

**VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, October 30, 2014.

Members Present:            B. Wally Beauchamp, Chair  
   Jason D. Bellows, Vice Chair  
   F. W. Jenkins, Jr., Board Member  
   Ernest W. Palin, Jr., Board Member  
   William R. Lee, Board Member

Staff Present:                Frank A. Pleva, County Administrator  
   Don G. Gill, Planning and Land Use Director  
   Crystal Whay, Building/Land Use Secretary

Mr. Beauchamp called the meeting to order at 7:00 p.m.

**PUBLIC INPUT**

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None.

**PRESENTATIONS**

None.

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. Robert Harper of VDOT stated that the mowing had been completed. He stated that his organization had received some funding and they would be making repairs on the Taylors Creek Road. He also stated that some tree trimming was being done at the present time.

Mr. Jenkins asked about his previous request concerning trimming in the Millenbeck area.

Mr. Harper replied that brush had been cut in that area.

Mr. Harper stated that there was a meeting scheduled in the upcoming week to discuss the overhaul of the Merry Point Ferry and that the work could begin as early as

the first of next year. He stated that ferry service would not be interrupted because they would be using the Sunnybank Ferry when the Merry Point Ferry was having its work completed.

Mr. Harper stated that his crew was preparing for the snow removal season as well.

## **PUBLIC HEARING**

1. Code of Ordinance Amendment (Section 66-3) to Permit Golf Carts and Utility Vehicles to use Roadways within the Quarters Cove Subdivision having a 25 MPH or Less Speed Limit.

Mr. Gill stated that the issue was to revise the Code of Ordinances Section 66-3 to permit golf carts and utility vehicles to use roadways with a 25 mph or less speed limit within the Quarters Cove Subdivision in Districts 4 and 5.

Mr. Gill stated that in July, Peter Stephens, President of the Quarters Cove Homeowners Association, asked about creating a golf cart community within that subdivision. He stated that golf cart communities can only be established where posted speed limits are 25 mph or less. He stated that since there were no posted speed limits within that subdivision, the Board of Supervisors, at its July 31, 2014 meeting, asked VDOT to conduct a speed study to determine speed limits within the Quarters Cove Subdivision. He stated that speed study has been completed and all of the subdivision road, except for the first 200 feet of Quarters Cove Drive (VSH 1090) at its intersection with Cox's Farm Road (VSH 767), have been posted with a 25 mph speed limit.

Mr. Gill stated that VDOT regulations require that signs notifying motor vehicle operators that golf carts and utility vehicles are using the road be posted on the roads affected by the ordinance. He stated that two signs will be required, which include a sign at the beginning of the 25 mph speed limit on Quarters Cove Drive and one on the opposite side of the road. He stated that these signs must conform to VDOT guidelines and VDOT will not make, erect or maintain the signs. He stated that the enabling statute permits the Board of Supervisors to require others to erect and maintain the signs and the ordinance has been written to require the locally affected citizens bear that responsibility. He stated that this provision has been discussed with the president of the Quarters Cove Home Owners Association who indicated that they are willing to have these signs made, erect them and maintain them in the future.

Mr. Gill stated that the ordinance revision has been advertised as required by law and that to date, there has been no input from the public.

Mr. Beauchamp opened the public hearing.

There was no public comment.

Mr. Beauchamp closed the public hearing.

Mr. Lee made a motion to Approve the Ordinance Amendment to Permit Golf Carts and Utility Vehicles within the Quarters Cove Subdivision.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

**CONSENSUS DOCKET**

Motion was made by Mr. Bellows to approve the Consensus Docket and recommendations as follows:

- 1) Minutes for the September 15, 2014 Boat Tax Committee Meeting and the September 25, 2014 Regular Meeting

Recommendation: Approve minutes as submitted

- 2) FY 15 School Budget Appropriation Request for Non-County Funds Received from the Virginia Education Foundation

Recommendation: Approve request as submitted

- 3) FY 15 Emergency Services Budget Request to Expend Non-County Funds Received from the Department of Homeland Security LEMPG and SHSP Grants

Recommendation: Approve request as submitted

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye

F. W. Jenkins, Jr.	Aye
Ernest W. Palin, Jr.	Aye
William R. Lee	Aye

**CONSIDERATION DOCKET**

The Board considered the following items on its Consideration Docket:

1. Approval of October 2014 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for October 2014 in the amount of \$247,786.73 and invoice listings for October 2014 in the amount of \$508,428.72\*.

- \*Greentown/Gaskins Project - \$9,184.00
- \*Capital Improvements - \$3,788.80

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

2. Request for Pump and Haul – Kilmarnock Irvington White Stone Rotary Club – Annual Bay Seafood Festival

Mr. Gill stated that the issue was a Request for Pump and Haul Gray Water Disposal by the Kilmarnock Irvington White Stone Rotary Club at a defined location on the 95-acre parcel described as Tax Map #29-14, which is owned by the Alexandria Police Boys Camp and leased by the Northern Neck Family YMCA. He stated that the property is zoned R-1, Residential General and is located at the end of Boys Camp Road in District 3.

