

## APPROVED

### LANCASTER COUNTY BOARD OF ELECTIONS MEETING

October 4, 2016

The Lancaster County, VA Electoral Board (EB) met at the office of the General Registrar (GR) on October 4, 2016. In attendance were Chair Barbara Breeden, Vice Chair Penny Gilbert, Secretary Lee Pulling and General Registrar Susan Jett. Barbara Breeden called the meeting to order at 9:30am. Let the record reflect that there was no one in attendance from the public.

#### Old Business

The minutes of August 2, 2016 were approved by a motion by Penny Gilbert and seconded by Barbara Breeden.

The Security Plan Revisions were postponed until after the election by a motion by Penny Gilbert and seconded by Barbara Breeden.

The Party Chairs were notified of voting machines testing and sealing on 8/26/2016. A & L completed on 9/15/2016.

#### New Business

EB discussed student registration at the proper location (home or school).

Early planning with local law enforcement on Election Day security has taken place. The Sheriff's office has been made aware of possible aggressive voters and will be available if needed. No police presence will be at the poll locations.

Contingency planning for EPB malfunction and power outage was discussed. Lee contacted the precincts and confirmed they do not have backup systems and emergency lights. Lee also contacted the County Emergency Services Coordination and was told by Terry McGregor that they have two generators, one gas and one diesel that could be used to run lights. The GR just purchased 3 new power packs. Additionally, battery operated lanterns are available at the GR office. We feel that adequate backup is available if needed since the likelihood of the entire county losing power is remote.

Officers of Election (OEs) assignments have been completed except for last minute changes.

The SBE has sent out information on voter challengers and Election Day observers. This information will be given to the Chiefs and OEs on their respective training dates.

Susan has made a power point presentation to cover the State Minimum Training Standards. Additional training notes and a quiz has been prepared for a group exercise for each session. This will train the new OEs and refresh the others.

Precinct 401 will have national Exit Poll workers again.

A new online training program has been developed by the SBE and should be ready for a roll-out this election.

The Board approved the purchase of a compatible laptop, projector and screen to do power point training for OEs and information sessions at off-site locations.

The meeting adjourned at 10:56am.

Respectfully submitted,

Lee Pulling, Secretary