

VIRGINIA:

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, June 30, 2011.

Members Present: B. Wally Beauchamp, Chair
 F.W. Jenkins, Jr., Vice Chair
 Ernest W. Palin, Jr., Board Member
 Peter N. Geilich, Board Member
 Jack S. Russell, Board Member

Staff Present: William H. Pennell, Jr., County Administrator
 Jack D. Larson, Assistant County Administrator
 Don G. Gill, Planning and Land Use Director

Mr. Beauchamp called the meeting to order at 7:00 p.m.

PUBLIC INPUT

None

PRESENTATIONS

Introduction of the new Lancaster County Administrator

Mr. Beauchamp stated it was his pleasure to announce that Frank Pleva has accepted the Lancaster County Board of Supervisors' offer to become the new Lancaster County Administrator and he will begin his duties on July 18, 2011.

Mr. Pleva said he would like to thank the Board for its faith in offering him this position. He stated he will certainly do his best to carry out the wishes of this Board along with citizens of Lancaster County. He said he has known Mr. Pennell for many

years though regional organizations and has always valued his professional association as well as his person friendship. He also thanked Mr. Pennell for his assistance with this process. He is looking forward to working with the Board of Supervisors and staff as he has heard a lot of good things.

Introduction of the new Lancaster County School Superintendent

Mr. Pennell introduced Dr. Daniel W. Lukich the new Lancaster County School Superintendent.

Dr. Daniel W. Lukich stated he is happy to be in Lancaster County and looks forward to working the Board of Supervisors on an important topic which is school finances. He said he and his wife Judy moved into Kilmarnock and are enjoying Lancaster thus far. This is his first experience in Virginia and looks forward to working many good years with everyone.

VIRGINIA DEPARTMENT OF TRANSPORTATION

County Road Maintenance

Mr. Harper stated they have not finished the plant mix schedule yet. They still have nine miles of primary road left from Kilmarnock to Irvington adding a four foot shoulder on each side of the road.

Mr. Harper said tractor mowing will be done in mid-July including litter pick up; there will be additional mowing again late September or early October.

PUBLIC HEARING

1. Application for Special Exception (Individual Manufactured Home) – Barbara Cox – Mr. Gill presented an Application for Special Exception by Barbara Cox to

place an individual manufactured home on a 1.0-acre parcel described as Tax Map #17-32A. This property is located at 126 Carlson Road (VSH 615) in District 2.

Mr. Gill stated Article 5-1-3 of the Zoning Ordinance requires a special exception for the placement of individual manufactured homes such as this (16 feet X 76 feet single wide). Previous similar approvals by the Board of Supervisors have been based on whether any legitimate concerns could be raised by adjacent property owners.

Mr. Gill said this property will utilize the existing septic site and well. All front, rear and side setbacks can be met. Similar types of manufactured homes exist in this neighborhood. This manufactured home will replace an existing uninhabitable dwelling, which will be converted to a storage structure.

Mr. Gill said this issue has been advertised and adjoining property owners notified as required by law. To date, there has been no input from the public.

Chairman Beauchamp opened the public hearing.

Hearing none Chairman Beauchamp closed the public hearing.

Mr. Palin made a motion to approve the Application for Special Exception for Barbara Cox to place an individual manufactured home on a 1.0 acre parcel described as Tax Map #17-32A located at 126 Carlson Road (VSH 615).

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

2. Application for Special Exception (Individual Manufactured Home) – Marquita Yerby Jackson – Mr. Gill presented an Application for Special Exception by Marquita Yerby Jackson to place an individual manufactured home on a 1.003-acre recently subdivided portion of Tax Map #28-96. This property is located at 1233 Irvington Road (VSH 200) in District 4.

Mr. Gill stated Ms. Jackson’s individual manufactured home (28’ X 52’ double wide) meets all of the requirements of the Zoning Ordinance Article 5-1-3 for “by right” placement EXCEPT “a roof pitch of 3.25:12 or greater” and therefore requires a special exception. The roof pitch, as stated by the applicant and verified with Clayton Homes, is only 3:12. Previous similar approvals by the Board of Supervisors have been based on whether any legitimate concerns could be raised by adjacent property owners.

Mr. Gill said this property has an approved health department permit for on site septic and a well. All front, rear and side setbacks can be met. Similar types of manufactured homes exist in this neighborhood.

Mr. Gill stated this issue has been advertised and adjoining property owners notified as required by law. To date, there has been one member of the public requesting additional information.

Chairman Beauchamp opened the public hearing.

Hearing none Chairman Beauchamp closed the public hearing.

Dr. Russell made a motion to approve the Application for Special Exception for Marquita Yerby Jackson to place an individual manufactured home on a 1.003 acre recently subdivided portion of Tax Map #28-96 located at 1233 Irvington Road (VSH 200).

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|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

3. Application for Special Exception – Julian W. & Torrence M. Harman – Mr. Gill presented an Application for Special Exception from Torrence M. and Julian W. Harman, Jr. to expand/enlarge an existing authorized non-conforming residential structure on a 0.615-acre parcel described as Tax Map #19A-1-9. This property is located at 315 Riverview Road in District 1.

Mr. Gill stated the residential structure on this parcel existed prior to the effective date of the Lancaster County Zoning Ordinance (6/1/1975), and therefore is an authorized non-conforming structure. Article 12-4-1 allows for the expansion/enlargement of existing non-conforming structures, with a special exception, if the setbacks of that zoning district can be met.

Mr. Gill said the applicants wish to enlarge the existing 9' X 15' porch to 12' X 38.3' to run the entire length of the house on the riverside. The proposed addition will not encroach further into the existing non-conforming 11.1' southern side yard and will conform to all other setback requirements of the R-1, Residential General District. It is also located outside the 100-foot Resource Protection Area (RPA) as depicted on the site plan provided for the Board of Supervisors review. Many similar sized authorized non-conforming lots and structures exist in this neighborhood.

Mr. Gill stated adjoining property owners have been notified and advertising conducted as required by law. To date, there has been no response from the public.

Chairman Beauchamp opened the public hearing.

Hearing none Chairman Beauchamp closed the public hearing.

Mr. Jenkins made a motion to approve the Application for Special Exception for Julia W. and Torrence M. Harman to expand/enlarge an existing authorized non-conforming residential structure on a 0.615 acre parcel described as Tax Map #19A-1-9 located at 315 Riverview Road.

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

4. Lancaster County Tax Levy for Calendar Year 2011 – Mr. Larson presented the proposed tax rates for Calendar Year (CY) 2011. The draft ordinance has been advertised as required by law. It would establish the same tax rates for CY 2011 for all categories as those levied for CY 2010.

TAX LEVY FOR CALENDAR YEAR 2011

Be it ordained by the Lancaster County Board of Supervisors:

Beginning January 1, 2011 until December 31, 2011, the following tax rates shall apply in Lancaster County, Virginia:

Real Estate - \$0.40 per \$100 of assessed value

Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value

All Other Personal Property - \$1.52 per \$100 of assessed value

Machinery and Tools - \$1.52 per \$100 of assessed value

Merchant's Capital - \$1.00 per \$100 of assessed value discounted 50%

PUBLIC SERVICE CORPORATIONS

Real Estate - \$0.40 per \$100 of assessed value

Personal Property (Motor Vehicles) - \$2.04 per \$100 of assessed value

All Other Personal Property - \$1.52 per \$100 of assessed value

Chairman Beauchamp opened the public hearing.

George Bott, District 1, said budgets are hard because they are full of a lot of numbers but still deserve careful attention. He said he has voiced his concerns at the public hearing for the Lancaster County Operating Budget. The fund balance at the end of the year for the FY12 budget will be \$3,962,000, last year the board took action and lower the rate and similar action is need this year. He stated \$3,962,000 is a high reserve which 275% of the ten year average reserves. Lancaster County has never had to draw upon a reserve this large. Return some of the excess reserves to county citizens.

Charles Costello, District 2 stated things happen and this economy has not yet recovered and there will be some unfunded mandates. He asked the board to hold the tax levy and approve it as advertised. He stated if people are affected by tornados FEMA did not help other Virginia localities with tornado disaster, there were 44 reported this year and who knows if Lancaster County will be the next to get hit. He would like to see the fund balance remain as the county will see unfunded mandates and the funds will be available when the county has to assist. He asked the Board of Supervisors to approve the tax levy as advertised.