Mr. Gill stated that a Permanent Pump and Haul Agreement and General Permit was issued to the Lancaster County Board of Supervisors on August 24, 2007, which allows the County to grant permission to certain parcels to use permanent pump and haul as their means of sewage/gray water disposal.

Mr. Gill stated that the Kilmarnock Irvington White Stone Rotary Club is relocating its annual Bay Seafood Festival to this location beginning in 2015 and has obtained approvals from the YMCA and owner to install a septic holding tank and wash pad on site to be used for washing and cleaning the various deep fryers and cookers used during this event. He stated that while there are approved drainfields on site for the Alexandria Police Boys Camp and the YMCA Camp Kekoka sewage disposal, the Rotary Club does not want to subject those approved drainfields to the large quantities of greasy gray water generated during cleanup, possibly jeopardizing the future capacity of those drainfields. He stated that, as a result, the Rotary Club wishes to install its own septic holding tank and have it pumped out after each festival.

Mr. Gill stated that the Virginia Department of Health treats gray water as sewage and therefore requires a Pump and Haul permit for this scenario even though no sewage is involved. He stated that previous Pump and Haul approvals by the Board of Supervisors have required a \$1,000 bond and three-year renewals to guarantee performance of this arrangement. He stated that the Rotary Club has requested that the \$1,000 bond be waived. He stated that since there is no sewage involved with this scenario and it is for a very limited use, the waiver request is considered reasonable.

Mr. Lee stated that he is connected with Camp Kekoka as well as the Rotary Club, so he would abstain from the vote.

Mr. Jenkins made a motion to Approve the Request for Pump and Haul for the Kilmarnock Irvington White Stone Rotary Club for its Annual Bay Seafood Festival, but to include a \$300 bond with reviews every three years.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Abstain

**BOARD REPORTS**

None.

**COUNTY ADMINISTRATOR**

Mr. Pleva stated that the Board needed to schedule a public hearing at the November meeting to officially adopt the Capital Improvement Budget.

Mr. Jenkins made a motion to hold a public hearing on the Capital Improvement Budget at next month's meeting.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye

Mr. Pleva stated that he had included two resolutions from Caroline County, in which the Board of Supervisors there had stated that they were not in favor of the rate increases for water service by Aqua Virginia for some of the communities in their County.

Mr. Pleva stated that he had spoken with some of the other adjacent counties and they were adopting similar resolutions.

Mr. Jenkins stated that he knew of some of the problems with Aqua Virginia that Lancaster County citizens had faced, including poor customer service.

Mr. Beauchamp stated that he had heard of some issues as well.

Mr. Jenkins stated that the resolutions could be a small way to get the State Corporation Commission to look at Aqua Virginia's practices.

Mr. Lee stated that it seemed as though the rate increase was unreasonable.

Mr. Jenkins stated that the way Aqua Virginia operates is not acceptable.

Mr. Jenkins made a motion to adopt the resolutions and amend them to include the County's concerns about poor customer service.

VOTE:	B. Wally Beauchamp	Aye
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Jason D. Bellows	Aye
F. W. Jenkins, Jr.	Aye
Ernest W. Palin, Jr.	Aye
William R. Lee	Aye

Mr. Pleva stated that there would be an update to the County's website and that he and Glenn Rowe, Director of Information Technology, were looking for input from the Board. He stated that, after speaking to other localities, he had learned that some places had outside help with their web page design, while others had done everything "in-house".

Mr. Beauchamp stated that his suggestion would be to include information on the Board members and department heads. He also stated that photographs of the County, including historical sites would be a good addition to the website.

Mr. Jenkins suggested selecting a handful of citizens to make a video about why they love the County.

Mr. Beauchamp stated that oyster trails and wineries should also be mentioned.

Mr. Pleva stated that there had been some discussion about a retreat for the Board.

Mr. Jenkins suggested the George Washington's Birthplace National Park. He stated that it wasn't too far and was a nice facility.

Mr. Pleva stated that he had included, in the Board's mail, a copy of the job description for the Finance Director. He asked that they look at the description and give their input. He stated that they would have to determine how the position will be advertised and suggested that a salary figure be included in the advertisement.

Mr. Pleva stated that he had included another list of renovations for the Administrative Building and was looking for input from the Board before putting it out for bids.

Mr. Pleva stated that he had also included a draft proposal for bids for professional architectural services for a possible Emergency Services Building and was looking for input from the Board on that as well.

## **ADJOURNMENT**

Motion was made by Mr. Palin to adjourn the meeting.

VOTE:	B. Wally Beauchamp	Aye
	Jason D. Bellows	Aye
	F. W. Jenkins, Jr.	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye