VSH 600; then north along VSH 600 to VSH 602; then west along VSH 602 to the Virginia Power power line; then north along the Virginia Power power line to the Lancaster County boundary; then west along the Lancaster County boundary with Richmond County to its intersection with the county water boundary in the Rappahannock River; then southeast along the Lancaster County water boundary in the Rappahannock River to its intersection with the centerline of the Corrotoman River; then northeast along the centerline of the Corrotoman River to a point opposite and west of Black Stump Point and east of Bar Point which point is the beginning.

The polling place shall be Upper Lancaster [Volunteer Rescue Squad, 123 Norris Road, Lively, Lancaster, VA.](#)

**Deleted:** Fire Department

(7) Central Absentee Voter District. A district established to receive, count and record absentee ballots cast within the County of Lancaster for all elections held in the county (except town elections).

The polling place shall be in the office adjacent but separate from the Registrar's

Adopted: August 31, 2000

Attest: \_\_\_\_\_  
William H. Pennell, Jr.  
County Administrator

2. Jo Washington, request for a special exception to allow for the placement of an individual manufactured home on property located off James Wharf Road near White Stone, VA. The property is described as Tax Map 34-193A and is zoned R-1, Residential General, which requires a special exception as set forth in paragraph 5-1-3 of the Zoning Ordinance.

Mr. Larson said Ms. Washington is a contract buyer of the property on which she wishes to place her individual manufactured home. He has been advised that the closing on the sale of the property took place on August 29, 2000. It is his understanding that the deed will be recorded next week. With the recording of the deed she has met all requirements. He has received no comments from adjoining property owners or the public.

There being no public comment, the public hearing was closed.

Mr. Frere said he is an adjoining property owner and will abstain from voting on this matter.

Motion was made by Mr. Simmons to grant the special exception to Jo Washington. VOTE: 4 - 0 Aye.

**CONSENSUS DOCKET**

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

- A. Minutes of July 27, 2000  
Recommendation: Approve as presented.
- B. Position Description - Administrative Secretary  
Recommendation: Approve position description.

VOTE: 4 - 0 Aye.

**CONSIDERATION DOCKET**

The Board considered the following items on its Consideration Docket:

1. Approval of August 2000 Salaries and Invoice Listings  
Motion was made by Mr. Simmons to approve the Salaries and Invoice Listings for August 2000, in the amount of \$471,362.42. VOTE: 4 - 0 Aye.

2. Middle Peninsula - Northern Neck Community Services Board FY 2001 Performance Contract  
Mr. Pennell said this matter has been postponed until next month's meeting.

3. Request for Waiver of Road Completion Bond - Island Pines Subdivision

Mr. Larson said the subdivider, Dominion Land Company, is requesting a waiver of the bond requirement for road completion of Island Pines Subdivision, Section One, now known as Henry's Island. The bond was most recently held in the amount of \$91,100. The original subdivision plan provided for a road or roads to be constructed to state standards. New laws and regulations relative to wetlands have made this impossible. An Erosion and Sediment Control Plan submitted in April 2000 showed a new configuration of lots consistent with the preliminary plan. This new configuration provided frontage on Route 695 for eight of the ten lots,

eliminating the need for a public road. Approval of the 25' easement to the two remaining lots is pending. This easement will either be approved after future review, or it will not be, in which case these two lots will be abandoned. Under either scenario, no public roads will be required and therefore a performance bond is no longer required. Staff recommends waiver of the bond for Henry's Island as it is now configured.

Mr. Simmons asked if this has been resubdivided.

Mr. Pennell said yes.

Motion was made by Mr. Frere to waive the road bond requirement for Island Pines Subdivision, or Henry's Island, as it is now known. Vote: 4-0 Aye.

#### 4. Subdivision Ordinance Amendment

Mr. Larson said the Board previously asked staff to Research the possibility of amending the Subdivision Ordinance as follows:

- a. Research the possibility of having all subdivision applications managed at staff level.
- b. Report on the possibility of removing adjoining property owners' notification of their neighbor's intent to subdivide his/her land.

Staff recommends the following:

- a. Amend our Subdivision Ordinance to make all subdivisions ministerial.
- b. Require that all property to be subdivided into more than six lots (or other larger number as desired) be zoned residential.

Mr. Larson said he spoke to representatives from Richmond, Northumberland, Westmoreland, Middlesex and Essex counties on this issue. Almost without exception, all agreed that the handling of subdivisions is an administrative issue as dictated in the Code of Virginia. The Code draws a distinction between zoning ordinances and subdivision ordinances. It views zoning ordinances as legislative whereas subdivision ordinances are ministerial. The distinction is that subdivision ordinances are not discretionary, and may be enforced by mandamus when an applicant has complied with or is ready, willing and able to comply with the local requirements. To handle it as a legislative item opens up the possibility of lawsuits if the board should make a decision based on input from the public. The counter issue to that is someone subdividing a piece of property that, in effect, completely changes the character of that property as it is currently zoned. One of the proposals that made the most sense to him was to write into the ordinance that if the property is zoned agricultural it would have to be rezoned to R-1 before you could request a subdivision. The zoning is open to public hearing and would give people the opportunity to express concerns.

Mr. Larson asked the board's permission to present this to the Planning Commission for public hearing, with the recommendation that this be strictly ministerial. It would follow then, that we would not be providing notification to adjoining property owners. Subdivisions would be handled administratively by staff.

Mr. Simmons said he is only aware of one other jurisdiction in the eastern part of Virginia that requires the governing body to review subdivisions and get public input, and that is the city of Poquoson; and it has become a problem for them.

Mr. Jenkins asked if there were any recommendation as to the cutoff number of lots.

Mr. Larson said his recommendation is there be no cutoff number. There are some localities that notify adjoining property owners if subdivision reaches 20 lots. But, once again, any time you open up this process to the legislative body, and the decision might be influenced by public input, it is not consistent with the Virginia Code.

Mr. Jenkins asked about the concept of requiring rezoning. What time frame are we talking about?

Mr. Larson said a majority of the property to be subdivided is A-2. Where we are talking about a number of lots that are going to be created and are going to be sold, advertised and presented as a subdivision, generally speaking, that property is going to be A-2. A process whereby we give the public the opportunity to comment if they are concerned about changing the character of property from agricultural to residential would be to require that before you could ask to subdivide property, that it be zoned R-1.

Mr. Jenkins said what if you had a 100-acre parcel to be subdivided into 3 lots.

Mr. Larson said that would not require rezoning to R-1. But, we could set a limit on that.

Mr. Jenkins asked if it would be possible do it on lot size or a combination of the two.

Mr. Larson said that would make more sense.

Mr. Jenkins said his reasoning is that if we have a zoning issue we will stand a better test for someone that might want to object to us bringing down a subdivision. You may be looking at the impact of a group of additional residential lots that has been determined to be a draw against the county's budget resources versus just that a neighborhood does not want to see it subdivided.

Mr. Larson said it would make more sense to talk acreage. He will lay out all these alternatives if this goes to the Planning Commission for public hearing.

Mr. Jenkins said he believes the county board and land use staff have a role in looking at the impacts of major additions of residential housing. Impact on not just whether the people next door like it, but if it is in a spot that will not support residential housing.

Mr. Beauchamp said his concern is that this amendment states it may require a public hearing, and that would provide an opportunity for people to comment. He has observed many times over the years that people say that if they had known they would have come to the board meeting, even though it has been advertised. Should that be considered to any extent?

Mr. Larson said that seems inconsistent with the Code. If the property meets all requirements in the ordinance, it does not serve any purpose to notify the adjoining property owners.

Motion was made by Mr. Simmons to send this matter to the Planning Commission and not only look at removing the requirement that the Board of Supervisors review a by-right subdivision, but also look at the Zoning Ordinance as it affects lot sizes. We need to make sure lot sizes in a particular zone fit the Comprehensive Plan and fit the availability of services for that particular area.

VOTE: 4 - 0 Aye.

Mr. Frere said in 1997 and 1998 the county did approve policy that dealt with these same problems. If you review the Board



minutes and Planning Commission minutes in 1997 and 1998, the policy should be spelled out.

5. Request for Competitive Negotiation Proposals - Water and Wastewater Needs Assessment and Master Utility Plan

Mr. Pennell said that for several months, the County Administrator, Chairman and Vice Chairman of the Board have met with representatives from the Town of Kilmarnock, the Town of White Stone and the Town of Irvington to discuss the future of water and wastewater issues in Lancaster County. It is clear that in order to proceed; some idea of the current conditions in the Towns and County as well as a plan for expanding public water and wastewater services is needed. He asked approval to advertise for Request for Proposals to get idea of what it would cost to have a professional engineering firm come in and do a feasibility study and needs assessment. The draft has been through the County Attorney, and he has approved it as to form. If approved, it will be sent to the three towns who will take similar action at their meetings in September.

Mr. Frere asked if this RFP is for a countywide study.

Mr. Pennell said yes, it is countywide.

Mr. Jenkins asked about demographic projections. One thing we need to understand is that we are beginning to embark on one of the more important projects for the future of the county. He does not want existing demographics to weigh against the creative thinking as to how we should encourage both commercial and residential development throughout the county. It is clear to him that every other area that has enjoyed or suffered from population growth has had problems from the increased density of people because they let the demographics fall from where they were going. We have a problem in the Rappahannock River because development is not being handled. The Bay Act lessened that in some part. That is his one concern. If we start with demographics that show we are heavily loaded with certain very recognizable poor areas and say we must attack those first because demographics demand it, then you will have created a self-fulfilling prophecy. Because we provide that type of water and sewage capacity we will now just say if you want to develop, here is where you must go. We have got to be able to get out in front and not let the demographics reduce our creative thinking.

Mr. Pennell said we need to get the data the way it is now and make a decision later on how to use that data.

Mr. Beauchamp asked if anything has been explored as far as funding.

Mr. Pennell said this RFP does not require any funding. Once a cost is obtained the jurisdictions would apply for grant funding to complete the study.

Motion was made by Mr. Jenkins to go forward with advertising for the Request for Proposals. Vote: 4 - 0 Aye.

**COUNTY ADMINISTRATOR REPORT**

Utility Tax - Mr. Pennell said last year this Board passed an ordinance imposing a gross receipts tax on electrical utilities because if it didn't, the state would impose the same tax and keep the money. Ms. Hamlett, one of the county's attorneys, advised that the state is now going to do same thing for a consumer utility tax on electric and natural gas. If you do not consider and adopt a tax ordinance to impose an electric utility tax on consumers, the state will do it for you and keep the money.

Mr. Beauchamp asked the board members to consider how these funds can be used to best serve the citizens of Lancaster County.

Mr. Jenkins asked if we could look at what might be raised, and would it be enough to cover the E-911 expenses.

The Board agreed by consensus to draft an ordinance and advertise for public hearing.

Middle Peninsula Juvenile Detention Center - Mr. Pennell said he had received an invitation for the Board members to visit the Middle Peninsula Juvenile Detention Center. Anyone interested can let him know.

No action taken.

Employee Health Insurance Renewal - Mr. Pennell said a meeting was held with the respondents to the RFP for health insurance coverage for county employees. A majority of the employee votes are to continue with Southern Health coverage.

Motion was made by Mr. Simmons to approve the contract with Southern Health to provide health insurance coverage for county employees. Vote: 4 - 0 Aye.

#### **APPOINTMENTS**

Resource Conservation and Development Council - Mr. Pennell asked that the Board consider appointing a representative to the Resource Conservation and Development Council. In the past we have appointed our planner. He recommended Jack Larson be appointed.

Motion was made by Mr. Jenkins to appoint Jack Larson as the Board's representative on the Resource Conservation and Development Council. Vote: 4 - 0 Aye.

Planning Commission - Motion was made by Mr. Jenkins to reappoint Thomas Gale to serve as representative from District 1 on the Planning Commission for a four-year term to expire August 31, 2004. VOTE: 4 - 0 Aye.

Industrial Development Authority - Motion was made by Mr. Jenkins to reappoint Edward Pittman as representative from District 1 on the Industrial Development Authority for a four-year term to expire November 11, 2004. VOTE: 4 - 0 Aye.

#### **CLOSED MEETING**

Motion was made by Mr. Beauchamp to enter into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting are personnel matters, in accordance with provisions of Section 2.1-344A.1, and pending or probably legal matters, in accordance with provisions of Section 2.1-344A.7 of the Code of Virginia. VOTE: 4 - 0 Aye.

#### **RECONVENE**

Motion was made by Mr. Beauchamp to reconvene open session. VOTE: 4 - 0 Aye.

#### **CERTIFICATION**

WHEREAS, the Lancaster County Board of Supervisors convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss personnel and legal matters in accordance with the Virginia Freedom of Information Act.

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only

such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Jenkins to certify the closed meeting. A roll call vote was taken:

F. W. Jenkins, Jr.	Aye
Patrick G. Frere	Aye
Cundiff H. Simmons	Aye
B. Wally Beauchamp	Aye

This certification resolution is adopted.

Action taken following Closed Meeting:

Social Services Board - Motion was made by Mr. Simmons to reappoint Linda Kelly to serve as representative from District 4 on the Social Services Board for a four-year term to expire June 30, 2004. VOTE: 4 - 0 Aye.

Administrative Secretary - Motion was made by Mr. Jenkins to approve the expenditure of \$185.00 per month for a portion of the health coverage for Mary Lou Wood, Administrative Secretary, while she is covered under COBRA. VOTE: 4 - 0 Aye.

Purchase of Vehicle for County Administrator's Use - Motion was made by Mr. Beauchamp to approve investigation of purchasing a mid-size car in the \$14,000 - \$18,000 range. VOTE: 4 - 0 Aye.

**ADJOURNMENT**

Motion was made by Mr. Jenkins to adjourn the meeting. VOTE: 4 - 0 Aye.