Chairman Beauchamp closed the public hearing.

Mr. Jenkins said he would like to see the tax levy reduced by .02¢ on real estate rate and all other tax rates remain the same.

Mr. Geilich said if the tax levy is reduced by .02¢ that would equal a little over \$600,000 and that would be a little too much. He would like to see the real estate tax levy reduced by .01¢.

Dr. Russell said he has concerns with the economy and with funding being cut in education and public safety. He would like to see the tax levy rate remain the same and approve as advertised.

Mr. Palin said he would like to maintain the current tax levy rate which is what has been advertised. He said economy has not yet recovered and there will be unfunded mandates in education, the county needs to find a way to create jobs which will need funding, and he would like to continue to work toward access to public water for the citizens. He would prefer to leave the tax rate as it is rather than having unfunded mandates and later be asked to raise taxes because he would not be able to support raising the tax rate. The county needs to be prepared for any natural disaster and the Auditors said we should have 15% of our budget in the fund reserve and he would like to maintain the fund balance.

Mr. Jenkins said if a terrible disaster were to happen here the money that we are talking about would not be enough to tide us over. The reason for remaining at such a high level is for the comfort of the people here. Others are concerned about the economy which is why it is important to reduce the tax levy and leave money in the pocket of the people.

Mr. Beauchamp stated he would be able to support .01¢ but not .02¢ because there will be unfunded mandates that the county will have to pick up.

Mr. Jenkins made a motion to adopt the following ordinance for the Tax Levy for Calendar Year 2011 to reflect the following:

- Real Estate - \$0.38 per \$100 of assessed value
- Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value
- All Other Personal Property - \$1.52 per \$100 of assessed value
- Machinery and Tools - \$1.52 per \$100 of assessed value
- Merchant's Capital - \$1.00 per \$100 of assessed value discounted 50%

PUBLIC SERVICE CORPORATIONS

- Real Estate - \$0.38 per \$100 of assessed value
- Personal Property (Motor Vehicles) - \$2.04 per \$100 of assessed value
- All Other Personal Property - \$1.52 per \$100 of assessed value

ROLL CALL

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Nay |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Nay |
| | Peter N. Geilich | Nay |
| | Jack S. Russell | Nay |

Motion failed 1 – 4.

Mr. Geilich made a motion to adopt the following Ordinance for the Tax Levy for Calendar Year 2011 to reflect the following:

- Real Estate - \$0.39 per \$100 of assessed value
- Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value
- All Other Personal Property - \$1.52 per \$100 of assessed value
- Machinery and Tools - \$1.52 per \$100 of assessed value

Merchant's Capital - \$1.00 per \$100 of assessed value discounted 50%

PUBLIC SERVICE CORPORATIONS

Real Estate - \$0.39 per \$100 of assessed value

Personal Property (Motor Vehicles) - \$2.04 per \$100 of assessed value

All Other Personal Property - \$1.52 per \$100 of assessed value

ROLL CALL

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Nay |
| | Ernest W. Palin, Jr. | Nay |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Nay |

Motion failed 2 -3.

Mr. Jenkins made a motion to adopt the following ordinance for the Tax Levy for Calendar Year 2011 to reflect the following:

Real Estate - \$0.385 per \$100 of assessed value

Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value

All Other Personal Property - \$1.52 per \$100 of assessed value

Machinery and Tools - \$1.52 per \$100 of assessed value

Merchant's Capital - \$1.00 per \$100 of assessed value discounted 50%

PUBLIC SERVICE CORPORATIONS

Real Estate - \$0.385 per \$100 of assessed value

Personal Property (Motor Vehicles) - \$2.04 per \$100 of assessed value

All Other Personal Property - \$1.52 per \$100 of assessed value

ROLL CALL

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|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Nay |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Nay |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Nay |

Motion failed 2 – 3.

Mr. Palin made a motion to adopt the following Ordinance for the Tax Levy for Calendar Year 2011 to reflect the following:

Real Estate - \$0.40 per \$100 of assessed value
Personal Property Motor Vehicles - \$2.04 per \$100 of assessed value
All Other Personal Property - \$1.52 per \$100 of assessed value
Machinery and Tools - \$1.52 per \$100 of assessed value
Merchant's Capital - \$1.00 per \$100 of assessed value discounted 50%

PUBLIC SERVICE CORPORATIONS

Real Estate - \$0.40 per \$100 of assessed value
Personal Property (Motor Vehicles) - \$2.04 per \$100 of assessed value
All Other Personal Property - \$1.52 per \$100 of assessed value

ROLL CALL

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Nay |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

Motion passed 4 – 1.

CONSENSUS DOCKET

Motion was made by Mr. Geilich to Approve the Consensus Docket and recommendations as follows:

- A. Minutes for May 5, 2011, May 18, 2011, May 24, 2011, May 26, 2011, May 31, 2011, June 2, 2011, and June 23, 2011

Recommendation: Approve minutes as submitted

- B. Bay Consortium Workforce Investment Board – Lancaster County Representative

Recommendation: Approve appointment of Mr. Kenneth M. Knull and Mr. William H. Pennell, Jr. for a term July 1, 2011 through June 30, 2015

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| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

CONSIDERATION DOCKET

The Board considered the following items on its Consideration Docket:

- 1. Approval of June 2011 Salaries and Invoice Listings

Motion was made by Mr. Palin to approve the salaries for June 2011 in the amount of \$217,508.08* and Invoice Listings for June 2011 in the amount of \$598,220.25*.

*Judicial Center Expenses \$13,580.51

*Capital Improvements \$69,437.59

*Linx Grant \$17,160.45

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| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

2. 2012 Proposed Reassessment of Real Property Values – Mr. Pennell said one year ago, the Lancaster County Board of Supervisors authorized a cooperative Request for Proposal for Reassessment Services with the County of Northumberland. The Northumberland reassessment work is coming to an end and it is timely for the Lancaster County Board of Supervisors to consider the award of a contract to the previously determined lowest, responsible bidder – Blue Ridge Mass Appraisals.

Mr. Pennell stated Lancaster County has been on a four year reassessment cycle for the past several iterations of reassessment. Last year, the Board of Supervisors wanted to wait an additional year before authorizing the start of the next reassessment – making this cycle a five year span from the 2008 iteration. The proposed fiscal year 2012 already contains funding to provide for the work to be done from July 2011 through June 2012. The fiscal year 2013 budget would include the remaining amounts necessary to complete the work.

Mr. Pennell said state law allows for up to six years between county reassessments of real estate values. While the assessed value of real property has only a minimal effect on property taxes paid – the bottom line of the annual county budget controls the levy that must be imposed to attain the needed funding to perform the work authorized by the budget – there is a perception within the

community that property values have significantly fallen due to the national economic woes.

Mr. Beauchamp stated he spoke to Sonny Thomas, Commissioner of the Revenue and he said there have been 30 – 40 callers refinancing with lower rates and the appraisals are coming up considerably less than the current assessments, in the range of 10 – 13% below the county assessment. He said Mr. Thomas suggests that the county move forward.

Mr. Geilich made a motion to authorize the County Administrator to execute the proper document to have Blue Ridge Mass Appraisal perform the reassessment this year.

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|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

3. FY 2012 Lancaster County Operating and Capital Improvement Budget – Mr. Larson asked the board for consideration and approval of the subject budgets.

Mr. Larson said the Board of Supervisors received public input on the subject budgets on June 23, 2011. The requirement for a minimum one-week period between the taking of public input and consideration for approval has therefore been met. A synopsis of the operating and capital improvement budgets with proposed operating expenditures of \$27,243,018 and projected revenues of \$26,565,585 is attached. Fund balance at the end of FY 2012 is projected to be \$3,872,380. New capital improvement expenditures, proposed, are \$283,547 with \$166,276 being funded from the current balance in the capital improvement fund and the remainder from other sources.

Dr. Russell made a motion to approve the FY 2012 Lancaster County Operating and Capital Improvement Budget as submitted.

| | FY11 | FY12 | Change |
|------------------------------------|------------|------------|-----------|
| Operating Budget | | | |
| Fund Balance beginning of year | 4,700,500 | 4,541,509 | -158,991 |
| Revenues | | | |
| General Property Taxes | 14,589,000 | 14,639,000 | 50,000 |
| Other Local Funds | 2,372,600 | 2,606,800 | 234,200 |
| Funds from Commonwealth | 3,453,867 | 3,488,000 | 34,133 |
| Funds from Federal Government | 670,000 | 650,000 | -20,000 |
| School Operating Revenues | 4,333,836 | 4,601,785 | 267,949 |
| School Cafeteria Revenues | 580,000 | 580,000 | 0 |
| Total Revenue | 25,999,303 | 26,565,585 | 566,282 |
| Funds Available | 30,699,803 | 31,107,094 | 407,291 |
| Expenditures | | | |
| General Government | 1,227,654 | 1,400,372 | 172,718 |
| Courts | 637,266 | 648,583 | 11,317 |
| Public Safety | 3,460,987 | 3,679,754 | 218,767 |
| Public Works | 1,155,164 | 1,184,605 | 29,441 |
| Health and Welfare | 2,515,740 | 2,546,553 | 30,813 |
| Education (Non-public schools) | 6,024 | 6,144 | 120 |
| Recreation & Cultural Activities | 172,345 | 172,345 | 0 |
| Community Development | 403,203 | 404,880 | 1,678 |
| Non Departmental | 56,425 | 67,425 | 11,000 |
| School Operating | 14,590,644 | 15,028,291 | 437,647 |
| School Cafeteria | 580,000 | 580,000 | 0 |
| Debt Service | 1,352,842 | 1,524,065 | 171,223 |
| Total Expenditures | 26,158,294 | 27,243,018 | 1,084,724 |
| Fund Balance End of Year | 4,541,509 | 3,864,077 | -677,433 |
| Capital Improvement Program | | | |
| Funds Available | | | |
| Bond Sales Carryover | 505,000 | 166,276 | -338,724 |
| Sale of Poor House Tract | 456,435 | 472,000 | 15,565 |

| | | | |
|-----------------------|---------|---------|----------|
| Portion | | | |
| Total Funds Available | 961,435 | 638,276 | -323,159 |
| Expenditures—Total | 338,724 | 283,547 | -55,177 |

VOTE: B. Wally Beauchamp Aye
 F. W. Jenkins, Jr. Aye
 Ernest W. Palin, Jr. Aye
 Peter N. Geilich Aye
 Jack S. Russell Aye

4. FY 2012 Appropriation Resolution – Mr. Larson asked the Board of Supervisors for approval of an appropriation resolution to fund County and School Board operations for fiscal year 2011-2012.

Mr. Larson said Paragraph 1., “Terms and Conditions”, provides for reduction in the stated appropriation amount if actual revenue during the course of the fiscal year is less than projected revenues in an amount proportionate to the overage shortfall. As per the request of the Superintendent of Schools, Paragraph 5., “Terms and Conditions”, provides for the amount being appropriate for School Board expenditures as a total amount without further restriction or condition as to category of expenditure. The amount for capital improvements includes \$241,650 that was appropriated in FY 2011 but not expended. Requirements, however, remain.

Mr. Palin made a motion to approve the FY 2011-2012 Appropriation Resolution for the County and School Board operations in the amount \$27,243,018 and \$525,197 for Capital Improvement expenditures.

FISCAL YEAR 2011/2012 APPROPRIATIONS RESOLUTION

WHEREAS, the Lancaster County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as are contained in the budget.

NOW, THEREFORE, BE IT RESOLVED, by the Lancaster County Board of Supervisors that the budget for fiscal year 2011/2012 is approved and appropriations for the aforementioned funds are made as follows, subject to terms and conditions outlined within this appropriation resolution:

The Lancaster County Board of Supervisors has approved the following annual appropriations for the period July 1, 2011 until June 30, 2012.

Operating Budget

| | |
|-------------------------------------|-----------|
| Board of Supervisors | \$ 46,027 |
| County Administration | 422,334 |
| County Attorney | 20,000 |
| Independent Auditor | 34,200 |
| Real Estate Assessor | 125,000 |
| Commissioner of the Revenue | 268,284 |
| Treasurer | 266,101 |
| Information Technology Services | 99,379 |
| Electoral Board | 28,245 |
| Registrar | 90,803 |
| Circuit Court | 13,000 |
| General District Court | 4,140 |
| Magistrate | 600 |
| Juvenile & Domestic Relations Court | 1,625 |

| | |
|-----------------------------------|--------------|
| Clerk of the Circuit Court | 294,774 |
| Court Appointed Special Advocates | 3,000 |
| Victim/Witness Assistance | 27,334 |
| Commonwealth Attorney | 304,247 |
| Sheriff (Law Enforcement) | \$ 1,524,450 |
| School Resource Officer | 54,284 |
| Volunteer Fire Departments | 279,575 |
| Rescue Services | 101,123 |
| Paid Rescue Services | 531,319 |
| Forest Fire Service | 4,000 |
| Local Emergency Services | 26,420 |
| Sheriff (Corrections) | 855,554 |
| Juvenile Probation Office | 48,900 |
| Electronic Monitoring Program | 20,000 |
| Building Inspections | 126,016 |
| Animal Control | 108,554 |
| Medical Examiner | 200 |
| Refuse Disposal | 944,086 |
| General Properties | 239,738 |
| Health Department | 201,352 |
| Free Health Clinic | 96,477 |
| Community Services Board | 36,744 |
| Bay Aging | 70,549 |
| Group Home Commission | 27,240 |
| Rappahannock Legal Services | 5,600 |
| The Haven Crisis Shelter | 3,500 |
| Comprehensive Services Act | 600,000 |
| Social Services Board | 1,445,091 |
| Virginia Quality Life | 10,000 |
| Rappahannock Community College | 6,144 |
| YMCA | 75,000 |

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|-------------------------------------|---------------------|
| Boys and Girls Club of America | 50,000 |
| Mary Ball Washington Museum | 4,400 |
| Historic Resources Commission | 200 |
| Community Library | 92,745 |
| No. Neck/Ches. Bay Partnership | 6,000 |
| Rappahannock River Basin Commission | 1,000 |
| Land Use Administration | 227,535 |
| Department of Housing | 52,975 |
| Planning District Commission | 26,000 |
| Soil & Water Conservation District | 10,000 |
| Wetlands Board | 10,663 |
| Board of Zoning Appeals | 2,210 |
| Planning Commission | 8,348 |
| Extension Service | 60,149 |
| Landfill Closure Management | 5,000 |
| Enhanced Emergency Telephone System | 62,425 |
| Lancaster Public Schools | 15,028,291 |
| School Cafeteria Fund | 580,000 |
| Debt Service | <u>\$ 1,524,065</u> |

Total Operating Budget Appropriations \$27,243,018

Capital Improvements Budget

| | |
|----------------------------|------------|
| LMS—Generator Upgrade | \$ 125,000 |
| (reappropriation) | |
| LHS—Diesel Generator | 58,650 |
| (reappropriation) | |
| LPS—Diesel Generator | 68,713 |
| LHS—Bleacher Refurbishment | 30,000 |
| LMS—Replace HVAC | 80,000 |

| | |
|------------------------------------|---------------|
| SBO and Garage—Window Replacement | 33,400 |
| Repairs to Old Jail/Clerk’s Office | 58,000 |
| (reappropriation) | |
| Sheriff’s Office Server | 51,134 |
| County Share—EMS Vehicle | <u>20,300</u> |
| | |
| Total Capital Improvements Budget | \$ 525,197 |

TERMS AND CONDITIONS

1. All appropriations are declared to be maximum, conditional and proportionate appropriations.

This makes the appropriations payable in full in the amounts named herein, if the aggregate revenues collected and other resources available during the year ending June 30, 2012 for which appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall be deemed to be payable in such proportion as the sum of all realized revenue is to the total amount of the revenues estimated by the Board of Supervisors to be available for appropriation in the year ending June 30, 2012.

2. No department, agency, or individual receiving appropriations under the provisions of this resolution shall exceed the amount approved for that department, agency, or individual by the Lancaster County Board of Supervisors.

3. The Board of Supervisors reserves the right to change at any time during the fiscal year ending June 30, 2012 compensation provided to any officer or employee and to abolish any office or position, except for such office or position as may be prohibited by law from abolishing.

4. The County Administrator is authorized to establish purchasing policies and procedures to assure that expenditures are made within the appropriations defined within this Resolution and to initiate emergency spending reductions to decrease expenditures in light of decreased actual revenues.

5. The amount appropriated to fund contemplated expenditures for the Lancaster County School Board is by total appropriation. As permitted by state statute, the School Board is authorized to transfer funds between categories.

6. No expenditures shall exceed the appropriation established by the Lancaster County Board of Supervisors unless a supplemental appropriation is approved in advance of the expenditure.

7. Any request to increase the overall appropriation to any department, agency or organization as appropriated by this resolution must be made to the Board of Supervisors by written request.

8. The County Administrator may increase appropriations for the following items of non-budgeted revenue that may occur during the fiscal year:

a. Insurance recoveries received for damage to County vehicles or other property for which County funds have been expended to make repairs.

b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.

c. Additional, unbudgeted grants received during the fiscal year for which there is sufficient revenues to defray expenditures.

9. All appropriations that are not encumbered or expended prior to June 30, 2012 will lapse and the balance shall become part of the General Operating Fund Balance.

10. The County Administrator may increase or reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.

11. The County Administrator may appropriate both revenue and expenditures for donations by citizens or citizen groups in support of County programs. Any remaining unencumbered balance of a restricted donation at the end of the fiscal year will be reappropriated into the subsequent fiscal year.

12. The County Administrator may appropriate revenues and expenditures for funds received by the County from asset forfeitures for operating expenditures directly related to drug enforcement. The outstanding balance of these funds shall not lapse but be carried forward into the next fiscal year.

| | | |
|-------|----------------------|-----|
| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

5. Line of Duty Act – Designation as Non-Participating Employer – Mr. Pennell stated the Virginia General Assembly foisted the responsibility of funding the Line of Duty Act for public safety employees and volunteers on local jurisdictions in the 2010 session of the General Assembly.

Mr. Pennell said county staff has determined that the Virginia Association of Counties Line of Duty Act Program is the most cost effective way of providing for this unfunded mandate by the Virginia General Assembly. Since Lancaster County has no previous claims against the Line of Duty Act, it is not encumbered by the actuarial necessities of participating with counties that have on-going responsibilities for former deaths of public safety employees.

Mr. Pennell stated budget arrangement and VACOPRP application have/will be completed so that Lancaster County will be fully insured against any future claims.

Mr. Geilich made a motion to adopt the Resolution which designates Lancaster County as a Non-Participating Employer in the Virginia Retirement System Line of Duty Act Program so that Lancaster County can participate in the Virginia Association of Counties Line of Duty Act Program.

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| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

BOARD REPORTS

Mr. Geilich asked Mr. Pennell if he has had an opportunity to work on the noise ordinance. The request was made in regard to the Tiki Bar at the end of Windmill Point Road.

Mr. Pennell stated he has not had an opportunity to work on the ordinance yet, he has sent out letters Virginia Marine Resources Commission and Virginia Department of Game and Inland Fisheries and now need to talk with the county attorney.

Mr. Jenkins asked the finance officer will take a look at the remaining funds from the borrowing to build the new judicial center and improve the existing administrative building. Once that number is determined, the board of supervisors may consider a strategy to pay down the existing debt service on this borrowing..

Mr. Larson stated he can lay determine this amount in the very near future.

COUNTY ADMINISTRATOR

Mr. Pennell stated he received information on long term care through the Virginia Retirement System on which is a benefit to employee but no additional cost to the county. The Virginia Retirement System has the ability to make a larger pool and offer better rates.

Mr. Jenkins made a motion to provide the resolution permitting county employees to access the long term care benefits through the Virginia Retirement System.

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| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |
| | Peter N. Geilich | Aye |
| | Jack S. Russell | Aye |

ADJOURNMENT

Motion was made by Mr. Geilich to adjourn.

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| VOTE: | B. Wally Beauchamp | Aye |
| | F. W. Jenkins, Jr. | Aye |
| | Ernest W. Palin, Jr. | Aye |

Peter N. Geilich

Aye

Jack S. Russell

Aye