

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, October 26, 2017.

- Members Present: William R. Lee, Chair
Ernest W. Palin, Jr., Vice Chair
F. W. Jenkins, Jr., Board Member
Jason D. Bellows, Board Member
B. Wally Beauchamp, Board Member

- Staff Present: Frank A. Pleva, County Administrator
Don G. Gill, Assistant County Administrator/
Planning and Land Use Director
Crystal Whay, Building/Land Use Assistant

Mr. Lee called the meeting to order at 7:00 p.m.

Mr. Lee stated that there was an agenda change. He stated that they were moving Consideration Item #2-Proposed Drug Court to after the Virginia Department of Transportation.

PUBLIC INPUT

None.

PRESENTATIONS

1. Recognition of Service of Joseph E. Curry

Mr. Lee presented a plaque to Joseph Curry’s family recognizing his service to the County.

2. Recognition of Service of Katie Y. Chewning

Mr. Palin and John Bateman of the Northern Neck Planning District Commission presented a plaque to Katie Chewning recognizing her service to the County.

VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Robert Harper, the VDOT Brookvale Superintendent, stated that the mowing cycle would be completed within a week. He stated that they have completed the snow removal bidding for this year and have twenty-three vendors to assist in snow removal. He stated that the new building at Brookvale is completed and they are planning on moving in later in the year.

Mr. Carter White, the Northern Neck Assistant Residency Administrator, stated that he wanted to give the Board an update on the projects that were in the six-year plan. He stated that there were a total of twelve unpaved state road projects and nine have been completed. He stated those roads include Courtney Road, Smith Lane, Dyer Beach Drive, Daniel Drive, Coleman Lane, Pine Circle, Holly Circle, Cedar Circle and Forest Haven Drive. He stated that if there is any money left over, their next priority will be Hudnall Lane.

Mr. Lee referred to the Robert O. Norris Bridge and stated that he understood that within the next thirty days, the bridge will be shut down a couple of nights for repairs. He stated that he would like to request a notice be issued as soon as possible on those closures, so that citizens have more than twenty-four hours to make other arrangements.

Mr. Steve McKeever, the Northern Neck Residency Administrator, stated that there will be plenty of notice ahead of the bridge closures. He stated that the problem with the bridge is similar to what happened about ten years ago. He stated that an ultrasonic inspection was performed on the pins and the findings were that two pins needed to be replaced. He stated that they are hopeful that the issue will be resolved within thirty days, but there will be two nights in which the bridge will have to be closed. He added that it was his understanding that the closures would not be back to back.

Mr. Jenkins asked about the hours of closing.

Mr. McKeever replied that he did not have the hours of closing at the present time.

Mr. Lee stated that it would be very important to have as much advance notice as possible, particularly for commuters and shift workers coming in and out of the County at all hours.

Mr. McKeever stated that as soon as he receives the schedule, he will pass it on to the Board. He stated that he wanted to let everyone know that the bridge is safe and people should feel comfortable about using it. He stated that the temporary weight restriction is for heavy trucks and was put in place so that the bridge doesn't have as much stress on it until the pins can be replaced.

Mr. Jenkins asked about the use of message boards, particularly during the time leading up to the night closures.

Mr. McKeever replied that message boards would be in use during that time.

Mr. Palin asked if there would be any arrangements made for emergency vehicles during the night closures.

Mr. McKeever replied that once they know what the schedule will be, they will communicate with the emergency services departments that will be affected.

Mr. Lee stated that the Board will now hear about Consideration Item #2.

CONSIDERATION DOCKET ITEM #2

2. Proposed Drug Court

Ms. Julia Sichol, the Commonwealth's Attorney for Westmoreland County, stated that she was joined by Auriel Walker, the Director of the Community Based Probation/Pretrial and Offender Reentry, and Jan Smith, the Commonwealth's Attorney for Lancaster County.

Ms. Sichol stated that the mission is to try to start a drug court program for the Northern Neck and Essex County. She stated that the opioid problem is out of control and across the United States deaths due to opioid abuse outnumber gun violence deaths and car accidents. She stated that the Commonwealth's Attorneys and the Sheriffs in the Northern Neck and Essex County are partnering and have sent an application to the Virginia Supreme Court to start a drug court program. She stated that the proposed program is very intensive. She stated that the program is open to non-violent individuals who commit felony drug offenses. She stated that Judge Michael McKenney has agreed to sit as the judge for the program.

Ms. Sichol stated that the drug court program has five phases and takes approximately fourteen to eighteen months to complete. She stated that the program includes drug testing, home visits, maintaining or seeking employment, therapy and community service.

Ms. Sichol stated that the federal government is offering an implementation grant that can start the program. She stated that the first step was to apply to the Virginia Supreme Court and that application has been approved. She stated that the implementation grant lasts three years and a twenty percent match is required. She stated that if all five counties participate, the grant match will be approximately \$6,000 per county. She stated that after the three-year implementation grant, there is a three-year sustainability grant that the drug courts are eligible for, which will also require the twenty percent match. She stated that they are requesting that Lancaster County come onboard with the program and contribute funds to match the grant.

Mr. Pleva asked, if the Board approves the request, when would the first payment be due.

Ms. Sichol replied that the first payment would be due in the next fiscal year, so there would not need to be any amendments to the current budget.

Mr. Pleva asked to date, how many other counties have approved the drug court program request.

Ms. Sichol replied all of them and listed Northumberland County, Essex County, Richmond County and Westmoreland County.

Mr. Lee asked if there would be an office in Lancaster County for this program.

Ms. Walker replied that the office would be at the local probation office at the regional jail.

Mr. Palin referred to the implementation grant for three years and the sustainability grant for three years and asked about the plans for the program after that time.

Ms. Sichol replied that it would then be up to the individual counties to determine if the drug court program is working for their county. She stated that considering the crisis, in six years, there may be more grant money, but she cannot say at this time.

Ms. Walker stated that, after the first three years, they will have more information on how the program is working and more to present.

Ms. Sichol stated that the recidivism rate for individuals that complete a drug court program is much lower than individuals that just go through regular probation.

Mr. Palin asked how individuals get the opportunity to participate in the drug court program.

Ms. Sichol replied that the drug court program is completely voluntary and an individual must want to participate. She stated that an individual must meet certain criteria before they can enter the program.

Mr. Jenkins asked if the drug court program is done in lieu of other punishments.

Ms. Sichol replied yes.

Mr. Beauchamp stated that he would like to hear what the Lancaster County Sheriff, Patrick McCranie and the Lancaster County Commonwealth's Attorney, Jan Smith had to say on the subject.

Mr. Jan Smith stated that the recidivism rate is much higher for people who just have probation and/or jail time. He stated that the drug net includes people from many walks of life and many who are selling drugs just to support their own habit. He stated that they need to break the cycle of drug abuse. He stated that the drug court program is arduous and the people would likely serve less time incarcerated than this program lasts.

Sheriff McCranie stated that as people can see in the local paper, the drug task force is doing its job. He stated that there is a pill problem in the County. He stated that heroin is not as bad here yet, but there is a problem in neighboring localities. He stated that he was in agreement with Mr. Smith that the drug problem extends to all walks of life and all ages.

Mr. Lee stated that he would think the vetting process would have to be thorough because you may have some offenders that want to choose the program for a lighter sentence.

Mr. Smith stated that the fourteen to eighteen month program is usually longer than most of the jail sentences that the offenders would receive. He stated that they are also helped with getting employment, so they will not feel like they have to go back to dealing drugs.

Ms. Sichel stated that the program is not a “cake walk” and if someone is not serious about the program, they are usually kicked out within the first month. She stated that if there is a positive drug screening, the offender gets jail time and that time does not count towards their initial sentence.

Ms. Walker stated that the offender has to be accountable every week that they are participating in the program.

Mr. Bellows stated that he had read about drug courts and found them to be successful. He stated that the war on drugs had been going on for decades and he thought this program should be provided to Lancaster citizens.

Mr. Lee made a motion to Adopt the Drug Court Resolution.

Resolution Supporting Establishment of Adult Drug Court Program

Whereas, the Lancaster County Board of Supervisors has been petitioned to support the proposed establishment of a regional adult drug court program to serve the Northern Neck counties of Lancaster, Northumberland, Richmond and Westmoreland, as well as Essex County; and

Whereas, this Board has been advised of the availability of federal grant funding to support the establishment of such programs, including a three-year implementation grant and a three-year sustainability grant; and

Whereas, this Board has been advised that the federal grant funding will require a 25% local match which would be due annually for the duration of the grant, and that each of the participating localities will be asked to contribute an equal portion of the 25% local match annually for the duration of the grant period; and

Whereas, drug court programs require participant accountability with the goal of reducing recidivism and its effects on the community, thereby providing a cost-effective, integrated system of treatment through intensive judicial supervision;

Now, Therefore Be It Resolved that the Lancaster County Board of Supervisors endorses the proposed establishment of a regional adult drug court program pursuant to Section 18.2-254.1 of the Code of Virginia (otherwise known as the *Drug Treatment Court Act*).

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

PUBLIC HEARING

1. Application for Special Exception – James C. and Elizabeth R. Stanley

Mr. Lee asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was an application for special exception by James C. and Elizabeth R. Stanley to expand/enlarge an existing authorized non-conforming structure on a 2.50-acre parcel described as Tax Map #39A-1-4. He stated that the property is zoned R-1, Residential General and is located at 2011 Mosquito Point Road in District 3.

Mr. Gill stated that the structure on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance, which was June 1, 1975, and is therefore an authorized non-conforming structure. He stated that Article 12-4-1 allows for the expansion/enlargement of existing non-conforming structures with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill stated that the applicants wish to expand/enlarge the footprint of the existing dwelling as depicted on the site plan that was included in the Board’s packages. He stated that the proposed expanded dwelling will not encroach further into the existing non-conforming 20.8’ northwestern sideyard, so no variance is required

from the Board of Zoning Appeals. He stated that the expanded dwelling will conform to all other setback requirements of the R-1, Residential General District. He stated that the site plan verifies that the expanded dwelling also conforms to the requirements of the Chesapeake Bay Preservation Act, since there is a net reduction in impervious cover and no closer encroachment within the Resource Protection Area. He stated that the sole reason for this special exception request is that the footprint of this existing authorized non-conforming structure is being expanded with various additions. He stated that many similar sized authorized non-conforming lots and structures exist in this neighborhood.

Mr. Gill stated that the parcel's existing water and septic system will accommodate the expanded home. He stated that all adjoining property owners have been notified and advertising conducted as required by law and to date, there had been no response from the public.

Mr. Lee opened the public hearing.

There was no public comment.

Mr. Lee closed the public hearing.

Mr. Bellows made a motion to Approve the Application for Special Exception for James C. and Elizabeth R. Stanley to expand/enlarge an existing authorized non-conforming structure on Tax Map #39A-1-4.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

2. Proposed Amendments to the Zoning Ordinance: Article 15 – Enforcement, Article 16 – Amendments and Article 17 – Administration and Interpretation

Mr. Lee asked Mr. Gill to present the issue.

Mr. Gill stated that the issue was proposed amendments to the following articles of the zoning ordinance: Article 15 – Enforcement, Article 16 – Amendments and Article 17 – Administration and Interpretation. He stated that one concurrent public hearing could be held for all three articles instead of three separate public hearings, but a separate vote is required for each article.

Mr. Gill stated that the Planning Commission had unanimously forwarded each Article to the Board of Supervisors recommending approval of the proposed amendments. He stated that advertising had been conducted as required by law and other than the discussion at the prior Planning Commission meetings, there had been no response from the public.

Mr. Lee opened the public hearing,

There was no public comment.

Mr. Lee closed the public hearing.

Mr. Lee made a motion to Approve Article 15 – Enforcement, as amended.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

Mr. Bellows made a motion to Approve Article 16 – Amendments, as amended.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr,	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

Mr. Beauchamp made a motion to Approve Article 17 – Administration and Interpretation, as amended.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye

Jason D. Bellows Aye

B. Wally Beauchamp Aye

3. Proposed Amendment to the FY 2018-2022 Capital Improvement Budget to move Funds from FY 19 to FY 18 for the Proposed EMS/EOC Building

Mr. Lee asked Mr. Pleva to present the issue.

Mr. Pleva stated that the public hearing was being conducted in accordance with Section 15.2-2507 of the Code of Virginia, 1950 as amended. He stated that the purpose of the hearing is a proposed amendment to the current Lancaster County Capital Improvement Budget to move \$2 million dollars from FY 2019 to FY 2018 for the proposed Emergency Medical Services/Emergency Operations Center.

Mr. Pleva stated that he had received one written comment about the EMS Department, in general, from Arthur Roberts, who believes that the EMS Department should be under the control of the Sheriff's Department. He stated that the email also suggests that the EMS Department work with the structure that is already there, but that building has been purchased by another party.

Mr. Lee opened the public hearing.

Dr. Robert Westbrook, a District 5 citizen, stated that every person who serves in an elected position hopes that the decisions they make will benefit the public they serve after their time in office. He stated that, in 12 days, an election will be held that will decide who will replace two members on the Board of Supervisors and that change of forty percent of the membership will take place in 67 days. He stated that he respectfully asked that the Board not transfer \$2 million dollars from next year's Capital Improvement Budget to fast track a decision about the proposed EMS building. He stated that he would like to see those financial considerations for the next board. He stated that if the need is true and the remedy is appropriate, the new board will approve it. He further stated that if the new board agrees with the need, but decides on a more cost effective remedy, the public will be better served by saving taxpayer money to accomplish a similar goal.

Dr. Westbrook referred to the Schools Facilities Committee and stated that a twenty member citizens committee with people from all walks of life came together repeatedly with public meetings over a two year period to develop a new schools initiative. He stated that net energy positive buildings were researched and planned that will not cost the taxpayers any money for electric bills for the estimated 60 to 80 year life span of the buildings. He stated there was a stark contrast between that process and the unintended consequences of fast tracking

the new courthouse, where some money was saved initially, but taking the low bid has led the taxpayers to being “on the hook” for \$3,000 monthly electric bills and plumbing that has had to be retrofitted to allow waste to be pumped over the ceiling. He stated that he believed that doing the right thing will always stand on its own merit and should not require a rush to judgement.

Mr. George Bott, a District 1 citizen, stated that on August 31st, he spoke to the Board about creating an infrastructure plan to guide the County in making broadband, road and building decisions. He stated that it was a reasonable request since there is no such plan. He stated that, without a plan, how do you know where you are going. He stated that the Comprehensive Plan has served us well. He stated that the Comprehensive Plan is a statement of who we are, what we value and where we want to be. He stated that it was the cornerstone in the hearing examiner’s findings to put the power lines underground. He asked without an infrastructure plan, what would guide us in addressing the upcoming Metrocast-Atlantic Broadband issue that is on the agenda.

Mr. Bott stated that there is a proposed amendment to the Capital Improvement Plan to move building funds from next year to this year and in the local paper there is a request for proposals to spend the funds on a very large building that many citizens and others have questioned the need for. He asked if this action was consistent with the Emergency Operation Plan that was passed at a special meeting on March 3, 2015. He stated that the Emergency Operation Plan has not been publically available, but he had just received a copy of it from his special request. He stated that this has the appearance of a rush job. He stated that they have already had an experience with a rush job in the case of the judicial center. He stated that carefully planned buildings, like the proposed two new schools, are demonstrated to earn more than \$25,000 a month. He stated that a reasonable request is to reject this amendment and leave the funds as planned for next year, so an infrastructure plan can address these matters.

Mr. Charlie Costello, a District 2 citizen, stated that he agreed that the proposed amendment has the appearance of a rush job. He stated that the budget was passed on June 29th and on August 22nd, there was a meeting about designing and building a facility to meet community needs today and into the future. He referred to the building’s plans and asked why a dayroom would be needed for a building that is occupied by only two people on any given day. He stated that the plans call for two bedrooms, showers, a washer and a dryer, a dining room and other space. He stated that if people are on duty, they should not be sleeping. He stated that the proposed building is overbuilt and overpriced and really needs to be looked at further. He stated that the entire EMS Department needs to be looked at further. He stated that the Board of Supervisors is responsible for the taxpayers’ dollars and they needed to decide what their legacy will be.

Mrs. Jo Chamberlain, a District 1 citizen, stated that she has attended a number of meetings and the proposal for the EMS building worries her because

during those public meetings, it was quite clear that this is something the Board's constituents do not want. She stated that the "Taj Mahal" that is being proposed is totally out of line and because the public did not want it, there was a decision to delay the funding. She stated that it looks like a quick decision is trying to be made before the elections. She stated that she saw no reason why this decision needs to be rushed.

Mr. Richard Gill, a District 1 citizen, stated that \$500 per square foot based on an approximately 6,000 square foot building with an approximately \$3 million dollar cost is a lot of money for a building for two people on a daily basis. He stated that he understood the need for a little more space in case something happens, but this was way too much money and should be considered much more carefully. He stated that he would request that for the time being, this measure not be passed.

Mr. Lee closed the public hearing.

Mr. Lee stated that it is a misconception that the Board is trying to fast track the EMS building before the election.

Mr. Bellows asked why the request to move the money couldn't wait.

Mr. Jenkins stated that the County would not be committed to accepting any bids and this could be a way to test what the costs will really be.

Mr. Pleva stated that contractors who are participating in the bidding process may ask if the money has been allocated for the project. He stated that a lot of time and money can go into submitting a bid.

Mr. Jenkins stated that it was no one's intention to fast track the project and the bidding process could give them some solid numbers to work with.

Mr. Beauchamp stated that he had been advised recently that there could be an increase in building materials' prices of between thirty and fifty percent in the next twelve months due to the recent storms in Texas and Florida.

Mr. Lee stated that he thought they should let the bidding process take place and then take a look at what is received and make a decision at that time.

Mr. Bellows stated that amending the Capital Improvement Budget does not commit them to spending the money and he thought the bidding process should carry forward, so they will have some numbers and a plan to take back to the voters to see what they think. He stated that he did not see a reason to act immediately on this issue tonight.

Mr. Pleva stated that the Board could reject any and all bids. He stated that he would like to know if they want to proceed with the bidding process.

Mr. Lee replied that he thought they should keep the bidding process moving forward and take a look at the numbers that come in.

Mr. Palin stated that they should make sure they are serious about building the structure.

Mr. Lee stated that, he could say for himself, that if a good bid comes in, he would be serious about building something.

Mr. Jenkins added that he thought something should be built that is necessary.

Mr. Pleva stated that the size and scope of the proposed building has already been reduced quite a bit. He stated that the latest estimate was less than \$2 million dollars.

Mr. Bellows made a motion to table the Proposed Amendment to the FY 2018-2022 Capital Improvement Budget to move funds from FY 19 to FY 18 for the Proposed EMS/EOC Building.

Mr. Pleva stated that he could put the item on the November agenda.

Mr. Jenkins stated that he would not be in favor of that. He stated that since the Board can bring the amendment back at any time, he would suggest a no vote. He stated that the issue would have to go back to public hearing and that would give the public a chance to speak.

Mr. Lee stated that the correct numbers and information concerning the building must be provided to the public.

Mr. Bellows agreed that holding another public hearing after the numbers and information come in would be a good idea.

Mr. Bellows withdrew his motion to table the issue and made a motion to Deny the Proposed Amendment to the FY 2018-2022 Capital Improvement Budget to move funds from FY 19 to FY 18 for the Proposed EMS/EOC Building.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye

Jason D. Bellows Aye
B. Wally Beauchamp Aye

CONSENSUS DOCKET

Motion was made by Mr. Beauchamp to approve the Consensus Docket and recommendations as follows:

1. Minutes for September 26th Special Closed Meeting and September 28th Regular Meeting

Recommendation: Approve minutes as submitted

2. Emergency Medical Services – Appropriation of Grant Funds

Recommendation: Approve request

3. Resolution Supporting Sale of Metrocast Communications to Atlantic Broadband (DELMAR) LLC

Recommendation: Approve resolution

**Resolution Supporting Sale of Gans Communications, L. P. d/b/a
Metrocast Communications
To Atlantic Broadband (Delmar) LLC**

Whereas, Gans Communications, L. P. d/b/a Metrocast Communications (Metrocast) operates a cable system in Lancaster County, Virginia (County); and,

Whereas, the right to operate the cable system in the County by Metrocast is governed by a franchise issued by the Board of Supervisors of Lancaster County (the Board) to Metrocast; and,

Whereas, Metrocast’s franchise has expired and the Board and Metrocast were in the process of negotiating a new franchise agreement when Metrocast and Atlantic Broadband (Delmar) LLC jointly advised the Board that a sale by Metrocast to Atlantic Broadband was pending and a joint request that the Board approve the transfer of the franchise from Metrocast to Atlantic Broadband; and,

Whereas, since the Metrocast franchise has expired, the Board cannot approve the transfer of the expired franchise, however the Board has no objection to, and supports, the sale of Metrocast to Atlantic Broadband.

Now, It Is Hereby Resolved that the Board of Supervisors of Lancaster County, Virginia, supports the sale of Metrocast to Atlantic Broadband and requests that upon finalization of the sale that Atlantic Broadband negotiate with the Board a new cable franchise.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

1. Approval of October 2017 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for October 2017 in the amount of \$276,333.63 and invoice listings for October 2017 in the amount of \$558,513.01*.

*Capital Improvements - \$122,024.62

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

3. Award of Contract for Health Insurance and Federal Labor Standards Act Consulting Services

Mr. Lee asked Mr. Pleva to present the issue.

Mr. Pleva stated that the County has been dealing with the firm, Bankers Insurance for the last three years and “piggybacked” on Middlesex County for its insurance needs. He stated that, on advice from the County Attorney, the County did a request for proposals and received one from the current company, Bankers Insurance. He stated that an interview was done with Bankers Insurance in which Mr. Lee, Mr. Gill, Mrs. Stevens and he attended. He stated that Bankers Insurance is offering a contract that will hold the current rates steady for at least three years. He stated that it is recommended that the contract be awarded to Bankers Insurance.

Mr. Lee stated that it is important to know that a relationship has been built between Bankers Insurance and the County.

Mr. Pleva stated that the Bankers Insurance representative is at the office many times during the year, not just at the enrollment period like other companies. He stated that they also help with the compliance of the Federal Labor Standards Act as well.

Mr. Lee made a motion to Award the Contract for Health Insurance and Federal Labor Standards Act Consulting Services to Bankers Insurance.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

BOARD REPORTS

Mr. Palin made a motion to appoint Ronald Davenport to the vacant At-Large position on the Northern Neck Planning District Commission.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

Mr. Lee made a motion to appoint B. Wally Beauchamp to the Tri-River ASAP Board for a three-year term beginning January 1, 2017.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

COUNTY ADMINISTRATOR

Mr. Pleva stated that the Board had received a letter from Marlon Savoy, Commissioner of Revenue. He stated that the company that prints the tax bills applied the vehicle registration fee to boats. He stated that 132 taxpayers were affected and a letter explaining the software error was included in those taxpayers' bills, which were sent out today.

Mr. Pleva stated that a request for proposals was done for the upcoming real estate reassessments. He stated that the proposals were due by 5:00 p.m. on Monday and so far, two proposals had been received. He stated that a review committee will be formed in the near future to recommend who gets the contract.

CLOSED SESSION

Motion was made by Mr. Lee to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matter to be discussed in the closed meeting is Personnel Matters, § 2.2-3711.A.1 of the Code of Virginia, 1950, as amended. The subject and purpose falls within the following exemption under § 2.2-3711.A.1 (for candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees).

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye

B. Wally Beauchamp Aye

RECONVENE

Motion was made by Mr. Bellows to reconvene the open meeting.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

CERTIFICATION

WHEREAS, the Lancaster County Board of Supervisors convened in a closed meeting on October 26, 2017 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel Matters, § 2.2-3711.A.1 of the Virginia Freedom of Information Act;

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Palin to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Lee called the question. A roll call vote was taken:

ROLL CALL

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye

No action taken on the closed meeting matters.

ADJOURNMENT

Motion was made by Mr. Bellows to adjourn.

VOTE:	William R. Lee	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	B. Wally Beauchamp	Aye