

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, April 30, 2015.

- Members Present: Jason D. Bellows, Chair
Ernest W. Palin, Jr., Vice Chair
F. W. Jenkins, Jr., Board Member
William R. Lee, Board Member
B. Wally Beauchamp, Board Member
- Staff Present: Frank A. Pleva, County Administrator
Don G. Gill, Planning and Land Use Director
Crystal Whay, Building/Land Use Secretary

Mr. Bellows called the meeting to order at 7:00 p.m.

PUBLIC INPUT

None.

PRESENTATIONS

1. Recognition of Eagle Scout Shawn Matthew Valdrighi

Mr. Bellows read the resolution.

**Resolution
Recognizing Eagle Scout
Shawn Matthew Valdrighi**

Whereas, Shawn Matthew Valdrighi is a 2014 Honor Graduate of Lancaster High School and is currently a Dean's List student at James Madison University; and

Whereas, Shawn Matthew Valdrighi began his scouting journey at age 7 with Pack/Troop 242 in Kilmarnock and attained the Cub Scout Ranks of Bobcat, Tiger, Wolf, Bear, Webelo and Arrow of Light, and attained the Boy Scout Ranks of Scout,

Tenderfoot, Second Class, First Class, Star and Life, and served as Quartermaster, Patrol Leader and senior Patrol Leader of Troop 242; and

Whereas, Scout Shawn Matthew Valdrighi has worked on numerous community service projects including landscaping the playground at Morattico Baptist Church, painting and installing shelving in the youth room at Kilmarnock Baptist Church, refurbishing the Confederate and Veterans Monuments on the Lancaster Courthouse grounds, helping cut the Baylor Park Nature Trail, helping construct a soccer field at the White Stone Church of the Nazarene, weeding and mulching the playground and painting the playground fence at Campbell Memorial Presbyterian Church; and

Whereas, Scout Shawn Matthew Valdrighi completed his Eagle Scout service project in June 2014 for the Kilmarnock Museum creating a Memorial Garden and Walkway with plaques in memory and honor of residents of the Town of Kilmarnock and Lancaster county, a sitting area with concrete benches and planters and a perennial garden, and has been examined by an Eagle Scout Board of review and found worthy of the Rank of Eagle Scout;

Now, Therefore Be It Resolved, that the Board of Supervisors of Lancaster County hereby recognizes the exemplary dedication and determination of Shawn Matthew Valdrighi, and expresses its admiration for the laudatory accomplishments that he attained during his scouting career and especially in the ultimate achievement of the Rank of Eagle Scout; and

Be It Finally Resolved, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter shall be conveyed to Troop 242 and shall be spread upon the meeting minutes of said Board of Supervisors.

Mr. Jenkins made a motion to adopt the resolution.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

2. Recognition of State Wrestling Champions Sam Bouis and Kenique Stewart

Mr. Bellows read the resolution.

**Resolution Recognizing
Lancaster High School Wrestler Samuel Bouis
Group 1A Heavyweight Division
State Champion**

Whereas, Samuel Bouis is a junior at Lancaster High School and a highly accomplished and decorated member of the high school wrestling team; and

Whereas, Samuel Bouis is an i64 Fall Classic Champion, three-time District Champion, a two-time Regional Champion, a Lancer Invitational Champion, a Guerrilla Open Champion, a VACW Underclassman State Champion, Super 32 Place Winner, a Virginia Beach Nationals Finalist and a two-time Nick Mason Memorial Champion; and

Whereas, Samuel Bouis has a 94-16 career high school record with 92 pins, and was 45-1 during the 2014-2015 wrestling season, and was the top ranked wrestler in the state in the Group 1A heavyweight division; and

Whereas, Samuel Bouis won the gold medal finishing first in the Group 1A heavyweight division of Virginia High School League's 2015 wrestling championship tournament in Salem, Virginia;

Now, Therefore Be It Resolved, that the Board of Supervisors of Lancaster County hereby recognizes the exemplary dedication, determination and accomplishments of Samuel Bouis, which resulted in the Heavyweight Division championship of the Virginia High School League's Group 1A State Wrestling Championship Tournament of 2015; and

Be It Further Resolved, that the Board of Supervisors of Lancaster County hereby expresses its admiration to Samuel Bouis of the Lancaster High School Wrestling Team for the laudatory accomplishments that he attained during his wrestling career and especially during the Virginia High School League's Group 1A State Wrestling Championship Tournament of 2015; and

Be It Finally Resolved, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter shall be conveyed to the Lancaster County School Board, the Lancaster High School Athletic Director, and the Lancaster High School Head Wrestling Coach and shall be spread upon the meeting minutes of said Board of Supervisors.

Mr. Palin made a motion to adopt the resolution.

VOTE: Jason D. Bellows Aye

Ernest W. Palin, Jr. Aye

F. W. Jenkins, Jr. Aye

William R. Lee Aye

B. Wally Beauchamp Aye

Mr. Bellows read the resolution.

**Resolution Recognizing
Lancaster High School Wrestler Kenique Stewart
Group 1A 152-Pound Division
State Champion**

Whereas, Kenique Stewart is a junior at Lancaster High School and a highly accomplished and decorated member of the high school wrestling team; and

Whereas, Kenique Stewart is a Honor Roll student, a Ram Rumble Champion, a George Mason Champion, and finished fifth at the Nationals; and

Whereas, Kenique Stewart has an 89-21 career high school record, and was 43-3 during the 2014-2015 wrestling season with 27 pins, and was the top ranked wrestler in the state in the Group 1A 152-Pound weight division; and

Whereas, Kenique Stewart won the gold medal finishing first in the Group 1A 152-Pound weight division of Virginia High School League's 2015 wrestling championship tournament in Salem, Virginia;

Now, Therefore Be It Resolved, that the Board of Supervisors of Lancaster County hereby recognizes the exemplary dedication, determination and accomplishments of Kenique Stewart, which resulted in the 152-Pound Weight Division championship of the Virginia High School League's Group 1A State Wrestling Championship Tournament of 2015; and

Be It Further Resolved, that the Board of Supervisors of Lancaster County hereby expresses its admiration to Kenique Stewart of the Lancaster High School Wrestling Team for the laudatory accomplishments that he attained during his wrestling career and especially during the Virginia High School League's Group 1A State Wrestling Championship Tournament of 2015; and

Be It Finally Resolved, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter shall be conveyed to the Lancaster County School Board, the Lancaster High School Athletic Director, and the Lancaster High School Head Wrestling Coach and shall be spread upon the meeting minutes of said Board of Supervisors.

Mr. Beauchamp made a motion to adopt the resolution.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Robert Harper of VDOT stated that they will begin their mowing work in a few weeks and want to have the primary roads mowed before the Memorial Day weekend. He stated that some paving began this week and he will let the Board know of the future paving schedule once he finds out.

Mr. Carter White, the Assistant Residency Administrator, explained the draft of the Secondary Six-Year Plan that was included in the Board members' packages. He stated that the plan included two types of funds, with the first being the unpaved road fund, which are based on a prorated share of the amount of unpaved roads statewide that carry over fifty vehicles per day. He stated that, currently, Lancaster County has about ten miles of dirt roads.

Mr. White stated that the second type of funds in the six-year plan are tele-fees. He stated that those are fees that are paid by the utility companies to have their facilities in the right-of-way and the fees are distributed state-wide by a formula, which generates roughly \$30,000 per year for the County.

Mr. White stated that funds left over from prior completed projects amount to roughly \$400,000 and those funds can be used for future projects.

Mr. White stated that the four unpaved roads, with more than 50 vehicles per day, and the cost are: Coleman Lane-\$85,000, Courtney Road-\$55,000, Smith Lane-\$148,000 and Dymer Beach Drive-\$55,000. He stated that VDOT would like to hold the public

hearing on the Secondary Six-Year Plan at the regular Board of Supervisors' meeting in May.

Mr. Lee made a motion to hold the public hearing for the VDOT Secondary Six-Year Plan at the May meeting.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Mr. White referred to the Merry Point Ferry and stated that the operating hours are Tuesday through Friday from 7:00 a.m. to 5:30 p.m. and Saturday from 8:30 a.m. to 5:30 p.m. He stated that is about fifty-one hours per week. He asked if the Board would like to change the schedule for the summer months.

Mr. Jenkins suggested leaving it as it is.

Mr. Palin agreed.

The consensus was to leave the Merry Point Ferry's schedule the same.

PUBLIC HEARING

1. Application for Special Exception – Robin C. and Robert L. Cunningham

Mr. Gill stated that the issue was an Application for Special Exception by Robin C. Cunningham, Director, White Stone Radio, Inc. (agent) and Robert L. Cunningham (property owner) to place a single pole, non-guyed antenna under 100 feet tall for low power FM transmission on 26.18-acres described as Tax Map #34-212 and 212A. He stated that the property is zoned R-1, Residential General and is located at 842 Cherry Point Drive in District 3.

Mr. Gill stated that the applicants wish to put up a single pole, non-guyed antenna, that is just under 100 feet tall, at their house on the Rappahannock River just east of the Norris Bridge in White Stone and operate a FM-LP radio station from their home. He stated that this FM-LP or low power station is mainly controlled by computers and will only require one additional employee, if any, and has a transmission radius of about 3.5 miles. He stated that it is a non-profit business and has been given the call letters, WWND-LP 103.9 under FCC File

#BNPL-20131104ARO and FCC #194308. He stated that these FM-LP stations are limited to 100 watts of power and for comparison, WRAR 105.5 in Tappahannock has 6,000 watts, WIGO 104.9 in Kilmarnock has 4,100 watts and WKWI 101.7 in Kilmarnock has 2,200 watts.

Mr. Gill stated that this type of radio broadcast from home will fit our home occupation definition, which is allowed in R-1, but a special exception is needed for the less than 100-foot tall antenna since Article 5-1-23 states, "Public utility booster or relay stations, transformer substations, cellular and other public communication towers which extend higher than 35 feet above ground level, with a special exception. Distribution lines and poles, pipes, meters and other facilities for the provision and maintenance of public utilities, including water and sewer installations, are permitted in this district." He stated that the Board of Supervisors recently revised the zoning ordinance to allow internet antennas less than 100-feet tall, by right, in most zoning districts, and even though this FM-LP antenna will look similar to those internet antennas, this type of antenna does not fall in that category.

Mr. Gill stated that since this was the first time a request of this nature had been presented to him, he asked County Attorney Jim Cornwell to help determine if local regulatory authority was preempted by federal regulation with this scenario, as is the case with HAM radio operation. He stated that Mr. Cornwell found out that local regulatory authority was not preempted, so the County can regulate this antenna. He stated that Mr. Cornwell also agreed that this use, as presented, will fit the home occupation definition, so the process we have requested of the applicants is correct.

Mr. Gill stated that there are no other zoning issues with the placement of this antenna. He stated that it will be located outside the 100-foot RPA buffer and basically in the middle of the 26-acre property. He stated that the exact location of the pole will be determined where optimum reception is achieved, but somewhere within the box shown on the sketch.

Mr. Gill stated that adjoining property owners have been notified and advertising conducted as required by law. He stated that to date, there has been one response from a neighbor who asked if the proposed antenna would interfere with their radio or television reception. He stated that Mr. Cunningham has provided an e-mail from a qualified person who has been in the business for over twenty-three years, who stated that the new low power transmitters that are certified by the FCC do not interfere with television, cellular phones, landline phones, satellite television or cable television and that the new transmitters are all digital.

Mr. Gill stated that the applicants are present at the meeting.

Mr. Bellows opened the public hearing.

Mrs. Robin Cunningham, the applicant, stated that Mr. Rawleigh Simmons was with her and would like to speak after her comments. She stated that she thought their proposal would benefit the community. She stated that White Stone Radio, Inc. is a corporation that she and her husband formed that is authorized by the Commonwealth of Virginia's State Corporation Commission. She stated that they learned a couple of years ago that the FCC was accepting applications for non-profit, low power FM licenses and the offering of those licenses is rare and only occurs every fifteen to twenty years. She stated that low power FM licenses are for community based radio that allows local broadcasters to serve their communities and must be owned by local members of the community in which they serve. She stated that this type of radio counts on volunteers in the community to do shows, involving individuals, schools, churches and community groups.

Mrs. Cunningham stated that the proposed antenna will not affect their neighbors. She stated that it is a low-profile, single, free standing pole without any wires or lights. She stated that local response has been great and they would like to be on-air by July. She thanked the Board for their consideration.

Mr. Lee asked about the broadcasting hours.

Mrs. Cunningham replied twenty-four hours a day.

Mr. Simmons stated that he understood some citizens may be worried about interference and wanted them to know that the FCC has decreased the bandwidth on the transmitters that can be used on any given frequency, so there is no "bleed-over". He stated that the Cunninghams will be using all new equipment that has been FCC certified with a narrow bandwidth, so there should be no trouble with interference.

Mr. Simmons stated that he thought the general public should know that the Cunninghams have applied for a special exception for this one particular use, so it cannot be turned into anything other than what they hope to be granted to them.

Mr. Bellows closed the public hearing.

Mr. Bellows made a motion to Approve the Application for Special Exception by Robin C. Cunningham, Director, White Stone Radio, Inc. and Robert L. Cunningham. He stated that he thought it was a good idea and would be helpful to the community.

VOTE: Jason D. Bellows Aye

Ernest W. Palin, Jr. Aye

F. W. Jenkins, Jr. Aye

William R. Lee Aye

B. Wally Beauchamp Aye

2. Proposed Conveyance of Tax Map #27-185C

Mr. Pleva stated that this issue was explained by Mr. John Bateman of the Northern Neck Planning District Commission at last month's meeting. He stated that the Board approved the acquisition of the parcel at its March 9, 2015 meeting for its appraised value of \$15,000 as the best option to resolve the dilemma created when the owner, Charles Maiden, passed away during the rehabilitation of the property.

Mr. Pleva stated that, in accordance with Sections 15.2-1800 and 15.2-1813 of the Code of Virginia, 1950, as amended, the Lancaster County Board of Supervisors will receive public comment and consider the proposed conveyance or disposition of a parcel of land, together with all improvements thereon and all appurtenances thereunto appertaining, being shown and described as Tax Parcel Number 27-185C and located at 79 Emerald Lane. He stated that the proposal is to convey the parcel to the family selected by the Housing Rehabilitation Board, which is the family of Pearline Yerby in White Stone. He stated that once the conveyance is approved, the County Attorney, Jim Cornwell will prepare the appropriate deed and deed of trust for signatures and recordation.

Mr. Pleva stated that he had received no comment from the public.

Mr. Jenkins asked about the financing terms.

Mr. Pleva replied that there would be a \$1000 deposit and then a deed of trust that the family will pay over the next ten years, with a low interest rate.

Mr. Bellows opened the public hearing.

There was no public comment.

Mr. Bellows closed the public hearing.

Mr. Lee made a motion to Approve the Proposed Conveyance of Tax Map #27-185C.

VOTE: Jason D. Bellows Aye
Ernest W. Palin, Jr. Aye
F. W. Jenkins, Jr. Aye
William R. Lee Aye
B. Wally Beauchamp Aye

CONSENSUS DOCKET

Motion was made by Mr. Jenkins to approve the Consensus Docket and recommendations as follows:

1. Minutes for March 24, March 26 and April 14, 2015 Meetings

Recommendation: Approve minutes as submitted

2. FY 15 School Budget Appropriation Request for Non-County Funds Received from the Virginia Department of Education Office of Special Education and Student Services

Revenue:

Parent Resource Center	3-251-033020-0000	\$10,000
Title I-Part A, NCLB	3-251-033020-0014	\$115,000
Title VI-B-Special Ed	3-251-033020-0019	\$113,000
Title II Part A, Ed. Qual	3-251-033020-0026	\$25,000

Expenditure:

Service Salaries & Wages	4-251-065300-1190-900	\$4,500
FICA	4-251-065300-2100-900	\$500
Materials & Supplies	4-251-065300-6000-900	\$5,000
Contracted Services	4-251-061100-3000-120-500-500	\$80,000
Educational Supplies	4-251-061100-6013-120-500-500	\$35,000
Salaries Teacher	4-251-061100-x-206-506	\$53,500
VRS Benefits	4-251-061100-x-206-506	\$3,000
Contracted Services	4-251-061100-x-206-506	\$34,000
Convention & Education	4-251-061100-x-206-506	\$5,500
Educational Supplies	4-251-061100-x-206-506	\$17,000
Contracted Services	4-251-061100-x-121-521	\$19,000
Instructional Materials	4-251-061100-x-121-521	\$6,000

Recommendation: Approve request as submitted

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

1. Approval of April 2015 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for April 2015 in the amount of \$249,471.76 and invoice listings for April 2015 in the amount of \$586,588.05*.

*Capital Improvements - \$26,331.00

*Greentown/Gaskins - \$3,275.00

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

2. Lancaster County Electoral Board Proposal and Request for Public Hearing to Move the Polling Site Locations for Precincts 301, 302 and 401

Ms. Marilyn McGlamary, Electoral Board Secretary, stated that the Electoral Board, along with the General Registrar, Mrs. Susan Jett, have determined that there needed to be some changes with the polling sites to make them better for citizens and election workers. She stated that some of the issues included, safety, parking issues and the sizes of the buildings.

Ms. McGlamary stated that the changes included: moving Precinct 301 from the White Stone Volunteer Fire Department to the White Stone United Methodist

Church, moving Precinct 401 from the Kilmarnock-Lancaster Volunteer Rescue Squad to Grace Episcopal Church and moving Precinct 302 from Grace Episcopal Church to the Kilmarnock Baptist Church.

Ms. McGlamary stated that the County Attorney, Jim Cornwell, has drafted a revised ordinance clarifying these changes.

Mr. Pleva stated that an ordinance change will require two advertisements in the local paper and the public hearing could be conducted at the regular May meeting.

Mr. Lee asked about the time line for the proposed changes.

Ms. McGlamary replied that they would like to do it as soon as possible. She stated that voters have to be informed of polling site changes sixty days before an election and the next election is in November.

Mr. Lee made a motion to set the public hearing for the Polling Site Relocations for Precincts 301, 302, and 401 at the regular May meeting.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

3. Radio Communications of Virginia, Inc. Proposal for Replacement of County-wide Emergency Communications Radio System and Equipment

Chief Terry McGregor stated that Michael Bolton and Will Smithson of Radio Communications of Virginia, Inc. were present to discuss the proposed emergency communications radio system and equipment. He stated that Sergeant Jeffrey Haywood, John Mann and he have been working with Radio Communications of Virginia, Inc. to develop a plan that will meet the needs of Lancaster County.

Mr. Michael Bolton, Public Safety Account Manager for Radio Communications of Virginia, Inc., stated that their company had been in business for over sixty years and have been a long-time business partner with Lancaster County.

Mr. Bolton stated that the project's goals were to improve system coverage by creating a wide area seamless footprint for portable radios, to provide a system that is cost effective, a path to the new federal standard P25 digital system, which makes all systems work together, and GPS tracking of the school buses, along with other security measures for the schools.

Mr. Bolton explained the current system being used, which has two repeater channels. He stated that the new system is proposing four channels for additional growth.

Mr. Bolton stated that currently there are areas in the County which lack radio coverage, so they are prepared to address that issue.

Mr. Bolton stated that they are also proposing a five site internet protocol VHF system with all new equipment. He stated that everything will be upgradeable.

Mr. Lee asked about the mixture of digital and analog.

Mr. Bolton replied that the point to point will be digital and the radios will run on analog.

Mr. Bolton stated that they would be reusing the existing towers, except for site two. He stated that they will be replacing the service cabinets with walk-in shelters, which will be better for servicing the towers.

Mr. Bolton explained the microwave system in detail and explained how it was "self-healing." He showed maps of the County and how the coverage area would greatly increase.

Sergeant Haywood stated that he had been on both sides of this issue with using the handheld radios in his fire department service and working dispatch in the Sheriff's Office and most of the trouble is in the upper end of the County.

Mr. Beauchamp asked if weather conditions had any impact on the reception.

Sergeant Haywood replied no.

Mr. Pleva asked about vegetation and the way it may affect the coverage.

Mr. Smithson replied that they do their coverage testing at full foliage.

Mr. Beauchamp asked when Northumberland's system would be up and running.

Mr. Smithson replied May 12th.

Mr. Bellows asked if there was training included for the employees.

Mr. Smithson replied yes.

Mr. Pleva asked about the cost of the proposed project.

Mr. Bolton replied that the total cost was \$1,799,545.56 for the turn-key job.

Mr. Lee asked about technical support.

Mr. Bolton replied that the technical support was for one year. He stated that the maintenance costs will be approximately \$38,000 for years two through five and that includes the school system.

Mr. Lee asked about future additional costs for upgrades for hardware and software.

Mr. Bolton replied that they should not have to upgrade the hardware in the next fifteen years.

Mr. Smithson stated that the support fees are fixed and in a few years, there may need to be some computer upgrades. He stated that there will be new versions of the software that will come out from time to time. He stated that there are some things that are optional.

Mr. Pleva asked about a time line for the project.

Mr. Smithson replied eighteen to twenty-four months.

Mr. Beauchamp asked about Northumberland's cost of the system versus Lancaster's cost.

Mr. Bolton replied that the Northumberland system came in at about one million dollars. He stated that they co-located on all of their sites and did not have to build one, which saved them some money. He stated that they also re-used their service cabinets, where Lancaster would be constructing new shelters. He further stated that Northumberland did not have alarms at their sites and did not have the loop microwave system that had been proposed for Lancaster County.

Mr. Beauchamp asked them to address the \$100,000 savings if an order is placed by June 5th.

Mr. Pleva asked if the savings could be locked in through June. He stated that it was a big investment and the material was obtained fairly recently.

Mr. Smithson stated that when Motorola passes discounts on to them, they pass their savings to their customers. He stated that he would work with the County as best he could.

Mr. Jenkins stated that the Board owed it to the taxpayers to do their due diligence. He stated that they are looking at a \$1.8 million dollar expenditure for a county with about a \$27 million dollar annual budget and that is a big deal. He stated that the Board did not receive the materials on the proposed system until last Friday.

Mr. Smithson stated that he would work with the County.

Mr. Beauchamp stated that he had been involved with Chief McGregor and Sergeant Haywood in developing the proposal for a new communications system and the bottom line is that the current system needs to be addressed. He stated that the system equates to a \$150 expenditure for every man, woman and child living in the County and it is a lot of money and needs to be considered carefully.

The Board thanked Mr. Bolton and Mr. Smithson for their presentation.

Mr. Gill stated that in the FY 15 Capital Improvement Budget, the Board of Supervisors approved \$85,000 for two radio consoles and those items have not been installed yet and stated that equipment would be included with the proposed system.

Sergeant Haywood agreed.

Mr. Jenkins stated that he would like staff to help with the due diligence for the proposed system. He stated that he would like to know what other vendors are out there and what other localities' experiences have been with similar systems. He stated that the issue should be tabled until next month's meeting.

Mr. Pleva stated that he would include it on the May meeting agenda.

4. Building Inspection Policy

Mr. Stephen Daum, Lancaster County Building Official, stated that the Uniform Statewide Building Code requires that any ladder, scaffolding or test equipment necessary to conduct or witness a requested inspection be provided by the permit holder. He stated that his department had been very liberal in that interpretation. He stated that he and Keith Cornwell, Building Inspector, were starting to see concrete blocks used for steps and pallets being used for ladders.

Mr. Daum stated that, in the interest of safety, he was proposing to make it a policy of the building department, to require a set of temporary steps or an OSHA

approved ladder and method of use. He stated that it would be safer for his department as well as the work crews.

Mr. Jenkins asked if an OSHA approved ladder was something that could be purchased at Wal-Mart.

Mr. Daum replied yes.

Mr. Jenkins asked how would the policy change be communicated to the appropriate persons.

Mr. Daum replied that there would be a 30-day grace period and a notice given out with each permit.

Mr. Lee stated that he did not think it was unreasonable to expect a good ladder on a building site.

Mr. Palin agreed.

Mr. Beauchamp made a motion to adopt the Building Inspection Policy.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

BOARD REPORTS

None.

COUNTY ADMINISTRATOR

Mr. Pleva stated that each Board member should have their budget binder for next Monday's budget work session at 5:30 p.m.

Mr. Pleva stated that each member should have the three estimates of the proposed work at the Windmill Point canoe/kayak launch site and Windjammer Lane. He

stated that Ransone's Nursery was the cheapest. He stated that once the Board authorizes it, the work should take approximately a week.

Mr. Bellows made a motion to award the contract to Ransone's Nursery for the work at the Windmill Point canoe/kayak launch site and Windjammer Lane.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Mr. Pleva stated that he wanted to thank everyone for their condolences after the passing of his father.

ADJOURNMENT

Motion was made by Mr. Jenkins to adjourn.

VOTE:	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	F. W. Jenkins, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye